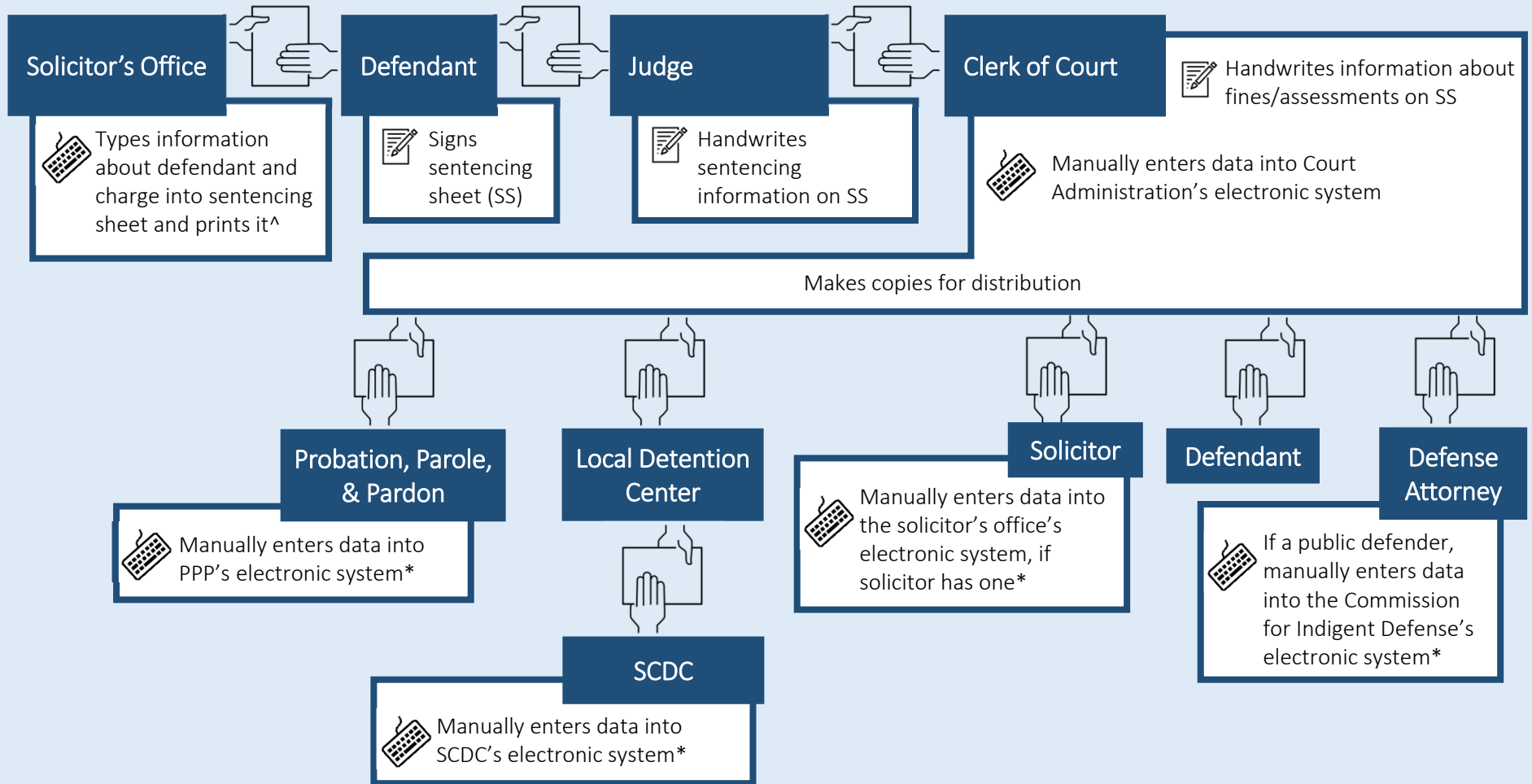





The Journey of a Sentencing Sheet

A **separate sheet** is completed **for each charge** and a **single individual may have multiple charges**.

Also, there may be additional forms (e.g., restitution sheets, plea waiver, driver license suspension forms, etc.).



 Physical handoff of a paper document	 Manual entry of data into an electronic system	 Handwritten entry of information on sentencing sheet
--	--	--

^Information may be inserted automatically by the solicitor's case management system, if solicitor has one (some do not have one).

*Data entry may involve calling the clerk of court, judge, etc. to clarify inconsistent information or illegible handwriting.