

Cezar E. McKnight  
1<sup>st</sup> Vice-Chair

Joseph M. Bustos  
Jerry N. Govan, Jr.  
Patrick B. Haddon  
Annie E. McDaniel

Garry R. Smith  
Chairman

Krystle N. Matthews  
Secretary/Treasurer

Richard A. Martin  
2<sup>nd</sup> Vice-Chair

Ex Officio Members  
Speaker James H. "Jay" Lucas  
Speaker Pro Tem Tommy Pope  
Clerk Charles F. Reid

## Operations and Management Committee



HOUSE OF REPRESENTATIVES  
534 BLATT BUILDING  
COLUMBIA, SC 29201  
(803)-734-3141

### MEETING NOTICE

#### Full Operations and Management Committee Meeting

TO: Representative Cezar McKnight  
Representative Richard Martin  
Representative Krystle Matthews  
Representative Jerry Govan  
Representative Annie McDaniel  
Representative Joseph Bustos  
Representative Patrick Haddon

FROM: Chairman Garry R. Smith, Chairman

DATE: March 16, 2021

RE: Full Operations and Management Committee Meeting

The Full Operations and Management Committee will meet on Thursday, March 18, 2021 **immediately upon adjournment** in Room 516 Blatt Building.

Please let Linda Gamble (803-734-3141) know if you will be unable to attend.

C: The Honorable James H. "Jay" Lucas, Speaker  
The Honorable Thomas E. "Tommy" Pope, Speaker Pro Tempore  
The Honorable Charles F. Reid, Clerk of the House  
The Honorable Garry R. Smith  
Mitch Dorman, Sergeant at Arms  
Michael Pinckney, Security Supervisor  
Howard Still, Blatt Building Manager  
Adam Anderson, Assistant Building Manager and Legislative Aide Director

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### Agenda

Operations and Management Committee  
Thursday, March 18, 2021  
Immediately Upon Adjournment, 516 Blatt Building

- I. Call to Order, Chairman Garry Smith
- II. Invocation and Pledge of Allegiance
- III. Legislative Aide Position Description
- IV. Legislative Aide Policies and Procedures Manual
- V. Legislative Aide Salary Scale
- VI. Executive Session in accordance with Section 30-4-70(a)(1) of the SC Code of Laws; Receipt of personnel information (Upon return to open session, the subcommittee may take action on items discussed in Executive Session.)
- VII. Adjournment

The agenda is subject to change.