

Legislative Oversight Committee

South Carolina House of Representatives

Post Office Box 11867

Columbia, South Carolina 29211

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Program Evaluation Report Extension Request Guidelines

PLEASE NOTE:

The information included in the agency's report will appear online for all legislators and the public to view.

Agency Name:

Wil Lou Gray Opportunity School

Date Request Submitted:

August 15, 2018

Background

Committee Standard Practices 10.1.3 - 10.1.5

Extensions for PER

10.1.3 The Chairman may, for reasons he determines as good cause, provide an agency an extension and new deadline to submit its Program Evaluation Report ("New Deadline").

10.1.4. Before the Chairman will consider granting an extension, the Chairman may require the agency to provide a written letter, which may be sent via U.S. mail or included as an attachment to an email, explaining the reason the agency is requesting the extension and the number of days it is requesting, not to exceed thirty.

10.1.5 Until the agency receives a response, it should continue to complete the report to the best of its ability as if it is due on the original deadline.

Note this Extension Request Form will be published online.

Agency	Wil Lou Gray Opportunity School
Date of Submission	15-Aug-18

Instructions: Please complete this Extension Request Form. The completed form should be submitted electronically to the House Legislative Oversight Committee (HCommLegOv@schouse.gov) in both the original format (Excel) and saved as a PDF for online reporting. Please direct any questions about this process to Jennifer Dobson (jenniferdobson@schouse.gov), Charles Appleby (charlesappleby@schouse.gov), Carmen Simon (carmensimon@schouse.gov), or Kendra Wilkerson (kendrawilkerson@schouse.gov).

I. Extension Request

- 1 State the date the agency originally received the report guidelines: 7/17/2018
- 2 State the date the agency submitted this request for an extension: 8/17/2018
- 3 State the original deadline for the report: 9/19/2018
- 4 State the number of additional days the agency is requesting: 60 days
- 5 State the new deadline if the additional days are granted: 11/19/2018

II. History of Extensions

- 1 List the years in which the agency previously requested an extension, putting the years the extension was granted in bold:

III. Good Cause

- 1 Please state good cause as to why the Committee should grant the extension requested by the agency. Please limit the response to 1,000 words or less.

We are a small agency with limited staff. We are in the middle of financial reporting. Additionally we have just been notified that the State Auditor's Office will be on site during September. All reporting and audit will be completed by the middle of October. We have looked to hire someone to help with this information but have not be able to locate anyone.

IV. Verification

- 1 Please state the name of the agency head, or person designated and authorized by the agency head to do so, that has approved and reviewed the information provided in this Extension Request form. Pat G Smith
- 2 Does the agency head, or designated person by the agency head, affirm that the information contained in this form from the agency is complete and accurate to the extent of his or her knowledge. Pat G Smith

V. Committee Response

- 1 **Leave this section blank.**
Date extension was granted: August 21, 2018 *While information requested in this report should be readily available with proper internal agency governance, an extension is a way the Committee seeks to mitigate any challenges an agency may face in providing its program evaluation report, a document which furthers government accountability and transparency and serves as the foundation of the Committee's review of the agency.*
- 2 Number of additional days granted: As requested - 60 days
- 3 New deadline for agency response: As requested - 11/19/2018