

Annual RFI Checklist

Agency Responding	Retirement System Investment Commission
Date of Submission	12/8/2016
<p>INSTRUCTIONS: For all agencies under study which have had a full Committee report issued, the agency's information is posted on the Oversight Committee's website in a new format. To ensure this information stays current, please check whether the agency has reviewed online each of the items in this tab, as well as provide any additional explanation needed. If this information is not online for the agency, type "Not Online." When the agency receives this document, the Comptroller General will likely be the only agency with the new detailed format. However, the new format for DSS, DOT and First Steps will be completed and online before the submission date of this Annual Request for Information. Therefore, please check the website again before submitting.</p>	
(1) Has the agency reviewed the following information about the agency on the House Oversight webpages? (Y/N)	
History	Y
Governing Body	Y
Internal Audit Process	Y
External Audit Process	Y
Contact this Agency page	Y
(2) Are any changes needed to update the following information? (Y/N)	
History	N
Governing Body	N
Internal Audit Process	N
External Audit Process	N
Contact this Agency page	N
(3) If the agency indicated changes are needed, has the agency provided information about the changes needed with its submission of this Request for Information? (Y/N)	
History	N/A - No changes were needed
Governing Body	N/A - No changes were needed
Internal Audit Process	N/A - No changes were needed
External Audit Process	N/A - No changes were needed
Contact this Agency page	N/A - No changes were needed
(4) How many of the following did the agency undergo this past year? Please attach a copy of each report.	
Internal Audit	0
External Audit	1

Strategic Plan

Agency Responding	Retirement System Investment Commission
Date of Submission	12/8/2016

INSTRUCTIONS: In this Chart, please provide information, similar to how the agency provided in the previous year's Restructuring Report. However, ensure the information is current for 2016-17. Highlight any cells where changes are made from the last Restructuring Report. If the information for 2016-17 is the same as the agency reported in 2015-16, please type "Same as 2015-16" in the first row and move on to the next tab.

Mission:	Prudently managing all assets held in trust for the sole benefit of the participants and beneficiaries of the South Carolina Retirement Systems. It will seek superior long-term investment results at a reasonable level of risk.	9-16-330
Vision:	To be a world class investment organization that pursues strategies that contribute positively to the financial health of the Retirement System.	9-16-340

Strategic Plan Part and Description	Intended Public Benefit/Outcome: (Ex. Outcome = incidents decrease and public perceives that the road is safer) Just enter the intended outcome	Responsible Employee (Name, Position, Responsible more/less than 3 years)	Office Address:	Department or Division:	Department or Division Summary:
Same as 2015-2016					

Performance Measures

Agency Responding	Retirement System Investment Commission			
Date of Submission	12/8/2016			

INSTRUCTIONS: In the first two columns of this Chart, please copy the information for the Performance Measure Item Number and Performance Measure from the agency's Accountability Report submission this year. Next, fill in the information requested by the remaining columns. Please note, the "Type of Measure" column and "Required by" column include drop downs. Therefore, the agency will need to drag this column down for as many performance measures it has to ensure the drop down is available for each performance measure.

Performance Measure Item Number	Performance Measure	Type of Measure (i.e. outcome, efficiency, output, input/activity)	Required by (State, Federal, Agency only)	Why was this performance measure chosen?	What was considered when determining the level to set the future target value?
Same as Program Evaluation Report	agency submitted within the last six months				

Strategic Spending in Fiscal Year 2015-16

Agency Responding	Retirement System Investment Commission
Date of Submission	12/8/2016

Disclaimer: The Committee understand the amount the agency budgeted and spent per goal and objective are estimates from the agency. The Committee requests that the estimates have a logical basis, which the agency can explain, as to how it determined the amounts provided.

INSTRUCTIONS:

Please copy and paste the information the agency submitted in its 2016 Restructuring Report, then update this information to reflect the funds available and funds spent through the end of fiscal year 2015-16. If the agency was unable to completely fill in this chart when submitting its 2016 Restructuring Report, this is an opportunity to provide a complete submission. Further details regarding Part A and Part B in this tab are on the next page.

Part A: Funds Available this past Fiscal Year (2015-16)

Please enter each source of funds for the agency in a separate column. Group the funding sources however is best for the agency (i.e., general appropriation programs, proviso 18.2, proviso 19.3, grant ABC, grant XYZ, Motor Vehicle User Fees, License Fines, etc.) to provide the information requested below each source (i.e., state, other or federal funding; recurring or one-time funding; etc.). The agency is not restricted by the number of columns so please delete or add as many as needed. Any grouping of funding sources should be easily understandable and clear through Part A and B how much the agency had available to spend and where the agency spent the funds.

Part B: Funds Spent this past Fiscal Year (2015-16)

a) The agency's objectives and unrelated purposes are listed based on the information the agency provided in the Restructuring Report. The agency will see there are new rows between "objectives" and "unrelated purposes." These new rows allow the agency to list money it spent this year that was for previously committed multiple year projects. The intent is to separate what the agency spent toward its current objectives and what it spent toward objectives and projects from previous years, which took multiple years to pay off. If the agency believes the new rows are not useful in illustrating how the agency uses its funds, the agency may leave them blank. However, if they assist the agency in more clearly showing how it uses its

PART A - Funds Available this past Fiscal Year (2015-16)

	Totals	Retirees Trust Fund
What is the source of funds? (insert as many columns as needed, just make sure to total everything in the last column)		
State, other or federal funding?	n/a	Other
Recurring or one-time?	n/a	One-time
\$ From Last Year Available to Spend this Year	n/a	
Amount available at end of previous fiscal year	\$1,003,617	\$1,003,617
Amount available at end of previous fiscal year that agency can actually use this fiscal year:	\$0	\$0

Strategic Spending in Fiscal Year 2015-16

If the amounts in the two rows above are not the same, explain why :	No carry forward allowed	No carry forward allowed
§ Received this Year		
Amount <u>budgeted to receive</u> in this fiscal year:	\$17,809,132	\$17,809,132
Amount <u>actually received</u> this fiscal year:	\$13,356,849	\$13,356,849
If the amounts in the two rows above are not the same, explain why :	n/a	9-16-315(H)(1) - administrative costs of RSIC are paid from the earnings of the States' retirement system funds. Cash drawdowns are performed quarterly or when necessary to cover the expenses of RSIC. RSIC did not spend its total \$17.8 million appropriation, so the amount actually drawn down (\$13.3 million) is less than the appropriation. Any cash on hand at the end of the Fiscal Year is used to offset future Fiscal Year drawdowns.
Total Actually Available this Year		
Total amount available to spend this fiscal year (i.e. Amount available at end of previous fiscal year that agency can actually use in this fiscal year PLUS Amount budgeted/estimated to receive this fiscal year):	\$13,356,849.00	\$13,356,849

Additional Explanations regarding Part A:	<i>*Despite having cash on hand, RSIC cannot spend more than is appropriated in a given FY</i>
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PART B - Funds Spent this past Fiscal Year (2015-16)

What is the source of funds? (insert as many columns as needed, just make sure to total everything in the last column)	Totals	Retirees Trust Fund
State, other or federal funding?	n/a	Other

Strategic Spending in Fiscal Year 2015-16

Recurring or one-time?	n/a	One-time
What are the external restrictions (from state or federal government, grant issuer, etc.), if any, on how the agency was able to spend the funds from this source:	n/a	Budget Authorization
Were expenditure of funds tracked through SCEIS? (if no, state the system through which they are recorded so the total amount of expenditures could be verified, if needed)	n/a	Yes
Total amount available to spend	\$13,356,849	\$13,356,849
Where Agency Spent Money - Current Objectives		
Objective 1.1.1 - Invest assets wisely, manage risk, ensure liquidity and afford flexibility to react to changing market conditions	\$2,361,241.61	\$2,361,241.61
Objective 1.2.1 - Identify specific asset managers with whom RSIC will place Fund assets in order to maximize	\$3,746,227.94	\$3,746,227.94
Objective 1.3.1 - Providing support to the Investment Team, provide timely and accurate and robust reporting of	\$4,267,284.56	\$4,267,284.56
Objective 1.4.1 - Systematic and disciplined approach to evaluate and improve the economy, efficiency and effectiveness of the organization's risk management, control, and governance approach.	\$375,236.52	\$375,236.52
Total Spent on Current Objectives:	\$10,749,991	\$10,749,991

Strategic Budgeting for Fiscal Year 2016-17

(Note: Funds from General Appropriation Act for 2016-17 set in Summer 2016)

Agency Responding	Retirement System Investment Commission
Date of Submission	12/8/2016

Disclaimer: The Committee understand the amount the agency budgeted and spent per goal and objective are estimates from the agency. The Committee requests that the estimates have a logical basis, which the agency can explain, as to how it determined the amounts provided.

INSTRUCTIONS:

This tab requests the same information as Strategic Spending (last FY), but looks at the current year fiscal year, 2016-17, as opposed to the past fiscal year, 2015-16. Please ensure this information is provided with the funds available for 2016-17 and the strategic plan the agency intends to follow in 2016-17.

PART A - Funds Available Fiscal Year (2016-17)

What is the source of funds? (insert as many columns as needed, just make sure to total everything in the last column)	Totals	Retirees Trust Fund
State, other or federal funding?	Other	Other
Recurring or one-time?	One-time	One-time
\$ From Last Year Available to Spend this Year		
Amount available at end of previous fiscal year	\$3,878,403	\$3,878,403
Amount available at end of previous fiscal year that agency can actually use this fiscal year:	\$0	\$0
If the amounts in the two rows above are not the same, explain why :	No carry forward allowed	No carry forward allowed
\$ Estimated to Receive this Year		
Amount <u>requested to receive</u> this fiscal year:	\$17,308,138	\$17,308,138
Amount <u>actually received</u> this fiscal year:	\$17,308,138	\$17,308,138
If the amounts in the two rows above are not the same, explain why :	Amounts are the same	Amounts are the same
Total Available if amounts requested are received		

Strategic Budgeting for Fiscal Year 2016-17

(Note: Funds from General Appropriation Act for 2016-17 set in Summer 2016)

Amount estimated to have available to spend this fiscal year (i.e. Amount available at end of previous fiscal year that agency can actually use in this fiscal year PLUS Amount requested to receive this fiscal year):	\$17,308,138	\$17,308,138
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Additional Explanations regarding Part A:	<i>Agency can only spend its total approved appropriation in a given year no matter what cash was on hand at the end of the Prior FY</i>	
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PART B - How Agency Plans to Budget Funds in 2016-17

	Totals	Retirees Trust Fund
What is the source of funds? (insert as many columns as needed, just make sure to total everything in the last column)		
State, other or federal funding?	Other	Other
Recurring or one-time?	One-time	One-time
What are the external restrictions (from state or federal government, grant issuer, etc.), if any, on how the agency can spend the funds from this source:	Funds can only be used to fund the administrative operations costs of RSIC. No federal restrictions.	Funds can only be used to fund the administrative operations costs of RSIC. No federal restrictions.
Will expenditure of funds be tracked through SCEIS? (if no, state the system through which they are recorded so the total amount of expenditures could be verified, if needed)	Yes	Yes
Total amount estimated to have available to spend	\$17,308,138	\$17,308,138
Where Agency Plans to Spend Money - Current Objectives		
Objective 1.1.1 - Invest assets wisely, manage risk, ensure liquidity and afford flexibility to react to changing market	\$3,340,666	\$3,340,666
Objective 1.2.1 - Identify specific asset managers with whom RSIC will place Fund assets in order to maximize	\$3,960,488	\$3,960,488

Strategic Budgeting for Fiscal Year 2016-17

(Note: Funds from General Appropriation Act for 2016-17 set in Summer 2016)

Objective 1.3.1 - Providing support to the Investment Team, provide timely and accurate and robust reporting of plan performance. remain legally compliant.	\$4,378,310	\$4,378,310
Objective 1.4.1 - Systematic and disciplined approach to evaluate and improve the economy, efficiency and effectiveness of the organization's risk management, control, and governance approach.	\$455,321	\$455,321
Total Agency Plans to Spend on Objectives:	\$12,134,786	\$12,134,786

Strategic Requests for Fiscal Year 2017-18

Agency Responding	Retirement System Investment Commission
Date of Submission	12/8/2016

Disclaimer: The Committee understand the amount the agency budgeted and spent per goal and objective are estimates from the agency. The Committee requests that the estimates have a logical basis, which the agency can explain, as to how it determined the amounts provided.

INSTRUCTIONS:

This tab requests the same information as Strategic Budgeting (current FY), but looks at the requests for the upcoming year, 2017-18, as opposed to funds already approved for the current fiscal year, 2016-17. Please ensure this information is provided with the funds the agency is requesting for 2017-18 and the strategic plan the agency intends to follow in 2017-18.

PART A - Funds Available Fiscal Year (2017-18)

What is the source of funds? (insert as many columns as needed, just make sure to total everything in the last column)	Totals	<i>Retirees Trust Fund</i>
State, other or federal funding?	n/a	Other
Recurring or one-time?	n/a	One-time
\$ Available from Previous FY		
Amount anticipated to have available at end of current fiscal year	\$0	\$0
If agency anticipates having funds available at the end of the current fiscal year, explain why :	n/a	
\$ Estimated to Receive this Year		
Amount <u>received</u> to spend in current fiscal year:	\$17,308,138	\$17,308,138
Amount <u>requesting to receive</u> next fiscal year:	\$15,803,000	\$15,803,000

Strategic Requests for Fiscal Year 2017-18

If the amounts in the two rows above are not the same, explain why :	n/a	For FY18, we requested a reduction from our prior year request/approved amount as the result of projected payroll savings resulting from the revised compensation plan(s).
If none of the amounts the agency is requesting to receive next fiscal year are lower than amounts received in current fiscal year, explain why the same amount is needed for each fund.	n/a	
Total Available if amounts requested are received		
Amount estimated to have available to spend next fiscal year (i.e. Amount anticipated to have available at end of current fiscal year PLUS Amount requesting to receive next fiscal year):	\$15,803,000	\$15,803,000
Additional Explanations regarding Part A:	<i>Agency can only spend its total approved appropriation in a given year no matter what cash was on hand at the end of the Prior FY</i>	
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<u>PART B - How Agency Plans to Budget Funds in 2017-18</u>		
What is the source of funds? (insert as many columns as needed, just make sure to total everything in the last column)	Totals	Retirees Trust Fund
State, other or federal funding?	n/a	Other
Recurring or one-time?	n/a	One-time

Strategic Requests for Fiscal Year 2017-18

What are the external restrictions (from state or federal government, grant issuer, etc.), if any, on how the agency can spend the funds from this source:			n/a	Funds can only be used to fund the administrative operations costs of RSIC. No federal restrictions.
Will expenditure of funds be tracked through SCEIS? (if no, state the system through which they are recorded so the total amount of expenditures could be verified, if needed)			n/a	Yes
Total amount estimated to have available to spend:			\$15,803,000	\$15,803,000
Where Agency Plans to Spend Money - Current Objectives	Responsible Employee (Name, Position, Responsible more/less than 3 years)	Associated Performance Measure Item #s	Totals	Retirees Trust Fund
Objective 1.1.1 - Invest assets wisely, manage risk, ensure liquidity and afford flexibility to react to changing market conditions	Geoff Berg	All	\$3,674,733	\$3,674,733
Objective 1.2.1 - Identify specific asset managers with whom RSIC will place Fund assets in order to maximize the investment of those assets	Geoff Berg	All	\$4,356,537	\$4,356,537
Objective 1.3.1 - Providing support to the Investment Team, provide timely and accurate and robust reporting of plan performance, remain legally compliant.	Andrew Chernick	All	\$4,816,141	\$4,816,141
Objective 1.4.1 - Systematic and disciplined approach to evaluate and improve the economy, efficiency and effectiveness of the organization's risk management, control, and governance approach.	Andrew Chernick	All	\$500,853	\$500,853
Total Agency Plans to Spend on Objectives:			\$13,348,264	\$13,348,264
Where Agency Plans to Spend Money - Money previously committed for multiple years	Responsible Employee (Name, Position, Responsible more/less than 3 years)	Associated Performance Measure Item #s	Totals	Retirees Trust Fund
<i>Agency does not have multi year commitments such as grants. Only agency Purchase Orders/Contracts that span multiple years which are included within the costs of the objecteds listed above.</i>			\$0	

Strategic Requests for Fiscal Year 2017-18

			\$0	
Total Agency Plans to Spend on previous multiple year commitments:			\$0	
Where Agency Plans to Spend Money - Unrelated Purpose (pass through or other purpose unrelated to agency's strategic plan)	Responsible Entity (i.e. entity who determines how the money is spent)	Associated Performance Measure Item #s	Totals	Retirees Trust Fund
NONE			\$0	\$0
			\$0	
			\$0	
<i>Insert any additional unrelated purposes</i>			\$0	
Total Agency Plans to Spend on Unrelated Purposes:			\$0	\$0
Total Agency Plans to Spend ((Total on Objectives + Total on previous multiple year commitments + Total on Unrelated Purposes):			\$13,348,264	\$13,348,264
Amount Remaining:			\$2,454,736	\$2,454,736
Funds budgeted for use in subsequent years (i.e. when grant or other money received all at once, but intended to be spent over multiple years)	Responsible Employee (Name, Position, Responsible more/less than 3 years)	Associated Performance Measure Item #s	Totals	Retirees Trust Fund
<i>No carry forward allowed. Cash on hand at the end of the FY is used to offset future operating fund withdrawals from the Trust Fund.</i>			\$0	\$0
			\$0	
<i>Insert any additional funds budgeted for use in subsequent years</i>			\$0	
Total Funds budgeted for use in subsequent years:			\$0	\$0
Cash Balance Remaining, minus funds budgeted for use in subsequent years:			\$2,454,736	\$2,454,736

Strategic Requests for Fiscal Year 2017-18

Additional Explanations regarding Part B:

Insert any additional explanations the agency would like to provide related to the information it provided above.