

AGENCY NAME:	SC Governor's School for the Arts and Humanities		
AGENCY CODE:	H640	SECTION:	1

**FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION
CONTINGENCY PLAN**

TITLE	Agency Cost Savings and General Fund Reduction Contingency Plan
--------------	---

AMOUNT	<p>\$253,598 (3% of \$8,453,259)</p> <p><i>What is the General Fund 3% reduction amount (minimum based on the FY 2019-20 recurring appropriations)? This amount should correspond to the reduction spreadsheet prepared by EBO.</i></p>
---------------	--

ASSOCIATED FTE REDUCTIONS	<p>Two FTE's with Salary and fringe totaling approximately \$150,000</p> <p><i>How many FTEs would be reduced in association with this General Fund reduction?</i></p>
----------------------------------	--

PROGRAM/ACTIVITY IMPACT	<p>Drama theatre lighting would be delayed until funding would be available. Other small projects would be delayed.</p> <p><i>What programs or activities are supported by the General Funds identified?</i></p>
--------------------------------	--

AGENCY NAME:	SC Governor's School for the Arts and Humanities		
AGENCY CODE:	H640	SECTION:	1

SUMMARY	<p>Two FTE staff reductions would reduce maintenance and service and administrative capacity. Some functions would see a reduction in service levels of maintenance and cleaning services. Administrative functions would be spread among other employees.</p> <p>Delaying projects such as the drama theater lighting upgrade would require use old, inefficient lighting equipment until funds are available.</p>
----------------	---

Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

AGENCY COST SAVINGS PLANS	<p>SCGSAH will continue to monitor energy and utilities costs. Faculty, staff and students will be made aware of energy and water expenses and provided instruction in utilities savings.</p> <p>SCGSAH will continue to monitor administrative supplies expense.</p>
----------------------------------	---

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?