



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

FY 2023-24

**House Ways and Means Subcommittee
Budget Hearing**



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

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SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

1. Key Officials

Emily Farr, Agency Director

Kristina Baker, Deputy Director, Division of Labor

Holly Beeson, Counsel to Office of Communications and Governmental Affairs

Robbie Boland, Assistant Deputy Director, POL Office of Business Services

Kathryn Britt, Director, Human Resources

Nathan Ellis, Assistant State Fire Marshal, State Fire

Matt Faile, Chief Information Officer

Pat Hanks, Chief Disciplinary Counsel

Patrick Jarvis, Director, Finance and Procurement

Donnell Jennings, Assistant Deputy Director, POL Office of Investigations and Enforcement

Jonathan Jones, State Fire Marshal, State Fire

Melina Mann, General Counsel

Katie Phillips, Director of Governmental Affairs



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

2. Agency Overview

- LLR's mission is to promote the health, safety and economic well-being of the public through regulation, licensing, enforcement, training and education.

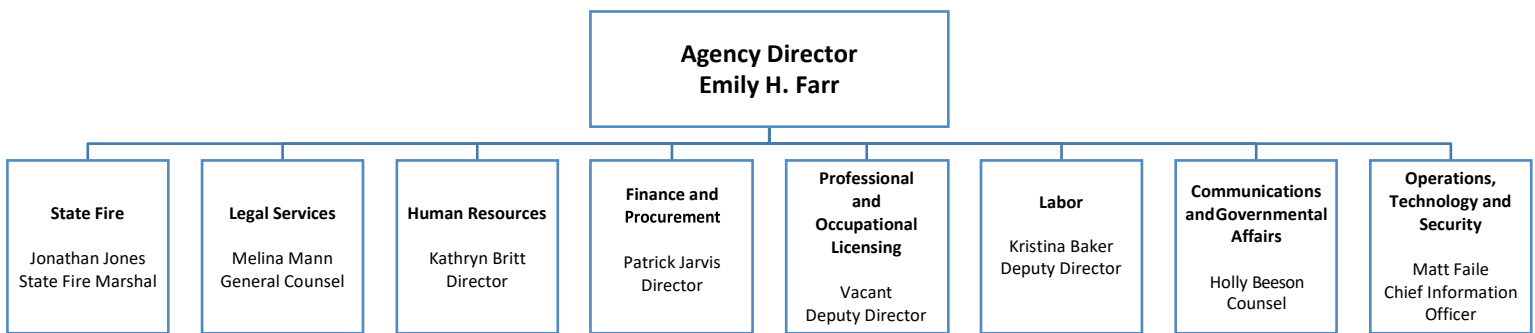
- Major Program Areas:
 - Division of Professional and Occupational Licensing
 - 42 licensing boards
 - State Fire
 - Office of State Fire Marshal; SC Fire Academy; Emergency Response Task Force
 - Division of Labor
 - South Carolina Occupational Health and Safety Administration
 - Immigration Compliance
 - Wages and Child Labor Enforcement
 - Office of Elevators and Amusement Ride Safety

- The Agency is self-sustaining, with 96.6% of the funding derived from Other Funds, and only 3.4% of the funding derived from General Funds.



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

3. Organizational Chart and FTE Breakdown





SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

FTE Breakdown (as of December 2022)

Division	# of FTE
Administration	83
State Fire	79
Labor	88
Professional and Occupational Licensing	211
Total	461

	Filled	Vacant	Subtotal
State	26.1	5.1	31.2
Other	338	53	391
Federal	32.9	5.9	38.8
Total	397	64	461



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

4. Accountability and Performance Update

FY21-22 Accomplishments

I. Promoting a positive business climate, efficient use of public resources

- The average time for an investigation to be completed decreased from 132.7 days to 128.5 days.
- A total of 30 boards now use CE Broker, achieving the goal of 100% participation from boards with laws requiring continuing education courses that do not currently utilize other CE tracking systems.
- The Agency requested and received a non-recurring appropriation of \$2,000,000 in General Funds from the General Assembly to be used for technological upgrades and enhancements to the board meeting rooms, physical security of the office building and for technology security and capability.
- Licensing Boards processed over half of the applications for initial licensure electronically. Additionally, 93% of all renewal applications were processed electronically.
- Number of boards in deficit for more than last two consecutive years was reduced by 40% from 5 to 3.

II. Championing workplace safety and health

- SC OSHA entered into several new partnerships with general contractors on significant construction projects and regularly visited the sites to help identify and correct potential hazards.
- SC OSHA provided employees and employers training classes covering key safety issues facing workplaces today. In FY 21-22, the office delivered 131 training programs with over 2,750 employer/employee contact hours and resulting in 1,956 employees receiving training in FY21-22, a 27% increase in the number of training classes provided and a 13% increase in the number of employees trained.

III. Serving as statewide leader in minimizing fire loss and death, providing fire and emergency services training and responding to state emergencies and disaster-related events

- The number of fire departments participating in Fire Safe SC, the State's flagship Community Risk Reduction program, increased from 80 to 105 local fire departments.
- The SC Fire Academy enrolled 44,770 students, a 33% increase over the prior year. The number of students who completed the courses increased from 24,133 to 33,587, a 27% increase.
- The pass rate on the International Fire Service Accreditation Congress (IFSAC) certification exams increased from 70% to 85%.



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IV. Maximizing organizational excellence and effectiveness

- The Agency averaged 41 business days to fill a vacant FTE position, and 89% of offers extended were accepted. Filling vacant positions to achieve a fully-staffed workforce continues to be a top priority.
- The Agency's Division of Technology and Security added 143 new desktop and laptop devices, resulting in safer technology to protect information the Agency collects from its licensees.
- Human Resources ensured 100% employee compliance with mandatory cybersecurity training, education and awareness programs.

Agency by the Numbers in FY 21-22

- The Agency's licensing boards conducted 197 public board meetings, of which 18 were two or more days long, and an additional 123 meetings of committees of those boards.
- Board licensing staff issued 42,373 new licenses and 133,183 renewal licenses.
- The boards considered 791 disciplinary matters, held 99 panel hearings, and 1 hearing on a temporary suspension order.
- Within the professional and occupational licensing division, 6,281 complaints were filed against licensees, and 2,245 investigations and 11,670 inspections were conducted.
- The Office of Elevators and Amusement Rides issued 10,885 elevator operating certificates and 764 amusement ride operating permits.
- The Office of Immigration Compliance conducted 2,868 audits to ensure employers were utilizing the E-Verify system, and e-verified 60,426 employees.
- OSHA performed 317 health and safety inspections, provided 695 responses to requests made to the Standards Office, and saved state businesses \$2,800,000 in potential fines by offering voluntary consultation services through its Office of Voluntary Programs.
- The Office of State Fire Marshal performed 9,157 inspections, for an average of 610 inspections per deputy, resulting in over 4,713 violations found.
- The State Fire Academy offered 2,969 training classes for 33,587 students who completed courses.
- The Fire Safe South Carolina Alarm Program provided the public, through local fire departments, with 5,016 smoke alarms, 444 carbon monoxide alarms, 51 combination smoke/carbon monoxide alarms, and 89 hearing-impaired smoke alarms.



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

5. Financial Update – Budget vs. Actual and Cash Carry Forward

Budget vs. Actual: FY21-22 (as of June 30, 2022)

State Funded Program Text	High Level Commitment Item Text	Budget	FY21-22 Actual Expense
ADMINISTRATION	CLASSIFIED POS	5,244,050.41	4,910,151.05
ADMINISTRATION	DIRECTOR	143,560.00	143,559.84
ADMINISTRATION	OTHER OPERATING	1,044,214.63	949,909.27
ADMINISTRATION	OTH PERS SVC	147,625.96	147,625.96
	Sum:	6,579,451.00	6,151,246.12
OFF ST FIRE MARSHAL	ALLOC CNTIES-RES	3,277,378.64	3,264,631.12
OFF ST FIRE MARSHAL	CLASSIFIED POS	2,275,434.03	2,023,702.72
OFF ST FIRE MARSHAL	DIST TO SUBDIVISION	0.00	
OFF ST FIRE MARSHAL	OTHER OPERATING	3,112,322.69	1,140,687.17
OFF ST FIRE MARSHAL	OTH PERS SVC	295,464.73	154,170.28
	Sum:	8,960,600.09	6,583,191.29
ELEVATOR & AMUSE RIDE	CLASSIFIED POS	728,377.16	571,040.96
ELEVATOR & AMUSE RIDE	OTHER OPERATING	224,978.00	129,319.70
ELEVATOR & AMUSE RIDE	OTH PERS SVC	422.84	422.84
	Sum:	953,778.00	700,783.50
PROF. & OCC LIC	CLASSIFIED POS	8,031,820.86	7,795,938.16
PROF. & OCC LIC	OTHER OPERATING	5,836,846.24	4,981,300.20
PROF. & OCC LIC	OTH PERS SVC	365,335.87	357,020.87
PROF. & OCC LIC	UNCLASS POSITIONS	115,633.86	115,633.86
	Sum:	14,349,636.83	13,249,893.09
RESEARCH & EDUCATION	MISC OPS	200,000.00	
RESEARCH & EDUCATION	OTHER OPERATING		117,125.00
	Sum:	200,000.00	117,125.00
LABOR SERVICES	OTHER OPERATING	85,000.00	
	Sum:	85,000.00	
BUILDING CODES	CLASSIFIED POS	410,498.00	208,484.45
BUILDING CODES	OTHER OPERATING	343,869.00	218,678.74
BUILDING CODES	OTH PERS SVC	52,002.00	7,525.74
	Sum:	806,369.00	434,688.93
FIRE ACADEMY	CLASSIFIED POS	2,110,663.00	2,001,534.77
FIRE ACADEMY	OTHER OPERATING	4,558,978.00	3,515,328.08
FIRE ACADEMY	OTH PERS SVC	1,719,398.01	1,293,282.79
	Sum:	8,389,039.01	6,810,145.64



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State Funded Program Text	High Level Commitment Item Text	Budget	FY21-22 Actual Expense
CANCER INSURANCE	MISC OPS	3,298,925.00	
CANCER INSURANCE	OTHER OPERATING		3,298,925.00
	Sum:	3,298,925.00	3,298,925.00
OSHA VOLUNTARY PROG	CLASSIFIED POS	568,015.12	486,448.77
OSHA VOLUNTARY PROG	OTHER OPERATING	386,465.90	348,065.46
OSHA VOLUNTARY PROG	OTH PERS SVC	28,446.67	24,608.89
	Sum:	982,927.69	859,123.12
OCC SAFETY & HEALTH	CLASSIFIED POS	2,534,778.88	2,471,672.67
OCC SAFETY & HEALTH	EMPLOYER CONTRIB	0.00	
OCC SAFETY & HEALTH	OTHER OPERATING	1,435,850.97	1,222,555.61
OCC SAFETY & HEALTH	OTH PERS SVC	175,976.79	129,681.39
	Sum:	4,146,606.64	3,823,909.67
STATEWIDE CF APPRO	MISC OPS	0.00	
	Sum:	0.00	
STATEWIDE PAY PLAN	MISC OPS	0.00	
	Sum:	0.00	
STATE EMPLOYER CONTR	EMPLOYER CONTRIB	10,191,776.20	9,403,185.39
STATE EMPLOYER CONTR	OTHER OPERATING	70,000.00	
	Sum:	10,261,776.20	9,403,185.39
URBAN SEARCH & RESCUE	MISC OPS	258,916.75	
URBAN SEARCH & RESCUE	OTHER OPERATING		258,916.75
	Sum:	258,916.75	258,916.75
ST INVESTIGATN REIMB	GEN FUND TRN		200,760.00
ST INVESTIGATN REIMB	MISC OPS	200,760.00	
	Sum:	200,760.00	200,760.00
R36 TRN TWR EVAL #12	LND & BLDG	0.00	
	Sum:	0.00	
R36 HVAC REPL PROJ	LND & BLDG	0.00	
	Sum:	0.00	
R36 RENOV BATHRM FAC	LND & BLDG	2,325.00	2,325.00
	Sum:	2,325.00	2,325.00
R36 ASPHLT RESURFACE	LND & BLDG	28,875.29	28,875.29
	Sum:	28,875.29	28,875.29
	Sum:	59,504,986.50	51,923,093.79



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

Budget vs. Actual: FY22-23 (as of December 21, 2022)

State Funded Program Text	High Level Commitment Item Text	Current Budget	YTD Actual Expense
ADMINISTRATION	CLASSIFIED POS	5,904,570.96	2,543,041.70
ADMINISTRATION	DIRECTOR	143,560.00	71,779.92
ADMINISTRATION	OTHER OPERATING	1,658,154.00	420,356.32
ADMINISTRATION	OTH PERS SVC	319,500.00	183,642.42
	Sum:	8,025,784.96	3,218,820.36
OFF ST FIRE MARSHAL	ALLOC CNTIES-RES	2,009,165.00	
OFF ST FIRE MARSHAL	CLASSIFIED POS	2,272,010.00	905,277.79
OFF ST FIRE MARSHAL	OTHER OPERATING	2,122,066.62	1,000,581.44
OFF ST FIRE MARSHAL	OTH PERS SVC	306,072.00	94,300.34
	Sum:	6,709,313.62	2,000,159.57
ELEVATOR &AMUSE RIDE	CLASSIFIED POS	732,800.00	263,821.59
ELEVATOR &AMUSE RIDE	OTHER OPERATING	224,978.00	59,791.87
ELEVATOR &AMUSE RIDE	OTH PERS SVC	12,000.00	22,731.25
	Sum:	969,778.00	346,344.71
PROF. & OCC LIC	CLASSIFIED POS	8,308,753.40	4,085,841.19
PROF. & OCC LIC	NEW POS-CLASS	0.00	
PROF. & OCC LIC	OTHER OPERATING	5,391,768.67	2,014,628.27
PROF. & OCC LIC	OTH PERS SVC	482,605.00	415,903.14
PROF. & OCC LIC	UNCLASS POSITIONS	121,540.00	60,769.92
	Sum:	14,304,667.07	6,577,142.52
RESEARCH & EDUCATION	MISC OPS	200,000.00	
RESEARCH & EDUCATION	OTHER OPERATING		20,000.00
	Sum:	200,000.00	20,000.00
LABOR SERVICES	OTHER OPERATING	85,000.00	
	Sum:	85,000.00	
BUILDING CODES	CLASSIFIED POS	444,000.00	98,337.02
BUILDING CODES	OTHER OPERATING	343,869.00	142,017.46
BUILDING CODES	OTH PERS SVC	25,500.00	13,344.84
	Sum:	813,369.00	253,699.32



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

State Funded Program Text	High Level Commitment Item Text	Current Budget	YTD Actual Expense
FIRE ACADEMY	CLASSIFIED POS	2,275,663.00	1,055,966.05
FIRE ACADEMY	OTHER OPERATING	5,126,947.58	1,841,982.40
FIRE ACADEMY	OTH PERS SVC	1,944,230.00	735,643.20
	Sum:	9,346,840.58	3,633,591.65
CANCER INSURANCE	MISC OPS	3,500,000.00	
CANCER INSURANCE	OTHER OPERATING		3,298,925.00
	Sum:	3,500,000.00	3,298,925.00
OSHA VOLUNTARY PROG	CLASSIFIED POS	509,029.02	261,472.77
OSHA VOLUNTARY PROG	OTHER OPERATING	403,476.31	143,422.76
OSHA VOLUNTARY PROG	OTH PERS SVC	48,075.00	18,106.23
	Sum:	960,580.33	423,001.76
OCC SAFETY & HEALTH	CLASSIFIED POS	3,222,028.21	1,286,863.14
OCC SAFETY & HEALTH	EMPLOYER CONTRIB	0.00	
OCC SAFETY & HEALTH	OTHER OPERATING	894,108.10	377,249.10
OCC SAFETY & HEALTH	OTH PERS SVC	222,518.14	90,769.29
	Sum:	4,338,654.45	1,754,881.53
STATEWIDE CF APPRO	MISC OPS	360,727.32	
	Sum:	360,727.32	
STATEWIDE PAY PLAN	MISC OPS	0.00	
	Sum:	0.00	
STATE EMPLOYER CONTR	EMPLOYER CONTRIB	11,052,572.51	4,960,341.94
	Sum:	11,052,572.51	4,960,341.94
URBAN SEARCH & RESCUE	MISC OPS	601,607.12	
URBAN SEARCH & RESCUE	OTHER OPERATING		99,059.54
	Sum:	601,607.12	99,059.54
R36 TRN TWR EVAL #12	LND & BLDG	700,432.75	1,500.00
	Sum:	700,432.75	1,500.00
R36 HVAC REPL PROJ	LND & BLDG	75,197.56	68,958.00
	Sum:	75,197.56	68,958.00
R36 RENOV BATHRM FAC	LND & BLDG	494,439.14	24,160.00
	Sum:	494,439.14	24,160.00
R36 ASPHLT RESURFACE	LND & BLDG	317,611.71	313,310.24
	Sum:	317,611.71	313,310.24
	Sum:	62,856,576.12	26,993,896.14



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

Cash Carry Forward: FY21-22 (as of June 30, 2022)

FY Fund High Level Info	FY Fund Mid Level Info	Ending Balance
10000000 GENERAL FUND	1001 GENERAL FUND	\$0.00
20000000 GEN FUND REVENUE	2823 INDIRECT COST REC	\$0.00
	2837 GENERAL REVENUE	\$0.00
30000000 EARMARKED FUNDS	3003 DUAL EMPLOYMENT	\$0.00
	3024 HR-PR DEFAULT	\$0.00
	3026 PR LIABILITIES - SAP	\$0.00
	3035 OPERATING REVENUE	\$19,314,660.66
	3098 DONATIONS	\$631.92
	3135 POLA REVENUE	\$40,964,200.21
	3150 CVO SPECIAL REVENUE	\$0.00
	3173 EDUC & RESEARCH FD	\$930,632.21
	3282 REAL ESTATE APP REG	\$136,152.08
	34E4 INCREASED ENFORCE	\$0.00
	3521 GRANTS-NONFEDERAL	\$55,000.00
	3634 CAP RES FD OPER	\$0.00
	3730 VAC TIME SHAR REC	\$253,980.00
	3907 CAP PROJ-OTHER FD	\$744,430.02
40000000 RESTRICTED FUNDS	4592 AUCTIONEER RECOVERY FUND	\$125,000.00
50000000 FEDERAL FUNDS	5055 FEDERAL	(\$186,214.24)
	5093 HOMELAND SECURITY	(\$0.01)
	5108 CONSULT PRIV SEC	(\$74,115.01)
	5109 OSHA-FEDERAL	(\$184,315.67)
	5110 BLS STATISTICS	(\$13,281.54)
	51C1 CARES ACT - CRF	\$0.00
	5511 ADJUT GEN PUB ASSST	(\$264,234.58)
	57S7 ARRA-CAP PROJ-FED FD	\$0.00
H0000000 SC01/H0000000	HRPA HRPAY	\$0.00
	Sum:	\$61,802,526.05



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

6. Budget Request Summary

Recurring Budget Request # 1

Priority # 1: Other and Federal authorization to extend statewide 3% increase to Other and Federal FTEs

Amount: \$930,600 (\$855,000 - Other Funds, \$75,600 - Federal)

Justification:

- This request is for the additional authorization needed as a result of the 3% General Increase for FY22-23 and for the employer contribution rate increases for SCRS/PORS and health insurance.

Recurring Budget Request # 2

Priority # 2: Federal Funds Increase for OSHA

Amount: \$500,000 (Federal Funds)

Justification:

- The Agency is requesting an increase in federal authorization for OSHA to account for the last several years of grant increases. In previous years the Agency has utilized federal authorization from other program areas, but due to award increases in these other programs, that will not be an option going forward.

Recurring Budget Request # 3

Priority # 3: V-SAFE

Amount: \$3,000,000 (General Funds)

Justification:

- Effective May 16, 2022, the General Assembly amended the method of distribution of V-SAFE grant funds, but did not amend the source or amount of funds provided.
- Given an estimated 405 eligible fire departments, with the current funding, departments would receive a three year total of \$15,240 versus a potential of \$30,000 under the prior distribution formula.
- If this request is approved, the three year total for each eligible department is estimated to be \$37,461.



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Recurring Budget Request # 4

Priority # 4: OSHA Matching Funds

Amount: \$850,000 (General Funds)

Justification:

- LLR's OSHA Programs are established and funded through federal grants received from the US Department of Labor.
- These grants require the State to match funds to administer its own state OSHA plan and receive the federal funds.
- The Agency currently does not receive enough general funds to meet the matching needs, therefore LLR is requesting General Fund Appropriations to fully fund the required matching needs associated with these programs.

Recurring Budget Request # 5

Priority # 5: Increase in Office Space Rent

Amount: \$225,000 (Other Funds)

Justification:

- The Agency recently renewed the leases for its office space located in the Kingtree and Congaree Buildings, effective January 1, 2023.
- This request is for the Other Funds Authorization to accommodate the increased rent expenses.



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7. Proviso Request Summary

No Proviso Requests this FY



SC DEPARTMENT OF LABOR, LICENSING AND REGULATION

8. Agency Budget Request Documents

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81



Fiscal Year FY 2023-2024

Agency Budget Plan

FORM A - BUDGET PLAN SUMMARY

OPERATING REQUESTS <i>(FORM B1)</i>	For FY 2023-2024, my agency is (mark "X"):	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input checked="" type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.

NON-RECURRING REQUESTS <i>(FORM B2)</i>	For FY 2023-2024, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input checked="" type="checkbox"/>	Not requesting any changes.

CAPITAL REQUESTS <i>(FORM C)</i>	For FY 2023-2024, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting funding for Capital Projects.
	<input checked="" type="checkbox"/>	Not requesting any changes.

PROVISOS <i>(FORM D)</i>	For FY 2023-2024, my agency is (mark "X"):	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Patrick Jarvis	(803) 896-4315	Patrick.Jarvis@llr.sc.gov
SECONDARY CONTACT:	Lauren Wright	(803) 896-4320	Lauren.Wright@llr.sc.gov

I have reviewed and approved the enclosed FY 2023-2024 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
SIGN/DATE:		
TYPE/PRINT NAME:		

This form must be signed by the agency head – not a delegate.

Agency Name:	Department Of Labor, Licensing & Regulation
Agency Code:	R360
Section:	81

BUDGET REQUESTS			FUNDING					FTES				
Priority	Request Type	Request Title	State	Federal	Earmarked	Restricted	Total	State	Federal	Earmarked	Restricted	Total
1	B1 - Recurring	Other and Federal authorization to extend statewide 3% increase to Other and Federal FTEs	0	75,600	855,000	0	930,600	0.00	0.00	0.00	0.00	0.00
2	B1 - Recurring	Federal Fund Increase for OSHA	0	500,000	0	0	500,000	0.00	0.00	0.00	0.00	0.00
3	B1 - Recurring	Request for General Funds for V-SAFE	3,000,000	0	0	0	3,000,000	0.00	0.00	0.00	0.00	0.00
4	B1 - Recurring	Request for General Funds for OSHA Match	850,000	0	0	0	850,000	0.00	0.00	0.00	0.00	0.00
5	B1 - Recurring	Request for Other Fund Authorization for Rent Increase	0	0	225,000	0	225,000	0.00	0.00	0.00	0.00	0.00
TOTALS			3,850,000	575,600	1,080,000	0	5,505,600	0.00	0.00	0.00	0.00	0.00

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	1
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Other and Federal authorization to extend statewide 3% increase to Other and Federal FTEs
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Provide a brief, descriptive title for this request.

AMOUNT	<p>General: \$0</p> <p>Federal: \$75,600</p> <p>Other: \$855,000</p> <p>Total: \$930,600</p>
---------------	--

What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

ACCOUNTABILITY OF FUNDS	4. Maximize organizational excellence and effectiveness to improve the quality of customer service in all programs through efficient delivery of administrative support
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF	Agency employees
----------------------	------------------

FUNDS

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

This request is for federal and other funds authorization for the 3% statewide increase given in the FY 2023 budget cycle.

	3% Increase	Fringe increase (48%)	Total
Other Funded FTEs	\$580,000	\$275,000	\$855,000
Federal Funded FTEs	\$51,100	\$24,500	\$75,600

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	2
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Federal Fund Increase for OSHA
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Provide a brief, descriptive title for this request.

AMOUNT	<p>General: \$0</p> <p>Federal: \$500,000</p> <p>Other: \$0</p> <p>Total: \$500,000</p>
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What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input checked="" type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
<input type="checkbox"/>	Consulted DTO during development	
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input checked="" type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

ACCOUNTABILITY OF FUNDS	2. Champion workplace safety and health through compliance assistance and enforcement of occupational safety and health regulations
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF	Employees, vendors, and contractors of the Occupational Health and Safety Division (OSHA) of the Department of Labor, Licensing, and Regulation (LLR)
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FUNDS

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

LLR is requesting an increase in federal authorization for OSHA for \$500,000 to account for the last several years of grant increases. In previous years the agency has utilized federal authorization from the Fire Marshal and Fire Academy but due to award increases at these divisions, that will not be an option going forward.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	3
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Request for General Funds for V-SAFE
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Provide a brief, descriptive title for this request.

AMOUNT	<p>General: \$3,000,000</p> <p>Federal: \$0</p> <p>Other: \$0</p> <p>Total: \$3,000,000</p>
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What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input type="checkbox"/>	Government and Citizens	

ACCOUNTABILITY OF FUNDS	<p>3. Serve as a statewide leader in minimizing fire loss and death, providing comprehensive and safe training for South Carolina's fire and emergency services, and responding to state emergencies and disaster-related events</p>
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF	<p>These funds will be used to fulfill the Agency's statutory requirements for administering the VSAFE program. Recipients will be local fire departments statewide and funds may be used as outlined in the statute</p>
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FUNDS

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

SC Code of Laws Section 23-9-25 establishes the Volunteer Strategic Assistance and Fire Equipment (V-SAFE) Program. Effective May 16, 2022, the General Assembly amended the method of distribution of V-SAFE grant funds, but did not amend the source or amount of funds provided. Under the previous law eligible fire departments could apply for a maximum grant award of \$30,000 once every three years. Under the amended law, eligible fire departments may apply for an equal distribution of the V-SAFE grant awards annually, at current award amounts this comes to \$5,080 per department of recurring money and \$7,407 of non-recurring money or \$12,487 this fiscal year.

	Amount	Amount Per Fire Department
Annually Recurring Budget:	\$2,057,334.42	\$5,080
Non-Recurring Budget:	\$3,000,000.00	\$7,407
Total Budget	\$5,057,334.42	\$12,487

The Agency is requesting that the non-recurring \$3,000,000 provided from the General Fund in the FY23 budget be made a recurring line item. If an additional \$3,000,000 in recurring dollars were allocated to V-SAFE program, then the same estimated 405 eligible fire departments would receive approximately \$12,487 annually, an approximate \$7,407 in additional funds versus \$5,080, if the total available amount reverts back to \$2,057,334. This results in a potential 3-year total of \$37,461 per eligible fire department under the new distribution formula, versus a potential of \$30,000 each for approximately 70 fire departments under the old competitive grant system.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	4
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Request for General Funds for OSHA Match
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$850,000 Federal: \$0 Other: \$0 Total: \$850,000
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What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input checked="" type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
<input type="checkbox"/>	Consulted DTO during development	
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input checked="" type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input type="checkbox"/>	Government and Citizens

ACCOUNTABILITY OF FUNDS	2. Champion workplace safety and health through compliance assistance and enforcement of occupational safety and health regulations
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF	Employees, vendors, and contractors of the Occupational Health and Safety Division (OSHA) of the Department of Labor, Licensing and Regulation (LLR).
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FUNDS

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

LLR's OSHA Programs – Section 81, II. A & B of the Appropriations Act – are established and funded through federal grants received from the US Department of Labor. The federal grants require the State to match funds in order for South Carolina to administer its own state OSHA plan and receive the grant funds. The Agency does not currently receive enough general funds to meet the required grant matching amounts due to general fund appropriation reduction over time, rising costs, and increase in federal awards.

Therefore, LLR is requesting General Fund Appropriations in the amount of \$850,000 in the manner outlined below to fully fund the required matching needs associated with these programs.

Classified Positions: \$415,000

Other Personal Services: \$ 70,000

Other Operating Expenses: \$100,000

Employer Contributions: \$265,000

Total: \$850,000

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM B1 – RECURRING OPERATING REQUEST

AGENCY PRIORITY	5
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Provide the Agency Priority Ranking from the Executive Summary.

TITLE	Request for Other Fund Authorization for Rent Increase
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Provide a brief, descriptive title for this request.

AMOUNT	General: \$0 Federal: \$0 Other: \$225,000 Total: \$225,000
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What is the net change in requested appropriations for FY 2023-2024? This amount should correspond to the total for all funding sources on the Executive Summary.

NEW POSITIONS	0.00
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Please provide the total number of new positions needed for this request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority #	

STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES	Mark "X" for primary applicable Statewide Enterprise Strategic Objective:	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
<input checked="" type="checkbox"/>	Government and Citizens	

ACCOUNTABILITY OF FUNDS	4. Maximize organizational excellence and effectiveness to improve the quality of customer service in all programs through efficient delivery of administrative support
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What specific strategy, as outlined in the most recent Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?

RECIPIENTS OF	These funds will be received by the landlords for LLR offices located in the Kingstree and Congaree buildings.
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FUNDS

What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

JUSTIFICATION OF REQUEST

The Department of Labor, Licensing and Regulation has recently renewed the lease for the Kingstree and Congaree Buildings. This renewal comes with an increased lease cost for fiscal year 2024 of \$225,000. The agency requests an increase in other funds authorization to accommodate this increased cost.

Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM E – AGENCY COST SAVINGS AND GENERAL FUND REDUCTION CONTINGENCY PLAN

TITLE	Agency Cost Savings and General Fund Reduction Contingency Plan
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AMOUNT	\$170,493
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What is the General Fund 3% reduction amount? This amount should correspond to the reduction spreadsheet prepared by EBO.

ASSOCIATED FTE REDUCTIONS	No FTE's are impacted by this plan.
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How many FTEs would be reduced in association with this General Fund reduction?

PROGRAM / ACTIVITY IMPACT	<p>II.B. Occupational Safety & Health Program – General Funds are used as required match for federal funds received for the SC OSHA Program.</p> <p>II.E. Office of State Fire Marshal – General Funds are used to provide and administer the Firefighter Cancer Policy and for the FAST program.</p>
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What programs or activities are supported by the General Funds identified?

SUMMARY	<p>Our General Fund appropriations are used as matching funds for the Occupational Safety and Health Administration (OSHA) State Plan Grant. The purpose of SC OSHA is to ensure our citizens a safe and healthful working environment. SC OSHA is required by law to issue a citation and proposed penalty within six months of a violation's occurrence. Additionally, LLR receives general fund appropriations for the FAST program (Proviso 81.13) and the Fire Cancer Policy (SC Code of Laws 23-9-195). The reduction amount was calculated as 3% of the total General Funds received by the Agency. The reduction would impact operating expenditures, supplies and travel specifically, and the ability to offer and administer the Cancer Policy and FAST programs, generally.</p>
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.

**AGENCY COST
SAVINGS PLANS**

LLR traditionally sends renewal notices to occupational licensees via traditional mail. The agency is changing this process to send all renewal correspondence electronically. With over 125,000 renewals being sent out electronically and not physically, the agency expects to save \$75,000 in copying charges/supplies and postage.

What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?

Agency Name:	Department Of Labor, Licensing & Regulation		
Agency Code:	R360	Section:	81

FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS

TITLE	Proposed License Fee Reductions for POL Boards
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Provide a brief, descriptive title for this request.

EXPECTED SAVINGS TO BUSINESSES AND CITIZENS	The expected net savings to licensees that fall under the purview of SCLLR is around \$1,000,000 over the four fiscal years from the beginning of FY2025.
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What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.

FACTORS ASSOCIATED WITH THE REQUEST	<p>Mark "X" for all that apply:</p> <table border="1"> <tr> <td><input type="checkbox"/></td> <td>Repeal or revision of regulations.</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Reduction of agency fees or fines to businesses or citizens.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Greater efficiency in agency services or reduction in compliance burden.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Other</td> </tr> </table>	<input type="checkbox"/>	Repeal or revision of regulations.	<input checked="" type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.	<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.	<input type="checkbox"/>	Other
<input type="checkbox"/>	Repeal or revision of regulations.								
<input checked="" type="checkbox"/>	Reduction of agency fees or fines to businesses or citizens.								
<input type="checkbox"/>	Greater efficiency in agency services or reduction in compliance burden.								
<input type="checkbox"/>	Other								

METHOD OF CALCULATION	Agency Finance staff conducts continuous license fee analysis to ensure that the licensing boards are neither charging its licensees excessive or insufficient fees. Staff reviews historical data to identify trends in revenue and expense and creates projections based on this historical data.
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Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.

REDUCTION OF FEES OR FINES	The agency intends to have a net decrease in fees charges for licensure covered in Chapter 10 of the SC Code of Regulations. The analysis to determine these reductions is ongoing and may be affected by current economic issues and trends.
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Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?

REDUCTION OF REGULATION	CHAPTER 10 of the Department of Labor, Licensing and Regulation
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Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?

SUMMARY	LLR plans to propose a decrease in licensure fees for several license types covered in Chapter 10 of the SC Code of Regulations. The analysis to determine these reductions is ongoing and the final changes to the fee amount have yet be calculated.
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Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?