

|                     |   |                 |    |
|---------------------|---|-----------------|----|
| <b>AGENCY NAME:</b> | SC Commission on Prosecution Coordination |                 |    |
| <b>AGENCY CODE:</b> | E210                                      | <b>SECTION:</b> | 60 |

**2022**  
**Accountability Report**

**SUBMISSION FORM**

I have reviewed and approved the data submitted by the agency in the following templates:

- Data Template
  - Reorganization and Compliance
  - FY2022 Strategic Plan Results
  - FY2023 Strategic Plan Development
  - Legal
  - Services
  - Partnerships
  - Report or Review
  - Budget
- Discussion Template
- Organizational Template

I have reviewed and approved the financial report summarizing the agency’s budget and actual expenditures, as entered by the agency into the South Carolina Enterprise Information System.

The information submitted is complete and accurate to the extent of my knowledge.

|   |                          |  |
|---|--------------------------|--|
| <b>AGENCY DIRECTOR</b><br><i>(SIGN AND DATE):</i> | <b>SIGNATURE ON FILE</b> | <b>Signature Received:</b><br>9/14/2022 8:35 |
| <i>(TYPE/PRINT NAME):</i>                         | Lisa H. Catalanotto      |  |

|  |                           |  |
|--|---------------------------|--|
| <b>BOARD/CMSN CHAIR</b><br><i>(SIGN AND DATE):</i> | <b>SIGNATURE ON FILE</b>  | <b>Signature Received:</b><br>9/14/2022 8:35 |
| <i>(TYPE/PRINT NAME):</i>                          | Isaac McDuffie Stone, III |  |

|                     |  |                 |           |
|---------------------|--|-----------------|-----------|
| <b>AGENCY NAME:</b> | <b>SC COMMISSION ON PROSECUTION COORDINATION</b> |                 |           |
| <b>AGENCY CODE:</b> | <b>E210</b>                                      | <b>SECTION:</b> | <b>60</b> |

## **AGENCY’S DISCUSSION AND ANALYSIS**

### **I. AGENCY OVERVIEW OF FY 2021-22 AND FUTURE PLANS**

#### **Internal & External Factors Affecting Performance:**

FY 2021-22 was a year of continued progress for the SCCPC towards addressing the agency’s technology and staffing needs. Although inadequate funding continued to inhibit the ability to move forward with many of the agency’s plans and goals, the agency did utilize federal grant funds awarded to hire the agency’s first IT professional and begin the discovery and planning phase of the agency’s database project. Additionally, new funding appropriated in the current FY 23 state budget positions the SCCPC to finally begin development of its database project. Technology funding appropriated in the FY 23 state budget for the Offices of Circuit Solicitor will also enable the circuit solicitors to begin addressing their technology needs, and statewide efforts to upgrade and integrate the solicitor’s case management systems are already underway. Nonetheless, shortages of prosecutors in the Offices of Circuit Solicitor, struggles to retain talented and experienced prosecutors, and the continued impact of COVID-19 continue to hamper progress towards addressing the backlog of criminal cases in the judicial circuits.

#### **Current Efforts and Results:**

The effectiveness, professionalism and efficiency of South Carolina prosecutors are of utmost importance to the SCCPC as well as the sixteen elected circuit solicitors statewide and several efforts promoting these qualities were continued and enhanced in FY 22.

The COVID-19 emergency impacted SCCPC’s trainings starting in March 2020. In response to the ongoing need to safely provide continuing education and training programs to prosecution staff across the state, the SCCPC began offering virtual education opportunities, which continued in FY 22 by offering thirty-one (31) virtual trainings. The agency also started reintroducing live education opportunities in FY 22 by conducting two (2) in-person trainings, including the four-day South Carolina Solicitors’ Annual Conference (September 2021) and the five-day Prosecution Bootcamp (May 2022) for new prosecutors. The Annual Conference was offered in a hybrid format so participants could choose whether to attend in person or virtually. Cumulatively, these thirty-three (33) trainings offered 167.33 accredited hours of continuing education for 1,699 participants, including prosecutors, victim advocates, investigators, and other prosecution staff.

The SCCPC continued its partnerships with the Circuit Directors of Diversion Programs in the sixteen circuits, other program coordinators, and the Commission’s Task Force on Diversion Programs to continue coordination of effort and processes among diversion programs across the state and improve accessibility to data on statewide diversion program participation. The Commission approved the Standardized Procedures for Pre-Trial Intervention Programs and the Task Force distributed them. The Task Force is continuing its work by focusing on standardized procedures for other diversion programs operated by the Offices of Circuit Solicitor.

The SCCPC continued its management of two longstanding grant awards and a two-year grant awarded in FY 21. The two-year “Innovative Prosecution Solutions” grant awarded by the Bureau of Justice Assistance (BJA) has allowed the SCCPC to begin work on the agency’s database project.

The SCCPC remained active in FY 22 assisting the solicitors with the review and General Assembly with the development of proposed legislation of interest to the legislature on a variety of criminal law matters.

|                     |  |                 |           |
|---------------------|--|-----------------|-----------|
| <b>AGENCY NAME:</b> | <b>SC COMMISSION ON PROSECUTION COORDINATION</b> |                 |           |
| <b>AGENCY CODE:</b> | <b>E210</b>                                      | <b>SECTION:</b> | <b>60</b> |

Additionally, the SCCPC continued to update several statutorily required reports and the formats thereof to streamline and simplify the process for both the SCCPC and solicitors' offices, clarify the parameters of requested data for solicitor staff responsible for gathering data, and improve the accuracy of data in final statewide reports. Despite these improvements, the compilation of data collected, and preparation of final reports are hindered by the lack of a database at the SCCPC and inconsistency in the availability and calculation of data provided by solicitors' offices.

**Plans under Development to Introduce Additional Changes:**

The technology initiatives planned by and between the SCCPC and the Offices of Circuit Solicitor have now been established for several years but have been slow to progress in the absence of the necessary technology funding that has been requested for just as long to support those initiatives. The SCCPC's and solicitors' technology plans require web-based prosecution case management systems and supporting IT infrastructure and software for all circuit solicitors, and a central database and IT staff for the SCCPC. The appropriation of technology funding in the FY 23 state budget will jump start the work of the SCCPC and Offices of Circuit Solicitor for these initiatives. A large focus in FY 23 will be on developing, procuring, and implementing technology, primarily the database project for the SCCPC, case management system upgrades for the circuit solicitors, and interface between SCCPC and solicitor systems. While the non-recurring funds provided in the FY 23 budget will largely support the procurement and initial implementation of these technologies, recurring state funding will be required for ongoing maintenance, support, and licensing and will be requested as these expenses are known.

As the population in South Carolina grows, so does criminal activity and the responsibilities of circuit solicitors. The demands on the SCCPC for training, legal research and assistance, and reporting have likewise increased. The ability for circuit solicitors to retain experienced prosecution staff and hire additional prosecution staff to meet increased demands is more important than ever; however, with no additional funding and, in fact, declining revenues, solicitors struggle to maintain existing staff because of higher paying jobs elsewhere and stress from increased workloads and responsibilities.

An investment of recurring state funding for the recruitment and retention of assistant solicitors in South Carolina is the chief need of the circuit solicitors and will be requested for FY 24. Without this funding, the Offices of Circuit Solicitor simply cannot compete with salaries offered by the Judicial Branch, state agencies, the U.S. Attorney's Office for South Carolina, or prosecuting entities in neighboring states. Currently, state funding for the Offices of Circuit Solicitor is less than one-half of the overall support provided through County funding. At the same time, annual revenue from statutory court fee and fine distributions has declined 36.52% since FY 15, and prosecutor workloads continue to increase as state population and the annual number of incoming warrants also increases.

**II. NOTABLE ACHIEVEMENTS AND RESULTS IN FY 2021-22**

The SCCPC achieved the following during FY 2021-22 in furtherance of the agency's mission:

- Exceeded training goals for FY 22 by offering 167.33 hours of accredited continuing education opportunities through thirty-one (31) one-day or shorter trainings as well as co-sponsoring with the South Carolina Solicitors' Association the four-day 2021 South Carolina Solicitors' Annual Conference and the 2022 Prosecution Bootcamp (these programs are co-sponsored with the Association; the Association bears the costs associated with the program and the Commission plans and conducts the trainings). The 167.33 hours consisted of 94.01 hours for prosecutors and paralegals, 36.15 hours for Solicitors' investigators and other officers, and 37.18 hours for victim

|                     |  |                 |           |
|---------------------|--|-----------------|-----------|
| <b>AGENCY NAME:</b> | <b>SC COMMISSION ON PROSECUTION COORDINATION</b> |                 |           |
| <b>AGENCY CODE:</b> | <b>E210</b>                                      | <b>SECTION:</b> | <b>60</b> |

advocates. In addition to these accredited training hours, other educational opportunities were offered for Solicitors' staff members. All but the Annual Conference and Bootcamp programs were conducted live using Zoom™ webinars. Due to continuing COVID concerns (including spacing seating), the Commission offered the training from the Annual Conference both in person and live via Zoom™. The trainings offered were on topics relevant to the duties of the staff of the Solicitors' Offices, including:

- o juvenile justice;
  - o evidentiary issues (obtaining, using at trial, and preservation);
  - o collateral consequences;
  - o prosecution's disclosure obligation;
  - o offense-specific topics, including those related to driving under the influence, domestic violence, and sexual assault offenses;
  - o victims' rights, advocacy, and restitution;
  - o ethics and professionalism;
  - o sentencing;
  - o legislation;
  - o Freedom of Information Act;
  - o mental health; and
  - o general case law updates.
- Co-sponsored a portion of training (one hour of Judicial Continuing Legal Education) conducted on-demand by Court Administration for Summary Court judges in June 2022 for 53 Summary Court judges. The SCCPC selected the topic, recruited prosecution speakers, collected speaker presentation materials, and recorded the presentation for use by Court Administration in offering the virtual seminar. As an on-demand webinar, it is expected to be viewed more judges over the next year.
  - Continued to increase the use of and modify, for agency and end-user efficiency, the agency's online registration process.
  - Offered the "Case Round-Up" training program, a monthly one-hour "lunch and learn" training program covering all criminal, quasi-criminal, and other decisions of interest to prosecutors and law enforcement, issued by the Supreme Court of the United States and South Carolina appellate courts during the preceding month. The program is conducted every month except for the month in which the Solicitors' Annual Conference is held (because the SCCPC coordinates a panel at the Conference to cover appellate opinions of significance).
  - Provided legal updates to the Offices of Circuit Solicitor, Attorney General, and municipal prosecutors registered with the SCCPC immediately upon the release of opinions and orders by the Supreme Court of the United States and South Carolina's appellate courts announcing a significant change to the substantive law, court procedure, or ethics rules, as well as relevant legislation by the South Carolina General Assembly and the Governor's Executive Orders impacting the criminal justice and court systems.
  - Expanded the weekly training email alert, which goes out each week except some with holidays, to inform the Offices of Circuit Solicitor, Attorney General, and some municipal prosecutors and law enforcement officers (those registered for such notices) of training opportunities offered by the Commission and other organizations and providers (local, state, and national). During some weeks, additional "special" alerts have been added to address new training opportunities or to call attention to specific training opportunities.

|                     |  |                 |           |
|---------------------|--|-----------------|-----------|
| <b>AGENCY NAME:</b> | <b>SC COMMISSION ON PROSECUTION COORDINATION</b> |                 |           |
| <b>AGENCY CODE:</b> | <b>E210</b>                                      | <b>SECTION:</b> | <b>60</b> |

- Applied for, received and managed federal grant funds for the John R. Justice Student Loan Forgiveness Program to recognize 20 South Carolina prosecutor and public defender applicants (13 prosecutors and seven public defenders), who have demonstrated a commitment to public service, with an award to lessen the financial strain of existing student loan debt. The availability of the award and notice of the application process is announced statewide, through directed emails, distribution to the law schools, and publication by the South Carolina Bar. The total amount of the award available is divided equally between prosecution and public defense; if more of one type of applicant applies than the other, than the amount of the individual awards to the applicants in the smaller type of pool will be more than the applicants in the other pool receive. All eligible applicants received an award.
- Awarded grant funds for a Traffic Safety Resource Prosecutor (TSRP). The grant is administered and allocated in South Carolina by the Department of Public Safety, Office of Highway Safety and Justice Programs. Pursuant to grant requirements, the SCCPC conducts trainings for prosecutors, law enforcement, and summary court judges on traffic safety enforcement, prosecution, and adjudication, with a specific focus on DUI and traffic-related offenses.
- With funds awarded under a two-year federal grant received in FY 21, continued work on the development of a centralized database for the collection of statewide prosecution data. Funds were award through the “Innovative Prosecution Solutions for Combatting Violent Crime” program by the U.S. Department of Justice, Bureau of Justice Assistance (BJA).
- Awarded grant funds through the federal Coronavirus Emergency Supplemental Funding program.
- Provided technical legal support on ethics, constitutional law, evidentiary law, criminal law and procedure, trial, and appellate issues for the Circuit Solicitors and their staff.
- Pursuant to state law, collected data from the Offices of Circuit Solicitor and prepared annual reports on:
  - o Expenditures and Revenue (state, local, federal and non-governmental funding sources)
  - o South Carolina Diversion Programs
  - o Domestic Violence (DV) prosecutions
  - o Driving Under the Influence (DUI) prosecutions
- Responded to inquiries from and provided input to the South Carolina General Assembly on legislation, budget requests and fiscal impacts.
- Worked with and assisted the Task Force on Diversion Programs on finalizing standardized procedures for Pre-Trial Intervention programs statewide and, after the SCCPC Commission approval, distributing them to the Offices of Circuit Solicitor for implementation.
- Served as a resource for and/or provided technical assistance to other local and state agencies on issues related to criminal justice.
- Two SCCPC staff members served as speakers and/or resources for local, state, and national training and meeting sessions related to criminal justice and prosecution training including the South Carolina Criminal Justice Academy and the National Association of Prosecution Coordinators.

### **III. DISCUSSION OF AGENCY PLANS FOR FY 23 AND BEYOND**

An overview of plans the SCCPC has developed or that are under development is provided in Section I. A more detailed description of these plans, the continued efforts of the SCCPC, and the goals expected to be achieved through implementation of these planned initiatives and ongoing efforts follows:

|                     |  |                 |           |
|---------------------|--|-----------------|-----------|
| <b>AGENCY NAME:</b> | <b>SC COMMISSION ON PROSECUTION COORDINATION</b> |                 |           |
| <b>AGENCY CODE:</b> | <b>E210</b>                                      | <b>SECTION:</b> | <b>60</b> |

- 1. Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors, and staff.** Chief among the services the SCCPC provides for the Offices of Circuit Solicitor is regular training for all prosecution staff. Agency staff will continue to coordinate and conduct trainings in the future tailored to the needs of prosecutors, paralegals, investigators, victim advocates, diversion program staff and administrative staff and will provide resource materials for every training that is conducted for future reference and use. The SCCPC staff also serves as a legal resource on and responds to requests for technical assistance with ethics, charging, evidence, constitutional, trial, appellate and other prosecution issues for solicitors and their staff; provides updates on legislation, case law, and government orders; and reviews pleadings upon request. Agency staff will continue to provide such technical assistance as requested.

In the spring of 2020, the SCCPC switched from in-person trainings to webinar trainings via Zoom™ because of the COVID-19 pandemic. The benefits afforded by webinars (including, for the staff of the Offices of Circuit Solicitor, easier access to training and less time away from the job because travel is not required) have resulted in webinars becoming a mainstay of the SCCPC’s training curriculum. For that reason, in FY 23 and beyond, the SCCPC will continue to develop and provide virtual training to enhance the agency’s education and training program while also offering in-person trainings.

In FY 22, the SCCPC conducted the 2021 South Carolina Solicitors’ Annual Conference as a hybrid program, with some participants attending in person and some virtually. During FY 23, the 2022 Conference will be offered only as an in-person program. Prior to FY 22, the SCCPC had not conducted a Prosecution Bootcamp program since FY 19 (the 2020 program was scheduled for the spring of 2020 but cancelled due to COVID-19, as were the plans for the 2021 program). Prosecution Bootcamp is a program that requires in-person training as it involves discussion and performance workshops, in addition to presentations. The 2022 Bootcamp, held in May 2022, had almost twice the normal number of attendees. The SCCPC develops and organizes every aspect of the Annual Conference and Bootcamp programs. The Annual Conference brings together Solicitors and their staff, other state and local prosecutors, diversion program staff, prosecution investigators, paralegals, administrative staff, speakers, and guests from across the State for training and required legal education. The Bootcamp program brings together senior prosecutors and new lawyers in the Offices of Circuit Solicitor for the purpose of providing training on basic criminal law and procedure, the duties of a prosecutor (including charging decisions, discovery, and plea negotiations), as well as trial advocacy.

The SCCPC will continue to obtain accreditation for its trainings from the Supreme Court of South Carolina’s Commission on CLE and Specialization, South Carolina Criminal Justice Academy, and/or Department of Crime Victim Services Training, Provider Certification & Statistical Analysis. Evaluations will continue to be utilized to determine the effectiveness of each training.

In addition to accredited training programs, the SCCPC has offered and will continue to offer other educational programs for prosecution staff members who do not have formal continuing education requirements. The SCCPC has also engaged select groups of prosecution staff to address specific changes in the law, such as expungement personnel, family court prosecutors, DUI prosecutors, and Sex Offender Registry points of contact; this engagement will continue into FY 23 and beyond.

|                     |  |                 |           |
|---------------------|--|-----------------|-----------|
| <b>AGENCY NAME:</b> | <b>SC COMMISSION ON PROSECUTION COORDINATION</b> |                 |           |
| <b>AGENCY CODE:</b> | <b>E210</b>                                      | <b>SECTION:</b> | <b>60</b> |

Providing training and legal education programs and services for the Offices of Circuit Solicitor is a primary function of the SCCPC and is an essential service for the Offices of Circuit Solicitor. Recurring funding will be requested for the FY 23 state budget to establish a technology equipment replacement schedule for malfunctioning and end-of-life equipment used for the agency's education and training operations provided for prosecutors, law enforcement, judges, victim/witness advocates, diversion program staff, and other prosecution staff members.

**2. Hire additional agency staff and provide staff with necessary resources to perform job duties.**

The SCCPC has developed a strategic organizational plan that identifies appropriate staffing necessary to enable the agency to accomplish ongoing efforts, new plans under development and, ultimately, the responsibilities and mission of the agency. State funding was appropriated to the SCCPC in the FY23 budget to make the agency' grant-funded database administrator position permanent and hire two additional staff. Applications are currently being reviewed for the position of Technology Operations Project Manager to lead the agency's new and complex technology initiatives and manage the overall technology operations.

**3. Develop and implement an agency database.**

In FY 22, the SCCPC was able to being the planning and discovery phase of its database project. The database (Prosecution Data Collection System) will be housed at the SCCPC and will serve as a central repository database for the collection and statewide reporting of statistical data from the Offices of Circuit Solicitor. It will also support integration with the offices that have newer cloud-based prosecution case management systems. Upon implementation, the database will streamline and maximize the accurate and efficient collection of existing statewide data to meet reporting requirements, analyze case data and trends, and measure the programmatic and operational effectiveness of the Offices of Circuit Solicitor.

Also in FY 22, the SCCPC acquired an Azure Government Cloud subscription through the Department of Administration's shared cloud services and created a SQL database as the initial steps toward having the capability to integrate with the Circuit Solicitor's prosecution case management systems.

The SCCPC is grateful to have received non-recurring state funds in the FY 23 Budget towards the development of the database. As a result of the preparation work undertaken by the SCCPC in FY 22, the agency was able to immediately submit for review and approval by the Department of Administration, Division of Technology Operations (DTO) in June 2022 a contract and project plan with its selected vendor for the development of the front-end capabilities of the Prosecution Data Collection System. As of September 2022, the SCCPC is awaiting DTO's approval of the contract as DTO finalizes project specifications with the vendor. Once this is completed, the vendor can begin work and the agency is hopeful that most, if not all, of the initial phase of the database will be completed by the end of FY 23. The vendor has provided the ongoing annual maintenance costs for the database, and the SCCPC will be requesting recurring funding for these costs for the FY 24 budget.

**4. Assist with the development and implementation of statewide diversion program initiatives.**

The SCCPC continues to partner with the sixteen statewide Circuit Directors of Diversion Programs to identify and bring to the circuit solicitors' attention various areas of concern and issues affecting the performance of statewide diversion programs. In the past few years, the SCCPC has

|                     |  |                 |           |
|---------------------|--|-----------------|-----------|
| <b>AGENCY NAME:</b> | <b>SC COMMISSION ON PROSECUTION COORDINATION</b> |                 |           |
| <b>AGENCY CODE:</b> | <b>E210</b>                                      | <b>SECTION:</b> | <b>60</b> |

worked with the Circuit Directors of Diversion Programs and coordinated working groups from the Offices of Circuit Solicitor to identify resource shortages for the operation of solicitor-operated diversion programs.

In FY 22, the SCCPC-appointed Task Force on Diversion Programs met seven times to discuss and finalize standardized procedures for statewide pre-trial intervention programs. These standardized procedures were approved by the SCCPC Commission in FY 22. In FY 23 and beyond, the task force will continue its work by developing recommended standardized procedures for other diversion programs.

The SCCPC coordinated Diversion discourse calls in FY 22 for all diversion personnel in the Offices of Circuit Solicitor, with the objective of sharing ideas, solutions, and enhancing the communication between diversion programs across the State. These calls will continue to be coordinated in FY 23 on an as-needed basis.

**IV. CIRCUIT SOLICITOR PLANS FOR THE CURRENT FISCAL YEAR AND BEYOND**

The ongoing efforts and new initiatives of the sixteen (16) elected circuit solicitors support the fair and swift prosecution of criminal cases, rehabilitation of offenders through diversion and treatment court programs, support for crime victims and witnesses, and public safety. The SCCPC’s role is to coordinate and provide training programs, legal and legislative research and assistance, statewide prosecution data, legal and legislative updates and responses, and project assistance to support the solicitors’ efforts. While the outcomes for the efforts and initiatives of the solicitors’ offices are not directly under the control of or influenced by the SCCPC, the ability of the solicitors to carry out their efforts and initiatives is of utmost importance to the SCCPC and directly affects the ability of the SCCPC to effectively carry out the Commission’s ongoing efforts and planned initiatives. Therefore, a brief description of these solicitor goals and plans follows:

1. **Upgrade technology in the Offices of Circuit Solicitor.** \$9.6 Million in non-recurring technology funding was appropriated for the Offices of Circuit Solicitor in the FY 23 budget. Although as of the middle of September this funding has not yet been made available for distribution to the solicitors, the solicitors have actively been researching and obtaining cost estimates for various case management systems to upgrade or replace their existing platforms. Having the ability to make these significant technology upgrades will ultimately provide the capability to interface with other offices (including prosecutors, law enforcement, courts, defense attorneys) and integrate targeted data with central specialized databases (such as the SCCPC database being developed by the SCCPC).
2. **Assistant Solicitor Personnel and Retention.** Backlogs and prosecutor caseloads in South Carolina are the highest that they have ever been. Court shutdowns due to COVID-19 have increased the problem; but there are other factors at play. Population and the number of incoming General Sessions cases has risen dramatically in the last five years. The five-year average number of annual warrants coming into the system as of FY 22 is 16% higher than FY 16. The amount of discovery in those cases has increased exponentially. Body cameras, dash cam videos, security camera footage were not generally prevalent five years ago. Today almost every case has hours of video that must be gathered and reviewed by prosecutors and defense attorneys.



|                     |  |                 |           |
|---------------------|--|-----------------|-----------|
| <b>AGENCY NAME:</b> | <b>SC COMMISSION ON PROSECUTION COORDINATION</b> |                 |           |
| <b>AGENCY CODE:</b> | <b>E210</b>                                      | <b>SECTION:</b> | <b>60</b> |

The Circuit Solicitors are in dire need of additional funding to hire more assistant solicitors and retain experienced assistant solicitors to support the efficient and effective processing of criminal cases. Today, delays in processing cases are being caused by massive caseloads. The average assistant solicitor has a caseload of 427 felony warrants. This equates to approximately 232 felony cases (there are on average 1.71 warrants per case) per assistant solicitor.

While circuit solicitors need additional funding so that they may begin addressing this issue by hiring and retaining assistant solicitors, their annual revenue has actually dropped. Annual revenue from statutory court fines and fees has declined 37% since FY 15, a drop of over \$1.8 Million annually, and the cumulative loss in revenue from court fines and fees for the solicitors' offices from FY 19 when COVID-19 began impacting court operations through FY 22 is \$4.2 Million. Further, while the State has provided \$14 Million to the Judicial Branch for additional positions and to increase starting and existing attorney allowing them to increase dockets and court time, no funding has been provided to the Circuit Solicitors or Public Defenders.

The efficient processing of cases happens when three elements are present in both the Circuit Solicitor's Office and the Circuit Public Defender's Office. First, there has to be the proper number of prosecutors and public defenders to run court. This is accomplished by taking guilty pleas and trying cases. Second, an equal number of prosecutors and public defenders must be preparing to run court. This entails meeting with witnesses, assessing evidence and analyzing the law. None of this can be done while the lawyers are in court. It must be done beforehand if the court term is to be productive. Finally, there must be enough assistant solicitors and assistant public defenders to triage the cases as they come into the system. Prosecutors should meet with officers and victims and analyze their case and the offender. At the same time public defenders should meet with their clients, review the evidence and assess their cases. In many cases this can be done in a matter of days. The assessments of professional prosecutors and public defenders are often consistent and proper conclusions are able to be acted on quickly. However, this can only be done if the lawyers have the time and are able to focus on the tasks at hand. Much like preparing for court the lawyers cannot properly triage cases if they are in court or preparing for court.

New recurring funding will be requested for the FY 24 budget to hire and retain assistant solicitors. Additional funding is also needed for hiring and retaining assistant public defenders so that together, they can begin tackling these massive caseloads.

**V. RESTRUCTURING RECOMMENDATIONS**

The SCCPC does not have any restructuring recommendations for the elimination or combination of existing agency programs.

**VI. RISK ASSESSMENT AND MITIGATION STRATEGIES**

If the SCCPC does not meet its goals and objectives, the criminal justice system and the safety of South Carolina's local communities will be adversely impacted. The SCCPC coordinates communication and collaboration among the Offices of Circuit Solicitor and criminal justice partners; gathers and reports data and information for the benefit of the General Assembly, Circuit Solicitors, other criminal justice agencies and the public; develops and provides training for prosecutors, law enforcement, judges, diversion coordinators, victim advocates and others; and provides legal assistance to the Offices of Circuit Solicitor.

|                     |  |                 |           |
|---------------------|--|-----------------|-----------|
| <b>AGENCY NAME:</b> | <b>SC COMMISSION ON PROSECUTION COORDINATION</b> |                 |           |
| <b>AGENCY CODE:</b> | <b>E210</b>                                      | <b>SECTION:</b> | <b>60</b> |

Circuit solicitors face several challenges requiring enhanced prosecutor training and continuing legal education, and additional support and assistance from the SCCPC. To respond to South Carolina’s population growth and increase in the number of arrests, the Offices of Circuit Solicitor must have adequate numbers of prosecutors and staff to handle the increased volume of criminal cases and the ability to retain experience and talent. As the number and experience of prosecutors within the solicitors’ offices change, the demands on the SCCPC continue to increase.

**AGENCY NAME:**

**SC Commission on Prosecution Coordination**

**AGENCY CODE:**

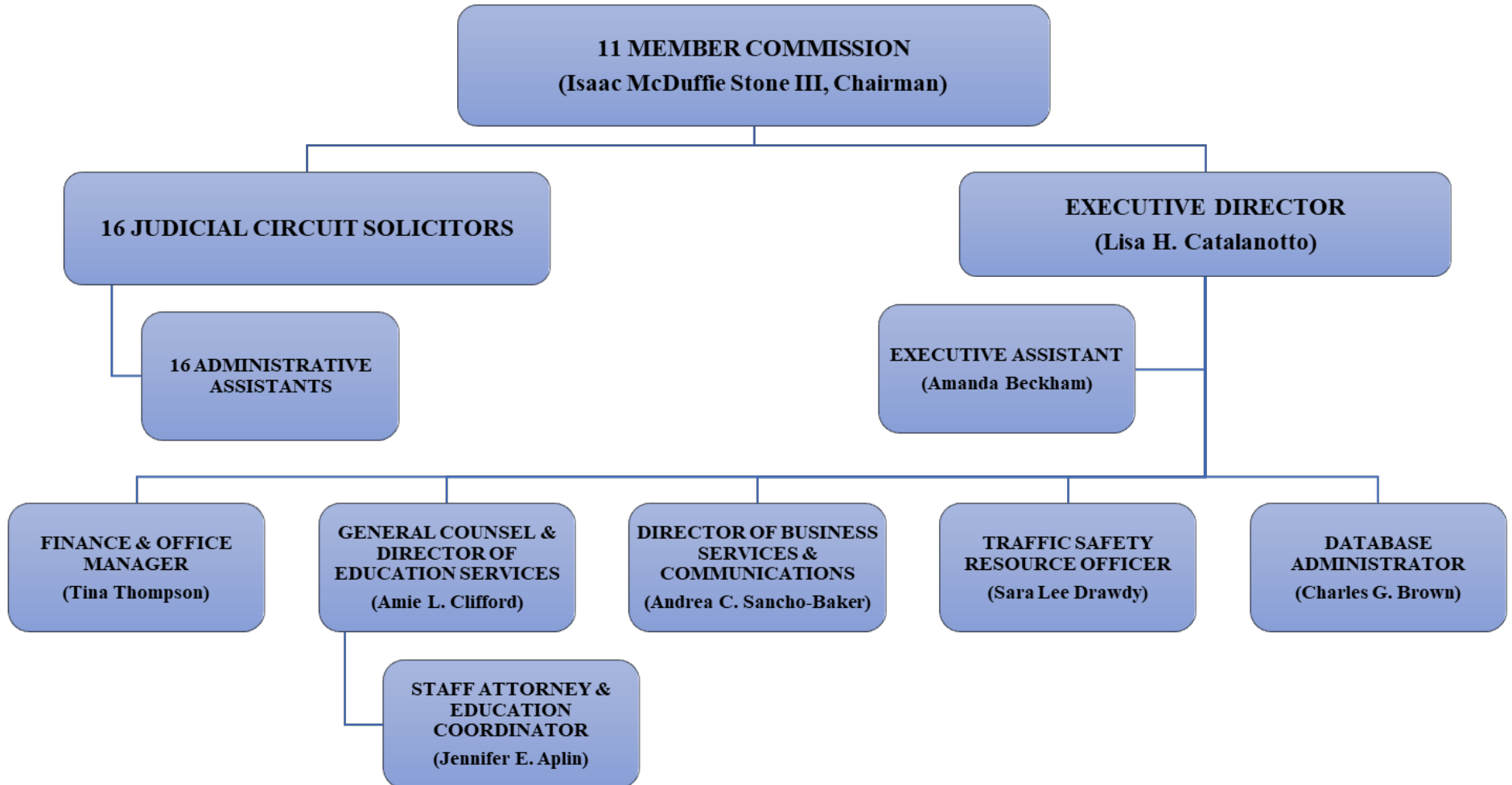
**E210**

**SECTION:**

**060**

**E210 - SOUTH CAROLINA COMMISSION ON PROSECUTION COORDINATION**

**ORGANIZATION CHART  
AUGUST 2022**



# FY2022

## Reorganization and Compliance

as submitted for the Accountability Report by:

### E210 - PROSECUTION COORDINATION COMMISSION

#### Primary Contact

| First Name | Last Name   | Role/Title         | Email Address              | Phone        |
|------------|-------------|--------------------|----------------------------|--------------|
| Lisa       | Catalanotto | Executive Director | lisacatalanotto@cpc.sc.gov | 803-343-0765 |

#### Secondary Contact

| First Name | Last Name | Role/Title                 | Email Address           | Phone        |
|------------|-----------|----------------------------|-------------------------|--------------|
| Tina       | Thompson  | Finance and Office Manager | tinathompson@cpc.sc.gov | 803-343-0765 |

#### Agency Mission

Adopted in:

2019

The mission of the South Carolina Commission on Prosecution Coordination (SCCPC) is to improve South Carolina's Criminal Justice System and enhance the professionalism, effectiveness, and efficiency of South Carolina's Circuit Solicitors and their staff by providing training, continuing education programs, administrative and programmatic support, and technical legal assistance for the Offices of Solicitor; by collecting, analyzing and distributing meaningful criminal justice data; and by collaborating with and assisting the General Assembly as well as federal, state and local criminal justice partners.

The SCCPC was created in 1990 to develop, coordinate, and provide training, resources, and support services for and to promote fair, just, and uniform administration of justice in the prosecution of criminal cases by the state's sixteen (16) Circuit Solicitors and their staff. The SCCPC is governed by Sections 1-7-910 through 1-7-1000 of the South Carolina Code of Laws. The Commission's eleven statutory members are the Chairmen of the Senate and House Judiciary Committees or their legislative designees, the Chief of the South Carolina Law Enforcement Division, the Director of the Department of Public Safety, a director of a Judicial Circuit Pretrial Intervention Program (PTI), a Judicial Circuit Victim-Witness Assistance Advocate, and five (5) Judicial Circuit Solicitors appointed by the Governor.

In furtherance of its mission, the SCCPC's primary responsibilities include:

- Development and coordination of efforts to improve the prosecution and disposition of criminal cases in a timely and efficient manner;
- Administrative and programmatic functional support for the Offices of the Solicitor;
- Collection of revenues and expenditures of the Offices of Solicitor as well as programmatic data for reporting as required by the South Carolina General Assembly;
- Coordination of pretrial intervention and other diversionary programs within the Solicitors' offices;
- Development of training and legal education programs for solicitors and their staff to help improve the legal knowledge and advocacy skills of prosecutors, the investigation of crimes, the administration of diversion programs, and the provision of victim services;
- Publication of newsletters, manuals and other materials to help Circuit Solicitors and staff achieve peak job performance;
- Provision of information and assistance on legal and ethics issues;
- Coordination of efforts with other federal, state and local government agencies involved in the criminal justice system; and
- Communication with non-governmental entities involved in the criminal justice system, including the South Carolina Bar, and entities representing the interests of crime victims and criminal defendants.

#### Agency Vision

Adopted in:

2019

The vision of the South Carolina Commission on Prosecution Coordination (SCCPC) is to enhance the professionalism and effectiveness of South Carolina's Circuit Solicitors and their staff in seeking the fair administration of justice by delivering the highest quality and most up-to-date resources, training and information available.

#### Recommendations for reorganization requiring legislative change:

None

#### Agency intentions for other major reorganization to divisions, departments, or programs to allow the agency to operate more effectively and efficiently in the succeeding fiscal year:

With the provision of funding in the FY23 budget, the Commission will be creating a technology services division consisting 2 FTEs. This division will be responsible for the management and development of the agency's database project, providing in-house technology support; ensuring the efficient and economical management of technology resources within the SCCPC; and website and publications design and management.

#### Significant events related to the agency that occurred in FY2022

| Description of Event | Start | End | Agency Measures Impacted | Other Impacts |
|----------------------|-------|-----|--------------------------|---------------|
| N/A                  |       |     |                          |               |

Is the agency in compliance with S.C. Code Ann. § 2-1-220, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? (See also S.C. Code Ann. § 60-2-20).

Yes

|   |         |
|---|---------|
| Reason agency is out of compliance: (if applicable)   |         |
| <b>Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 20-1-10 through 20-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).</b> | Yes     |
| <b>Does the law allow the agency to promulgate regulations?</b>   | Yes     |
| Law number(s) which gives the agency the authority to promulgate regulations:   | 1-7-990 |
| <b>Has the agency promulgated any regulations?</b>  | No      |
| <b>Is the agency in compliance with S.C. Code Ann. § 1-23-120 (J), which requires an agency to conduct a formal review of its regulations every five years?</b>   | Yes     |
| (End of Reorganization and Compliance Section)  |         |

# FY2022

## Strategic Plan Results

as submitted for the Accountability Report by:

### E210 - PROSECUTION COORDINATION COMMISSION

- Goal 1** Provide administrative and programmatic support for the Offices of Solicitor
- Goal 2** Provide legal support and training to enable uniform application of laws, standards, procedures, analysis and resources
- Goal 3** Development and coordination of efforts to ensure justice is served and to improve the prosecution and disposition of criminal cases in a timely and efficient manner

| Perf. Measure Number  | Description  | Base | Target | Actual | Value Type       | Desired Outcome | Time Applicable                       | Calculation Method   | Data Source  | Data Location   | Stakeholder Need Satisfied   | Primary Stakeholder  | State Funded Program Number | Responsible | Notes |
|---|--|------|--------|--------|------------------|-----------------|---------------------------------------|--|--|---|--|--|-----------------------------|-------------|-------|
| <b>1.1 Operate in an effective and efficient manner with available resources and seek funding for the additional staff and resources needed to accomplish the mission of the agency. State Objective: Government and Citizens</b> |  |      |        |        |                  |                 |                                       |  |  |   |  |  |                             |             |       |
| 1.1.1   | Use of available funding to provide resources for staff that enable services and support for the Offices of Solicitor to be delivered as effectively as possible.  | 0%   | 100%   | 100%   | Percent          | Complete        | State Fiscal Year (July 1 - June 30). | Amount of allocated funding for SCCPC operations that is used or earmarked for resources, technology and equipment to enable staff to staff to accomplish the mission of the agency / total allocated funding for SCCPC. | SCCPC  | SCEIS   | Enable staff to accomplish the responsibilities of the agency, provide trainings for prosecution staff statewide and supports career development.  | Agency employees and Offices of Circuit Solicitor                              | 0                           |             |       |
| 1.1.2   | Communication of additional funding necessary to acquire staffing and resources needed for the operation of the agency. Delivery of the agency's state budget request documents and supporting data reports for the General Assembly and updated as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year. | 0%   | 100%   | 100%   | Percent Complete | Complete        | State Fiscal Year (July 1 - June 30). | Percentage of agency budget request plans and supporting documentation provided out of all documentation requested or required.  | SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee | EBO Budget Development System (BDS), SCCPC's agency server                                      | Inform stakeholders of the additional funding necessary for the agency to effectively and efficiently perform their duties; keep pace with increased workloads of and demands on the Offices of Solicitor; and accomplish increased judicial and legislative demands and requirements.                         | Commission Members, Circuit Solicitors, and General Assembly                   | 0                           |             |       |
| <b>1.2 Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data. State Objective: Government and Citizens</b>   |  |      |        |        |                  |                 |                                       |  |  |   |  |  |                             |             |       |
| 1.2.1   | Procure funding and a vendor to develop a database to be known as the "Prosecution Data Collection System" and maintained by the SCCPC to streamline and maximize the accurate and efficient collection of existing statewide reporting requirements, analyze case data and trends, and measure the programmatic and operational effectiveness of the Offices of Solicitor.  | 0%   | 100%   | 50%    | Percent Complete | Complete        | State Fiscal Year (July 1 - June 30). | Percent acquisition of the funding amount needed to procure a vendor for the development of an agency database.  | EBO, SC Appropriations Act, grant providers                        | SC legislative website, grant award packages saved on agency server, SCEIS                      | Enable centralized and streamlined collection and analysis of statewide circuit solicitor data; maximize the accuracy of existing statewide reporting requirements; increase the performance and efficiency of the SCCPC; and promote uniform data measurements tracked by the Offices of Solicitor statewide. | Agency employees, Commission Members, Circuit Solicitors, and General Assembly | 0                           |             |       |
| 1.2.2   | Completion of a statewide report that summarizes and compares the collection of revenues and expenditures as reported individually by each circuit solicitors' office.   | 0%   | 100%   | 100%   | Percent Complete | Complete        | State Fiscal Year (July 1 - June 30). | Percent completion of the goal to publish statewide report.  | Offices of Solicitor   | SC legislative website, SC State Library, SCCPC website (sprosecutors.com), SCCPC Agency Server | Provide useful information and transparency regarding funding provided to the Offices of Solicitor, the continued decrease in court fees and fines received, the differences in funding provided by counties, and operational expenses.  | General Assembly, Offices of Circuit Solicitor                                 | 0                           |             |       |

| Perf. Measure Number   | Description  | Base | Target | Actual | Value Type       | Desired Outcome          | Time Applicable                       | Calculation Method  | Data Source  | Data Location                                | Stakeholder Need Satisfied   | Primary Stakeholder   | State Funded Program Number Responsible | Notes |
|--|--|------|--------|--------|------------------|--------------------------|---------------------------------------|---|--|--|--|---|---|-------|
| 1.2.3  | Final testing and implementation of Phase I of the new diversion database/directory being developed under contract with and maintained at SLED.  | 90%  | 100%   | 90%    | Percent Complete | Complete                 | State Fiscal Year (July 1 - June 30). | Percent completion of Phase I of the diversion database.  | SCCPC; Circuit Directors of Diversion Programs & SLED                            | SLED   | Verify offender eligibility for, monitor participant progress in and assess effectiveness of diversion programs operated in the Offices of Solicitor. Phase I will incorporate and track diversion participant and programmatic information and analysis for Pretrial Intervention (PTI), Alcohol Education Program (AEP), Traffic Education Program (TEP), and Drug Court programs. | Offices of Circuit Solicitor                                  | 0                                       |       |
| 1.3 Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data.                  |  |      |        |        |                  |                          |                                       |   |  |  | State Objective: Government and Citizens   |   |   |       |
| 1.3.1  | A minimum of twelve (12) meetings are coordinated and held with the elected Circuit Solicitors to discuss prosecution and technical legal issues, technology issues, and development; statutory and case law, legislative activity and actions, office management, budgetary agendas, and other matters.   | 0    | 12     | 12     | Count            | Equal to or greater than | State Fiscal Year (July 1 - June 30). | Completion count as assessed by the agency.   | Internal Records   | SCCPC  | Direct communication and collaboration among the sixteen elected Circuit Solicitors and the SCCPC  | Circuit Solicitors, Offices of Circuit Solicitor              | 0                                       |       |
| 1.3.2  | A minimum of seven (7) meetings are coordinated and held with prosecution staff responsible with the management or operation of diversion programs, including the sixteen (16) Judicial Circuit Directors of Diversion Programs and the Commission's Task Force on Diversion Programs to establish, develop and support statewide diversion program initiatives. | 0    | 7      | 15     | Count            | Equal to or greater than | State Fiscal Year (July 1 - June 30). | Number of meetings held.  | SCCPC; Circuit Directors of Diversion Programs; Task Force on Diversion Programs | SCCPC (Staff, Server, Outlook)               | Direct communication and collaboration among the Circuit Directors of Diversion Programs, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for South Carolina's diversion programs.   | Offices of Circuit Solicitor and their diversion staff, SCCPC | 0                                       |       |
| 1.3.3  | Twenty-five (25) or more e-mail communications sent to the Circuit Solicitors providing updates on legislative activity; judicial orders; case law; and articles on local, state and national criminal justice issues.   | 0    | 25     | 32     | Count            | Equal to or greater than | State Fiscal Year (July 1 - June 30). | Number of e-mail updates provided.  | SCCPC; Circuit Solicitors  | SCCPC (Staff, Zoom Account, Server, Outlook) | Awareness of changes in the law, legislative and judicial activity, and emerging issues.   | Circuit Solicitors, SCCPC                                     | 0                                       |       |
| 1.3.4  | Distribution of salaries and management of employee benefits for the sixteen (16) Circuit Solicitors and their sixteen (16) Administrative Assistants as State FTEs, and distribution of state and other funds throughout the fiscal year to the Offices of Solicitor.   | 0%   | 100%   | 100%   | Percent          | Complete                 | State Fiscal Year (July 1 - June 30). | Percent of state and other funding allocated to or received as pass-through to the SCCPC for the Offices of Circuit Solicitor that is then distributed to the Offices of Circuit Solicitor. | SCCPC; Circuit Solicitors  | SCEIS  | Utilization of all available state and state-directed funding for the successful operation of and staffing for the solicitors' offices and programs.   | Circuit Solicitors and their staff                            | 0                                       |       |
| 2.1 Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors and staff. |  |      |        |        |                  |                          |                                       |   |  |  | State Objective: Government and Citizens   |   |   |       |

| Perf. Measure Number   | Description  | Base | Target | Actual | Value Type | Desired Outcome          | Time Applicable                         | Calculation Method  | Data Source  | Data Location   | Stakeholder Need Satisfied  | Primary Stakeholder   | State Funded Program Number Responsible | Notes   |
|--|--|------|--------|--------|------------|--------------------------|---|---|--|---|---|---|---|---|
| 2.1.1  | At least one hundred (100) credit hours of continuing education conducted on topics relevant to the investigation, prosecution, and trial of crimes in South Carolina's state courts.  | 0    | 100    | 167.33 | Count      | Equal to or greater than | State Fiscal Year (July 1 - June 30).   | Number continuing education credit hours offered.   | SCCPC  | SCCPC's Educational Services Unit   | Direct benefit to circuit solicitors and their staff that must satisfy annual certification requirements by ensuring that the number of credit hours required annually for prosecutors, victim advocates, and investigators are offered through the SCCPC.  | Prosecutors, Investigators, and Victim Advocates in the Offices of Circuit Solicitor      | 0100.010000.000                         |   |
| 2.1.2  | Training provided for six (6) highly experienced prosecutors and law enforcement officers to serve as volunteer faculty for future regional training programs on the prosecution of impaired drivers. This new four-day "Train the Trainer" program that is being developed and will be provided through the SCCPC's Traffic Safety Resource Prosecutor (TSRP) program with National Highway Traffic Safety Administration (NHTSA) grant funds awarded for this purpose. | 0    | 6      | 0      | Count      | Equal to or greater than | State Fiscal Year (July 1 - June 30).   | Number of student trainers participating in a "Train the Trainer" program being coordinated and developed by the agency's TSRP. | SCCPC; NHTSA funding                                   | SCCPC's Traffic Safety Resource Prosecutor (TSRP) Unit; National Association of Prosecution Coordinators (NAPC) | Direct benefit to program participants selected for the program, with an indirect benefit to all law enforcement officers and prosecutors that receive training from these program participants in the future. Enhance the availability and accessibility of uniform regional training for prosecutors and law enforcement officers by developing speakers to teach standardized Prosecuting the Impaired Driver courses statewide. | Offices of Circuit Solicitor (prosecutors and investigators) and law enforcement agencies | N/A                                     | The Train the Trainer Program was scheduled for the week of September 13-17, 2021 but was cancelled by the sponsoring out-of-state agency due to a spike in COVID-19 cases that impacted instructors and participants. The funding provided by the grant has now expired. It is expected that there may be opportunities to apply for similar funding in the future. The SCCPC will apply for any new funding that becomes available to cover the cost of sending 6 or more qualified individuals to a Train the Trainer program. |
| <b>2.2 Improve accessibility of legal training and assistance to prosecution staff statewide. State Objective: Government and Citizens</b>                               |  |      |        |        |            |                          |   |   |  |   |   |   |   |   |
| 2.2.1  | Training provided to at least 1650 participants consisting of prosecutors, paralegals, investigators, victim advocates, diversion program staff, and law enforcement officers through in-person and virtual training opportunities.  | 0    | 1650   | 1699   | Count      | Equal to or greater than | State Fiscal Year (July 1 - June 30).   | Number of SCCPC training participants.  | SCCPC  | SCCPC's Educational Services Unit   | Increased number of prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers receiving training through the SCCPC.  | Offices of Circuit Solicitor and law enforcement agencies                                 | 0100.010000.000                         |   |
| 2.2.2  | Expenditure of 100% of Phase II Cares Act Emergency Supplemental Funding awarded for the acquisition and implementation of equipment and technology needs to further develop the agency's virtual training platform.   | 0%   | 100%   | 92%    | Percent    | Complete                 | Calendar Year (January 1 - December 31) | Amount of grant funds awarded used to acquire equipment and technology needed/ total amount of grant funds awarded.             | SCCPC; Cares Act Emergency Supplemental Funding (CESF) | SCEIS, SCDPS  | Technology and equipment to upfit an agency training room for both virtual and in-person trainings and meetings for prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers statewide while preventing the spread of COVID-19 by utilizing recommended safety measures for in-person trainings and meetings.   | SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies                       | N/A                                     |   |
| <b>3.1 Coordinate legislative efforts with the General Assembly and state agencies involved in the criminal justice system. State Objective: Government and Citizens</b> |  |      |        |        |            |                          |   |   |  |   |   |   |   |   |



| Perf. Measure Number | Description  | Base | Target | Actual | Value Type       | Desired Outcome | Time Applicable                       | Calculation Method   | Data Source  | Data Location  | Stakeholder Need Satisfied   | Primary Stakeholder   | State Funded Program Number Responsible | Notes |  |
|----------------------|--|------|--------|--------|------------------|-----------------|---------------------------------------|--|--|--|--|---|---|-------|--|
| 3.1.1                | Completion of Circuit Solicitors' state budget request documents and supporting data reports for the General Assembly with updates as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year. | 0%   | 100%   | 100%   | Percent Complete | Complete        | State Fiscal Year (July 1 - June 30). | Percentage of Circuit Solicitor budget request plans and supporting documentation completed and submitted. | SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee | EBO Budget Development System (BDS), SCCPC's agency server                           | Develop, prepare, submit and present state-level budget requests for the Circuit Solicitors.   | Commission Members, Circuit Solicitors, and General Assembly        | 0100.010000.000                         |       |  |
| 3.1.2                | Participate in a minimum of fifteen (15) meetings with state-level stakeholders including criminal justice entities, committees, and legislators. Assist legislators as needed with the review and/or development of criminal justice legislation.   | 0    | 15     | 15     | Count            | Complete        | State Fiscal Year (July 1 - June 30). | Number of meetings held with state-level stakeholders on criminal justice statutory matters.               | SCCPC  | Meeting Minutes, SCCPC staff   | Communication and collaboration with legislators and leaders of other criminal justice agencies, committees and other entities.            | SCCPC; state criminal justice entities/committees; General Assembly | 0100.010000.000                         |       |  |
| <b>3.2</b>           | <b>Communicate regularly with non-governmental entities involved with criminal justice efforts and participate in initiatives that promote coordination of efforts and information sharing among criminal justice partners.</b>  |      |        |        |                  |                 |                                       |  | <b>State Objective: Government and Citizens</b>                    |  |  |   |   |       |  |
| 3.2.1                | Engage in discussions and collaboration with at least four (4) entities that represent the interests of crime victims and criminal defendants.   | 0    | 4      | 4      | Count            | Complete        | State Fiscal Year (July 1 - June 30). | Number of entities collaborated with.  | SCCPC  | SCCPC  | Communication and collaboration with criminal justice entities that represent the interests of crime victims and criminal defendants.      | SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies | 0100.010000.000                         |       |  |
| 3.2.2                | Active participation in at least one (1) local and one (1) national non-governmental organization that promote discussions on state and national criminal justice issues and processes.  | 0    | 2      | 2      | Count            | Complete        | State Fiscal Year (July 1 - June 30). | Number of member organizations actively involved with.   | SCCPC  | SC Bar Criminal Law Council; National Association of Prosecution Coordinators (NAPC) | Communication and collaboration with criminal justice leaders, including prosecution coordinators and elected prosecutors in other states. | SCCPC staff; Offices of Solicitor; Law Enforcement Agencies         | 0100.010000.000                         |       |  |

# FY2023

## Strategic Plan Development

as submitted for the Accountability Report by:

### E210 - PROSECUTION COORDINATION COMMISSION

- Goal 1** Provide administrative and programmatic support for the Offices of Solicitor
- Goal 2** Provide legal support and training to enable uniform application of laws, standards, procedures, analysis and resources
- Goal 3** Development and coordination of efforts to ensure justice is served and to improve the prosecution and disposition of criminal cases in a timely and efficient manner

| Perf. Measure Number   | Description  | Base | Target | Value Type       | Desired Outcome | Time Applicable   | Calculation Method                          | Data Source             | Data Location  | Stakeholder Need Satisfied   | Primary Stakeholder   | State Funded Program Number | Responsible                                     | Notes |
|--|--|------|--------|------------------|-----------------|-------------------|---|-------------------------|--|--|---|-----------------------------|---|-------|
| <b>1.1 Operate in an effective and efficient manner with available resources and seek funding for the additional staff and resources needed to accomplish the mission of the agency.</b> |  |      |        |                  |                 |                   |   |                         |  |  |   |                             | <b>State Objective: Government and Citizens</b> |       |
| 1.1.1  | Use of available funding to provide resources for staff that enable services and support for the Offices of Solicitor to be delivered as effectively as possible.  | 0%   | 100%   | Percent complete | Complete        | State Fiscal Year | Percent complete as assessed by the agency. | Internal Records, SCEIS | SCCPC, SCEIS   | Enable staff to accomplish the responsibilities of the agency, provide trainings for prosecution staff statewide and supports career development.  | Agency employees and Offices of Circuit Solicitor   | 0100.010000.000             |   |       |
| 1.1.2  | Communication of additional funding necessary to acquire staffing and resources needed for the operation of the agency. Delivery of the agency's state budget request documents and supporting data reports for the General Assembly and updated as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year. | 0%   | 100%   | Percent Complete | Complete        | State Fiscal Year | Timeliness                                  | Internal Records, EBO   | SCCPC, EBO Budget Development System (BDS), Senate Finance Committee, House Ways & Means Committee | Inform stakeholders of the additional funding necessary for the agency to effectively and efficiently perform their duties; keep pace with increased workloads of and demands on the Offices of Solicitor; and accomplish increased judicial and legislative demands and requirements.                                 | Commission Members, Circuit Solicitors, and General Assembly  | 0100.010000.000             |   |       |
| <b>1.2 Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data.</b>   |  |      |        |                  |                 |                   |   |                         |  |  |   |                             | <b>State Objective: Government and Citizens</b> |       |
| 1.2.1  | Prosecution Data Collection System Project - Procure a vendor to develop a front-end application for workflow automation that allows the Offices of Circuit Solicitor to relay reporting data to the SCCPC.  | 0%   | 100%   | Percent Complete | Complete        | State Fiscal Year | Timeliness                                  | Internal Records        | SCCPC; DOA Department of Technology Operations (DTO)   | Enable centralized and streamlined collection and analysis of statewide circuit solicitor data; maximize the accuracy of existing statewide reporting requirements; increase the performance and efficiency of the SCCPC; and promote uniform data measurements tracked by the Offices of Circuit Solicitor statewide. | Agency employees, Commission Members, Circuit Solicitors, and General Assembly                                | 0100.010000.000             |   |       |
| 1.2.2  | Prosecution Data Collection System Project - Meet with IT stakeholders to discuss and develop a unified reporting system that relays automated circuit-level prosecution data for SCCPC reports.   | 0%   | 100%   | Percent Complete | Complete        | State Fiscal Year | Timeliness                                  | Internal Records        | SCCPC  | Promote uniform data measurements tracked by the statewide Offices of Circuit Solicitor and the development of a unified reporting system that improves the effectiveness and efficiency of Circuit Solicitors' case management systems, and enhances the the collection and analysis of prosecution data.             | Agency employees, Commission Members, Circuit Solicitors, and IT managers in the Offices of Circuit Solicitor | 0100.010000.001             |   |       |

| Perf. Measure Number | Description  | Base | Target | Value Type       | Desired Outcome          | Time Applicable   | Calculation Method  | Data Source   | Data Location  | Stakeholder Need Satisfied   | Primary Stakeholder  | State Funded Program Number Responsible | Notes |  |
|----------------------|--|------|--------|------------------|--------------------------|-------------------|---|---|--|--|--|---|-------|--|
| 1.2.3                | Prosecution Data Collection System Project - Use automation and/or user applications to securely transfer reporting data from the case management systems utilized by the Offices of Circuit Solicitor to the SCCPC.   | 0%   | 100%   | Percent complete | Complete                 | State Fiscal Year | Percent complete as assessed by the agency                  | Internal Records, Offices of Circuit Solicitor        | SCCPC, Government Cloud Server managed by DTO, Circuit Solicitors' Case Management Systems | Enable connection of Circuit Solicitors' case management systems with and the secure transmission of data from these systems to the SCCPC cloud database for the collection and analysis of statewide prosecution data; to maximize the accuracy of existing statewide reporting requirements; and to increase the performance and efficiency of the SCCPC.                          | SCCPC employees, Commission Members, Circuit Solicitors, and staff in the Offices of Circuit Solicitor | 0100.010000.000                         |       |  |
| 1.2.4                | Completion of a statewide report that summarizes and compares the collection of revenues and expenditures as reported individually by each circuit solicitors' office.   | 0%   | 100%   | Percent Complete | Complete                 | State Fiscal Year | Percent completion of the goal to publish statewide report. | Offices of Solicitor                                  | SC legislative website, SC State Library, SCCPC website (sprosecutors.com), SCCPC office   | Provide useful information and transparency regarding funding provided to the Offices of Solicitor, the continued decrease in court fees and fines received, the differences in funding provided by counties, and operational expenses.  | General Assembly, Offices of Circuit Solicitor   | 0100.010000.000                         |       |  |
| 1.2.5                | Final testing and implementation of Phase I of the new diversion database/directory being developed under contract with and maintained at SLED.  | 90%  | 100%   | Percent complete | Complete                 | State Fiscal Year | Percent completion of Phase I of the diversion database.    | SCCPC, Circuit Directors of Diversion Programs & SLED | SLED   | Verify offender eligibility for, monitor participant progress in and assess effectiveness of diversion programs operated in the Offices of Solicitor. Phase I will incorporate and track diversion participant and programmatic information and analysis for Pretrial Intervention (PTI), Alcohol Education Program (AEP), Traffic Education Program (TEP), and Drug Court programs. | Offices of Solicitor   | 0100.010000.000                         |       |  |
| <b>1.3</b>           | <b>Support the programmatic and administrative operations of the Offices of Solicitor.</b>   |      |        |                  |                          |                   |   | <b>State Objective: Government and Citizens</b>       |  |  |  |   |       |  |
| 1.3.1                | A minimum of twelve (12) meetings are coordinated and held with the elected Circuit Solicitors to discuss prosecution and technical legal issues, technology issues, and development; statutory and case law, legislative activity and actions, office management, budgetary agendas, and other matters. | 0    | 12     | Count            | Equal to or greater than | State Fiscal Year | Completion count as assessed by the agency.                 | Internal Records                                      | SCCPC  | Direct communication and collaboration among the sixteen elected Circuit Solicitors and the SCCPC  | Circuit Solicitors, Offices of Circuit Solicitor   | 0100.010000.000                         |       |  |

| Perf. Measure Number | Description  | Base | Target | Value Type       | Desired Outcome          | Time Applicable   | Calculation Method   | Data Source                                     | Data Location                     | Stakeholder Need Satisfied   | Primary Stakeholder  | State Funded Program Number Responsible   | Notes |  |
|----------------------|--|------|--------|------------------|--------------------------|-------------------|--|---|-----------------------------------|--|--|---|-------|--|
| 1.3.2                | A minimum of seven (7) meetings are coordinated and held with prosecution staff responsible with the management or operation of diversion programs, including the sixteen (16) Judicial Circuit Directors of Diversion Programs and the Commission's Task Force on Diversion Programs to establish, develop and support statewide diversion program initiatives. | 0    | 7      | Count            | Equal to or greater than | State Fiscal Year | Completion count as assessed by the agency.  | Internal Records                                | SCCPC                             | Direct communication and collaboration among the Circuit Directors of Diversion Programs, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for South Carolina's diversion programs.   | Offices of Circuit Solicitor and their diversion staff, SCCPC                        | 0100.010000.000   |       |  |
| 1.3.3                | Deliver regular e-mail communications to the Offices of Circuit Solicitor providing notice of upcoming SCCPC training opportunities; updates on legislative activity; judicial orders; case law; and/or articles on local, state and national criminal justice issues.   | 0%   | 100%   | Percent complete | Complete                 | State Fiscal Year | Timeliness   | Internal Records                                | SCCPC                             | Availability of and access to prosecution education and awareness of changes in the law, legislative and judicial activity, and emerging issues.   | Circuit Solicitors, SCCPC  | 0100.010000.000   |       |  |
| 1.3.4                | Distribution of salaries and management of employee benefits for the sixteen (16) Circuit Solicitors and their sixteen (16) Administrative Assistants as State FTEs, and distribution of state and other funds throughout the fiscal year to the Offices of Solicitor.   | 0%   | 100%   | Percent          | Complete                 | State Fiscal Year | Timeliness of distribution of pass-through state and other funds received to the Offices of Circuit Solicitor. | Internal Records                                | SCCPC, SCEIS                      | Utilization of all available state and state-directed funding for the successful operation of and staffing for the solicitors' offices and programs.   | Circuit Solicitors and their staff   | 0500.030000X000;<br>0500.100000X000;<br>0500.150000X000;<br>0500.170000X000;<br>0500.200000X000;<br>0500.250000X000;<br>0500.300000X000;<br>0500.340000X000;<br>0500.350000X000;<br>0500.360000X000;<br>0500.370000X000;<br>0500.380000X000;<br>0500.500000X000;<br>0500.550000X000;<br>0500.660000X000;<br>0500.670000X000;<br>0500.680000X000;<br>0500.690000X000;<br>0500.800000X000;<br>0500.820000X000;<br>0501.010000.000;<br>9500.050000.000 |       |  |
| <b>2.1</b>           | <b>Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors and staff.</b>  |      |        |                  |                          |                   |  | <b>State Objective: Government and Citizens</b> |                                   |  |  |   |       |  |
| 2.1.1                | At least one hundred (100) credit hours of continuing education conducted on topics relevant to the investigation, prosecution, and trial of crimes in South Carolina's state courts.  | 0    | 100    | Count            | Equal to or greater than | State Fiscal Year | Number continuing education credit hours offered.  | SCCPC   | SCCPC's Educational Services Unit | Direct benefit to circuit solicitors and their staff that must satisfy annual certification requirements by ensuring that the number of credit hours required annually for prosecutors, victim advocates, and investigators are offered through the SCCPC. | Prosecutors, Investigators, and Victim Advocates in the Offices of Circuit Solicitor | 0100.010000.000   |       |  |
| <b>2.2</b>           | <b>Improve accessibility of legal training and assistance to prosecution staff statewide.</b>  |      |        |                  |                          |                   |  | <b>State Objective: Government and Citizens</b> |                                   |  |  |   |       |  |

| Perf. Measure Number  | Description  | Base | Target | Value Type       | Desired Outcome          | Time Applicable                                 | Calculation Method   | Data Source  | Data Location  | Stakeholder Need Satisfied  | Primary Stakeholder   | State Funded Program Number Responsible | Notes |
|---|--|------|--------|------------------|--------------------------|---|--|--|--|---|---|---|-------|
| 2.2.1   | Training provided to at least 1650 participants consisting of prosecutors, paralegals, investigators, victim advocates, diversion program staff, and law enforcement officers through in-person and virtual training opportunities.  | 0    | 1650   | Count            | Equal to or greater than | State Fiscal Year                               | Number of training participants as assessed by the agency. | SCCPC  | SCCPC's Educational Services Unit                                  | Increased number of prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers receiving training through the SCCPC.  | Offices of Circuit Solicitor and law enforcement agencies           | 0100.010000.000                         |       |
| 2.2.2   | Expenditure of 100% of Phase III Cares Act Emergency Supplemental Funding awarded for the acquisition and implementation of equipment and technology needs to further develop the agency's virtual training platform.  | 70%  | 100%   | Percent          | Complete                 | Federal Fiscal Year                             | Percent Complete as assessed by the agency.                | SCCPC; Cares Act Emergency Supplemental Funding (CESF) | SCEIS, SCDCPS  | Technology and equipment to upfit an agency training room for both virtual and in-person trainings and meetings for prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers statewide while preventing the spread of COVID-19 by utilizing recommended safety measures for in-person trainings and meetings. | SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies | N/A                                     |       |
| <b>3.1 Coordinate legislative efforts with the General Assembly and state agencies involved in the criminal justice system.</b>   |  |      |        |                  |                          | <b>State Objective: Government and Citizens</b> |  |  |  |   |   |   |       |
| 3.1.1   | Completion of Circuit Solicitors' state budget request documents and supporting data reports for the General Assembly with updates as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year. | 0%   | 100%   | Percent complete | Complete                 | State Fiscal Year                               | Timeliness   | Internal Records                                       | SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee | Develop, prepare, submit and present state-level budget requests for the Circuit Solicitors.  | Commission Members, Circuit Solicitors, and General Assembly        | 0100.010000.000                         |       |
| 3.1.2   | Participate in meetings and discussions with state-level stakeholders including criminal justice entities, committees, and legislators. Assist legislators as needed with the review and/or development of criminal justice legislation.   | 0%   | 100%   | Percent complete | Complete                 | State Fiscal Year                               | Timeliness   | Internal Records                                       | SCCPC  | Communication and collaboration with legislators and leaders of other criminal justice agencies, committees and other entities.   | SCCPC; state criminal justice entities/committees; General Assembly | 0100.010000.000                         |       |
| <b>3.2 Communicate regularly with non-governmental entities involved with criminal justice efforts and participate in initiatives that promote coordination of efforts and information sharing among criminal justice partners.</b> |  |      |        |                  |                          | <b>State Objective: Government and Citizens</b> |  |  |  |   |   |   |       |
| 3.2.1   | Engage in discussions and collaboration with at least four (4) entities that represent the interests of crime victims and criminal defendants.   | 0    | 4      | Count            | Complete                 | State Fiscal Year                               | Completion count as assessed by the agency.                | Internal Records                                       | SCCPC  | Communication and collaboration with criminal justice entities that represent the interests of crime victims and criminal defendants.   | SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies | 0100.010000.000                         |       |

| Perf. Measure Number | Description   | Base | Target | Value Type | Desired Outcome | Time Applicable   | Calculation Method                          | Data Source      | Data Location  | Stakeholder Need Satisfied   | Primary Stakeholder   | State Funded Program Number Responsible | Notes |
|----------------------|---|------|--------|------------|-----------------|-------------------|---|------------------|--|--|---|---|-------|
| 3.2.2                | Active participation in at least one (1) local and one (1) national non-governmental organization that promote discussions on state and national criminal justice issues and processes. | 0    | 2      | Count      | Complete        | State Fiscal Year | Completion count as assessed by the agency. | Internal Records | SC Bar Criminal Law Council; National Association of Prosecution Coordinators (NAPC), National District Attorneys Association (NDAA) | Communication and collaboration with criminal justice leaders, including prosecution coordinators and elected prosecutors in other states. | SCCPC staff; Offices of Solicitor; Law Enforcement Agencies | 0100.010000.000                         |       |

# FY2022

## Budget Data

as submitted for the Accountability Report by:

### E210 - PROSECUTION COORDINATION COMMISSION

| State Funded Program No. | State Funded Program Title                   | Description of State Funded Program   | (Actual) General | (Actual) Other  | (Actual) Federal | (Actual) Total  | (Projected) General2 | (Projected) Other | (Projected) Federal4 | (Projected) Total |
|--------------------------|--|---|------------------|-----------------|------------------|-----------------|----------------------|-------------------|----------------------|-------------------|
| 0100.010000X000          | Administration                               | SCCPC office expenses including salaries and operating expenses.  | \$ 726,681.12    | \$ -            | \$ 230,645.22    | \$ 957,326.34   | \$ 1,036,819.00      | \$ -              | \$ 318,591.00        | \$ 1,355,410.00   |
| 0500.030000X000          | Judicial Circuit State Support               | State appropriation 100% distributed to the Offices of Solicitor to assist with the operation of their offices.   | \$ 6,352,002.00  | \$ -            | \$ -             | \$ 6,352,002.00 | \$ 6,352,002.00      | \$ -              | \$ -                 | \$ -              |
| 0500.100000X000          | Richland County Drug Court                   | State appropriation 100% distributed to the 5th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Richland County residents.                       | \$ 56,436.00     | \$ -            | \$ -             | \$ 56,436.00    | \$ 56,436.00         | \$ -              | \$ -                 | \$ -              |
| 0500.150000X000          | Kershaw County Drug Court                    | 100% distribution to the 5th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Kershaw County residents.   | \$ 52,965.00     | \$ -            | \$ -             | \$ 52,965.00    | \$ 52,965.00         | \$ -              | \$ -                 | \$ -              |
| 0500.170000X000          | Saluda Cnty Drug Court                       | State appropriation 100% distributed to the 11th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Saluda County residents.                        | \$ 38,000.00     | \$ -            | \$ -             | \$ 38,000.00    | \$ 38,000.00         | \$ -              | \$ -                 | \$ -              |
| 0500.200000X000          | Drug Court Funding                           | State appropriation 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs and other diversion programs. (Proviso 60.15, FY 22 Appropriations Act) | \$ 1,600,000.00  | \$ 1,561,175.11 | \$ -             | \$ 3,161,175.11 | \$ 1,600,000.00      | \$ 2,800,000.00   | \$ -                 | \$ 4,400,000.00   |
| 0500.250000X000          | Fee For Motions                              | Portion of statutory court fee 100% distributed to the 3rd, 4th and 11th Circuit Solicitors' offices for the operation of drug court programs. (SC Code §2-21-320)                        | \$ -             | \$ 450,000.00   | \$ -             | \$ 450,000.00   | \$ -                 | \$ 450,000.00     | \$ -                 | \$ 450,000.00     |
| 0500.300000X000          | Law Enforcement Funding                      | Portion of statutory surcharge on court fines 100% distributed to the sixteen Offices of Solicitor for the operations of their offices. (SC Code §14-1-212)                               | \$ -             | \$ 2,349,543.48 | \$ -             | \$ 2,349,543.48 | \$ -                 | \$ 4,000,000.00   | \$ -                 | \$ 4,000,000.00   |
| 0500.340000X000          | DUI Prosecution                              | State appropriation 100% distributed to the sixteen Offices of Solicitor for Driving Under the Influence Prosecution. (Proviso 60.9, FY 22 Appropriations Act)                            | \$ 1,179,041.00  | \$ -            | \$ -             | \$ 1,179,041.00 | \$ 1,179,041.00      | \$ -              | \$ -                 | \$ 1,179,041.00   |
| 0500.350000X000          | Court Fees                                   | Portion of statutory court fee 100% distributed to the Offices of Solicitor for the operations of their offices. (SC Code §14-1-204)  | \$ -             | \$ 164,407.25   | \$ -             | \$ 164,407.25   | \$ -                 | \$ 300,000.00     | \$ -                 | \$ 300,000.00     |
| 0500.360000X000          | Conditional Discharge Fee - General Sessions | Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))                                | \$ -             | \$ 149,205.75   | \$ -             | \$ 149,205.75   | \$ -                 | \$ 275,000.00     | \$ -                 | \$ 275,000.00     |
| 0500.370000X000          | Conditional Discharge Fee - Magistrate       | Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))                                | \$ -             | \$ 128,161.86   | \$ -             | \$ 128,161.86   | \$ -                 | \$ 200,000.00     | \$ -                 | \$ 200,000.00     |
| 0500.380000X000          | Conditional Discharge Fee - Municipality     | Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))                                | \$ -             | \$ 109,519.57   | \$ -             | \$ 109,519.57   | \$ -                 | \$ 200,000.00     | \$ -                 | \$ 200,000.00     |
| 0500.500000X000          | Criminal Domestic Violence Prosecutor        | State appropriation 100% distributed to the sixteen Offices of Solicitor for Criminal Domestic Violence Prosecution. (Proviso 60.7, FY 22 Appropriations Act)                             | \$ 1,600,000.00  | \$ -            | \$ -             | \$ 1,600,000.00 | \$ 1,600,000.00      | \$ -              | \$ -                 | \$ 1,600,000.00   |
| 0500.550000X000          | 12th Judicial Circuit Drug Court             | State appropriation 100% distributed to the 12th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Florence and Marion County residents.           | \$ 150,000.00    | \$ -            | \$ -             | \$ 150,000.00   | \$ 150,000.00        | \$ -              | \$ -                 | \$ 150,000.00     |
| 0500.660000X000          | Traffic Education Program-Magistrates Court  | Portion of statutory Traffic Education Program (TEP) application fees 100% distributed to the sixteen Offices of Solicitor. (SC Code §17-22-350)  | \$ -             | \$ 28,033.95    | \$ -             | \$ 28,033.95    | \$ -                 | \$ 50,000.00      | \$ -                 | \$ 50,000.00      |
| 0500.670000X000          | Traffic Education Program-Municipal Court    | Portion of statutory Traffic Education Program (TEP) application fees 100% distributed to the sixteen Offices of Solicitor. (SC Code §17-22-350)  | \$ -             | \$ 10,452.40    | \$ -             | \$ 10,452.40    | \$ -                 | \$ 50,000.00      | \$ -                 | \$ 50,000.00      |

| State Funded Program No. | State Funded Program Title                  | Description of State Funded Program   | (Actual) General | (Actual) Other | (Actual) Federal | (Actual) Total  | (Projected) General2 | (Projected) Other | (Projected) Federal4 | (Projected) Total |
|--------------------------|---|---|------------------|----------------|------------------|-----------------|----------------------|-------------------|----------------------|-------------------|
| 0500.680000X000          | Violent Crime Prosecution                   | State appropriation 100% distributed to the sixteen Offices of Solicitor for Violent Crime Prosecution. (Proviso 60.10, FY 22 Appropriations Act)   | \$ 1,600,000.00  | \$ -           | \$ -             | \$ 1,600,000.00 | \$ 1,600,000.00      | \$ -              | \$ -                 | \$ 1,600,000.00   |
| 0500.690000X000          | Caseload Equalization Funding               | State appropriation 100% distributed to the sixteen Offices of Solicitor for Caseload Equalization. (Proviso 60.11, FY 22 Appropriations Act)   | \$ 7,826,872.00  | \$ -           | \$ -             | \$ 7,826,872.00 | \$ 7,826,872.00      | \$ -              | \$ -                 | \$ 7,826,872.00   |
| 0500.800000X000          | Victim's Assistance Program                 | State appropriation 100% distributed to the sixteen Offices of Solicitor for Victim/Witness Programs. (Proviso 60.8, FY 22 Appropriations Act)  | \$ 132,703.00    | \$ -           | \$ -             | \$ 132,703.00   | \$ 132,703.00        | \$ -              | \$ -                 | \$ 132,703.00     |
| 0500.810000X000          | SC Center for Fathers and Families          | State appropriation 100% distributed to the SC Center for Fathers & Families (not affiliated with the SCCPC or Circuit Solicitors). Relocated to a new account designated for Community Services for FY22.  | \$ -             | \$ -           | \$ -             | \$ -            | \$ -                 | \$ -              | \$ -                 | \$ -              |
| 0500.820000X000          | Summary Court Domestic Violence Prosecution | State appropriation 100% distributed to the sixteen Offices of Solicitor. (Proviso 60.12, FY 22 Appropriations Act)   | \$ 2,980,117.00  | \$ -           | \$ -             | \$ 2,980,117.00 | \$ 2,980,117.00      | \$ -              | \$ -                 | \$ 2,980,117.00   |
| 0501.010000.000          | Offices Of Circuit Solicitors               | State appropriation 100% distributed to the sixteen Offices of Solicitor for office expenses including salaries (16 solicitors and 16 administrative professionals only) and operating expenses.  | \$ 3,953,353.96  | \$ -           | \$ -             | \$ 3,953,353.96 | \$ 4,014,113.00      | \$ -              | \$ -                 | \$ 4,014,113.00   |
| 05NW.840000X000          | Public Service Incentive Program            | Unfunded/inactive program intended to provide law school student loan reimbursements to prosecutors and public defenders.   | \$ -             | \$ -           | \$ -             | \$ -            | \$ -                 | \$ -              | \$ -                 | \$ -              |
| 05NW.850000X000          | Intelligence Led Prosecution                | Unfunded/inactive account.  | \$ -             | \$ -           | \$ -             | \$ -            | \$ -                 | \$ -              | \$ -                 | \$ -              |
| 05NW.860000X000          | Intake and Review                           | Non-recurring state appropriation 100% distributed to the sixteen Offices of Solicitor.distributed to Offices of Solicitor that establish an intake and analysis program. (Proviso 60.14, FY 22 Appropriations Act)   | \$ 2,160,000.00  | \$ -           | \$ -             | \$ 2,160,000.00 | \$ -                 | \$ -              | \$ -                 | \$ 2,160,000.00   |
| 1005.050000X000          | SC Center for Fathers and Families          | Unfunded/inactive non-recurring state appropriation for the SC Center for Fathers & Families (not affiliated with the SCCPC or Circuit Solicitors). Non-recurring funds were replaced with recurring funding established with a different program fund which was again relocated to a new account designated for Community Services for FY22. | \$ 400,000.00    | \$ -           | \$ -             | \$ 400,000.00   | \$ 400,000.00        | \$ -              | \$ -                 | \$ 400,000.00     |
| 9500.050000.000          | State Employer Contributions                | Fringe Benefits (Retirement and Health Insurance contributions) and other employer-paid expenses for SCCPC staff, the sixteen circuit solicitors and the sixteen state-funded administrative professionals in the Offices of Solicitor.   | \$ 2,788,920.93  | \$ -           | \$ 59,027.57     | \$ 2,847,948.50 | \$ 3,025,153.00      | \$ -              | \$ 36,992.00         | \$ 3,062,145.00   |
| 9800.140000X000          | Center For Fathers And Families             | State appropriation 100% distributed to the SC Center for Fathers & Families (not affiliated with the SCCPC or Circuit Solicitors). Relocated to a new account designated for Community Services for FY22.  | \$ -             | \$ -           | \$ -             | \$ -            | \$ -                 | \$ -              | \$ -                 | \$ -              |



# FY2022

## Legal Data

as submitted for the Accountability Report by:

### E210 - PROSECUTION COORDINATION COMMISSION

| Law number      | Jurisdiction | Type    | Description   | Purpose the law serves:   | Notes:  | Changes made during FY2022 |
|-----------------|--------------|---------|---|---|---|----------------------------|
| 1-5-40          | State        | Statute | Provides that the Secretary of State is to monitor positions on SCCPC's Commission.   | Not related to agency deliverable   |   | No Change                  |
| 8-21-320        | State        | Statute | Provides that a portion of fees assessed on motions filed in common pleas and family courts (the first \$450,000 of fees collected) are to be used to fund drug court in the Third, Fourth, and Eleventh Judicial Circuits (funds are to pass through SCCPC)  | Distribute funding to another entity  |   | No Change                  |
| 14-1-204 (B)(1) | State        | Statute | Provides that a portion (4.37%) of \$50 filing fee paid for filing complaints or petitions in common pleas and family court to be distributed to SCCPC to be retained, expended, and carried forward (other distributions are 67.96% to Judicial Department; 11.30% to SCPPP; and 16.37% to SCCID - 14.56% to Defense of Indigents per capita and 1.81% to Division of Appellate Defense.       | Not related to agency deliverable   |   | No Change                  |
| 14-1-212        | State        | Statute | Provides that a portion (18.50%) of \$25 surcharge imposed on all fines, forfeitures, escheatments, or other monetary penalties imposed on all misdemeanor traffic offenses or non-traffic violations are distributed to Solicitors (pass through SCCPC)  | Distribute funding to another entity  |   | No Change                  |
| 14-1-213        | State        | Statute | \$150 surcharge on all drug convictions distributed to solicitors to be used only for drug courts (pass through SCCPC)  | Distribute funding to another entity  |   | No Change                  |
| 16-1-130        | State        | Statute | Exempts diversion programs operated by SCCPC and Solicitors from statutory eligibility guidelines.  | Not related to agency deliverable   |   | No Change                  |
| 16-17-530(D)    | State        | Statute | Provides that SCCPC is to apportion funds collected for conditional discharges of public disorderly conduct among the 16 judicial circuit Solicitors on a per capita basis equal to the population in that circuit compared to the population of the State as a whole based on the most recent official United States census, with funds for use solely for drug treatment court programs only. | Distribute funding to another entity  |   | No Change                  |
| 16-25-720       | State        | Statute | In addition to requiring the Solicitors to each create a Circuit Domestic Violence Fatality Review Committee, and addressing membership and process, requires SCCPC to develop protocols for use by those Committees and by coroners and others conducting autopsies of persons who either died from or were a victim of domestic violence prior to death.                                      | Requires a service  | Requires SCCPC to develop protocols for use by those Committees and by coroners and others conducting autopsies of persons who either died from or were a victim of domestic violence prior to death. | No Change                  |
| 16-3-1430       | State        | Statute | Provides that SCCPC Executive Director or his designee is to serve on the Victim Services Coordinating Council.   | Board, commission, or committee on which someone from our agency must/may serve |   | No Change                  |
| 16-3-1525       | State        | Statute | While imposing obligations on prosecuting agencies to notify victims of bond and juvenile detention hearings, exempts SCCPC and the Solicitors' Offices from requirement that a victim must be notified before a defendant released from diversion programs administered by SCCPC or the Solicitor's Office.  | Not related to agency deliverable   |   | No Change                  |
| 16-3-2050       | State        | Statute | Provides that a representative from SCCPC is to serve on the South Carolina Attorney General's interagency task force on the prevention of trafficking in persons.  | Board, commission, or committee on which someone from our agency must/may serve |   | No Change                  |
| 17-22-1120      | State        | Statute | Requires SCCPC to collect data on all programs administered by a circuit solicitor, SCCPC, or a court, which divert offenders from prosecution to an alternative program or treatment, to provide an annual report to the Sentencing Reform Oversight Committee, and to make the annual report available for public inspection.   | Report our agency must/may provide  |   | No Change                  |

| Law number         | Jurisdiction | Type    | Description  | Purpose the law serves:              | Notes:  | Changes made during FY2022 |
|--------------------|--------------|---------|--|--------------------------------------|---|----------------------------|
| 17-22-130          | State        | Statute | Provides for creation and retention of intervention records by the Solicitors; provision of information to SLED, and sharing of information with SCCPC for its compilation of annual reports.  | Requires a service                   | Requires access to information for purpose of creating report.  | No Change                  |
| 17-22-30           | State        | Statute | Provides authority for the Solicitors to establish pre-trial intervention program, and requires SCCPC to oversee administrative procedures for such programs.  | Requires a service                   | Requires SCCPC to oversee administrative procedures for such programs.  | No Change                  |
| 17-22-310          | State        | Statute | Provides authority for the Solicitors to establish traffic education programs, requires each program to include a community service and educational component, and requires SCCPC to oversee administrative procedures for such programs.  | Requires a service                   | Requires SCCPC to oversee administrative procedures for TEP programs.   | No Change                  |
| 17-22-350(B) & (C) | State        | Statute | Provides that Traffic Education Programs \$140 application fee for Summary Court level offenses - after 9.17% is paid to county government the balance is paid to treasurer and 6.74% distributed to solicitors per capita   | Distribute funding to another entity |   | No Change                  |
| 17-22-360          | State        | Statute | Requires that each Solicitor with a traffic education program submit an annual report to the SCCPC, who shall make the reports available for public inspection. Also provides that SCCPC may establish guidelines for the annual reports, in addition to those set out in statute.     | Report our agency must/may provide   |   | No Change                  |
| 17-22-370          | State        | Statute | Requires the Solicitors to provide identifying information on all participants in the traffic education programs to SCCPC for use in determining eligibility for a traffic education program.  | Requires a service                   | Requires Solicitors to provide information on TEP participants and SCCPC to use such in determining individuals' eligibility for participation in a TEP.                    | No Change                  |
| 17-22-40           | State        | Statute | Creates the office of pretrial intervention coordinator within SCCPC to assist in establishing and maintaining the Solicitors' pre-trial intervention program, and requires that such be funded by an appropriation to SCCPC in the general appropriation act.                         | Requires a service                   | Requires creation of the office of pretrial intervention coordinator within SCCPC to assist in establishing and maintaining the Solicitors' pre-trial intervention program. | No Change                  |
| 17-22-510          | State        | Statute | Provides authority for the Solicitors to establish alcohol education program, requires each program to include a community service and educational component, and requires SCCPC to oversee administrative procedures for such programs and consult with DAODAS before approving such. | Requires a service                   | Requires SCCPC to oversee administrative procedures for AEP programs and consult with DAODAS before approving such.   | No Change                  |
| 17-22-530          | State        | Statute | Provides for disposition of cases of successful and unsuccessful completion of an alcohol education program, and retention of records by SCCPC to ensure that a person does not benefit from the provisions of this article more than once.  | Requires a service                   | Requires SCCPC to retain records to ensure that a person does not participate in an AEP more than once.   | No Change                  |
| 17-22-560          | State        | Statute | Requires the Solicitors to provide identifying information on all participants in the alcohol education programs to SCCPC for use in determining eligibility for an alcohol education program.   | Requires a service                   | Requires Solicitors to provide information on AEP participants and SCCPC to use such in determining individuals' eligibility for participation in an AEP.                   | No Change                  |
| 1-7-910            | State        | Statute | Creates SCCPC.   | Not related to agency deliverable    |   | No Change                  |
| 1-7-920            | State        | Statute | Sets out the Commission membership for SCCPC.  | Not related to agency deliverable    |   | No Change                  |
| 1-7-930            | State        | Statute | Sets out process of filling vacancies on SCCPC Commission.   | Not related to agency deliverable    |   | No Change                  |

| Law number      | Jurisdiction | Type            | Description   | Purpose the law serves:   | Notes:  | Changes made during FY2022  |
|-----------------|--------------|-----------------|---|---|---|-----------------------------|
| 1-7-940         | State        | Statute         | Outlines the duties of SCCPC: (1) coordinate all administrative functions of the Solicitors' offices and any affiliate services; (2) submit the budgets of the Solicitors and their affiliate services to the General Assembly; (3) encourage and develop legal education programs and training programs for solicitors and their affiliate services, organize and provide seminars to help increase the effectiveness and efficiency of the prosecution of criminal cases in this State, act as a clearinghouse and distribution source for publications involving solicitors and their affiliate services, and provide legal updates on matters of law affecting prosecution of criminal cases; and (4) provide blank indictments for the Solicitors. | Requires a service  | Requires SCCPC to (1) coordinate all administrative functions of the Solicitors' offices and any affiliate services; (2) submit the budgets of the Solicitors and their affiliate services to the General Assembly; (3) encourage and develop legal education programs and training programs for solicitors and their affiliate services, organize and provide seminars to help increase the effectiveness and efficiency of the prosecution of criminal cases in this State, act as a clearinghouse and distribution source for publications involving solicitors and their affiliate services, and provide legal updates on matters of law affecting prosecution of criminal cases; and (4) provide blank indictments for the Solicitors. | No Change                   |
| 1-7-950         | State        | Statute         | Provides process for electing Chair and any other officers and determining quorum for SCCPC Commission  | Not related to agency deliverable   |   | No Change                   |
| 1-7-960         | State        | Statute         | Provides for the hiring of an Executive Director and other staff as needed.   | Not related to agency deliverable   |   | No Change                   |
| 1-7-970         | State        | Statute         | Provides that members of SCCPC Commission shall serve without pay, but are allowed expenses and Executive Director to approve any vouchers for such to be paid out of appropriations for SCCPC operating expenses.  | Not related to agency deliverable   |   | No Change                   |
| 1-7-980         | State        | Statute         | Provides that SCCPC operating funds must be derived from the per capita funding for State services for Solicitors based upon a formula to be determined by the Commission.  | Not related to agency deliverable   |   | No Change                   |
| 1-7-990         | State        | Statute         | Provides that SCCPC may promulgate regulations necessary to perform its required duties.  | Not related to agency deliverable   |   | No Change                   |
| 43-35-310       | State        | Statute         | Provides that SCCPC Executive Director or his designee is to serve on the Adult Protection Coordinating Council.  | Board, commission, or committee on which someone from our agency must/may serve |   | No Change                   |
| 44-53-450(C)    | State        | Statute         | Provides that conditional discharge fees (\$350 in General Sessions Court and \$150 in summary court) are to be distributed to solicitors per capita to be used only for drug courts (pass through SCCPC)   | Distribute funding to another entity  |   | No Change                   |
| 8-11-260        | State        | Statute         | Provides that SCCPC employees are exempt from Article 3, Chapter 11, Title 8 (personnel administration and grievance procedure).  | Not related to agency deliverable   |   | No Change                   |
| 8-13-770        | State        | Statute         | Provides that members of the General Assembly are allowed to serve on SCCPC Commission.   | Not related to agency deliverable   |   | No Change                   |
| 8-17-370        | State        | Statute         | Provides that SCCPC employees are exempt from Article 5, Chapter 17, Title 8 (State employee grievance procedure).  | Not related to agency deliverable   |   | No Change                   |
| Proviso 117.102 | State        | FY22-23 Proviso | Requires SCCPC and SCCID to provide detailed expenditure reports and associated revenue streams for each individual circuit, revenue streams shall include, but not be limited to, state funds, local funds, federal funds, and also nongovernmental sources of funds, by no later than September first, on the prior fiscal year, to the appropriate commission, and then provide the Chairman of the House Ways and Means Committee and Chairman of the Senate Finance Committee with a combined report by September fifteenth of the current fiscal year.  | Report our agency must/may provide  | Renewed proviso. Previously FY 21-22 Proviso 117.106.   | Amended Proviso Number Only |
| Proviso 117.59  | State        | FY22-23 Proviso | Provides that hiring salaries and salary increases for the agency heads of SCCPC and SCCID shall be subject to all provisions related to agency heads covered by the Agency Head Salary Commission.   | Not related to agency deliverable   | Renewed proviso. Previously FY 21-22 Proviso 117.59.  | Amended Proviso Number Only |

| Law number     | Jurisdiction | Type            | Description   | Purpose the law serves:              | Notes:  | Changes made during FY2022  |
|----------------|--------------|-----------------|---|--------------------------------------|---|-----------------------------|
| Proviso 117.60 | State        | FY22-23 Proviso | Creates the Prosecutors and Defenders Public Service Incentive Program, which allows up to \$5,000 reimbursement per year (not to exceed \$40,000 total) for law school student loan payments based upon years of service and student loan. Also provides that the Prosecutors and Defenders Public Service Incentive Program, when funded, be administered by SCCPC and imposes reporting obligations in regard to the Program.*This program is not currently funded.  | Requires a service                   | Requires SCCPC to administer loan repayment program and distribute funding to qualified individuals (program not currently funded by General Assembly).<br><br>Renewed proviso. Previously FY 21-22 Proviso 117.60. | Amended Proviso Number Only |
| Proviso 59.10  | State        | FY22-23 Proviso | Provides that, if funds in the South Carolina Victims' Compensation Fund exceed the amount required to operate the State Office of Victims Assistance and pay claims of crime victims, the first \$650,000 of such excess must be used for Victim/Witness programs by distribution to Judicial Circuits based on a formula and criteria developed by the policy committee.  | Not related to agency deliverable    | Renewed proviso. No change to proviso number.   | No Change                   |
| Proviso 60.1   | State        | FY22-23 Proviso | Provides for the salary of Solicitors (not less than a full-time circuit court judge) to be paid from pass-through funding appropriated to the SCCPC.   | Distribute funding to another entity | Renewed proviso. No change to proviso number.   | No Change                   |
| Proviso 60.10  | State        | FY22-23 Proviso | Provides that amounts appropriated for violent crime prosecution shall be apportioned among the circuits on a pro-rata basis  | Distribute funding to another entity | Renewed proviso. No change to proviso number.   | No Change                   |
| Proviso 60.11  | State        | FY22-23 Proviso | Provides for the distribution of Solicitor caseload equalization funding to be paid from pass-through funding appropriated to the SCCPC.  | Distribute funding to another entity | Renewed proviso. No change to proviso number.   | No Change                   |
| Proviso 60.12  | State        | FY22-23 Proviso | Provides for the distribution of summary court domestic violence prosecution funding to be paid from pass-through funding appropriated to the SCCPC.  | Distribute funding to another entity | Renewed proviso. No change to proviso number.   | No Change                   |
| Proviso 60.2   | State        | FY22-23 Proviso | Provides for a \$1,000 monthly expense allowance for each Circuit Solicitor to be paid from pass-through funding appropriated to the SCCPC.   | Distribute funding to another entity | Renewed proviso. No change to proviso number.   | No Change                   |
| Proviso 60.3   | State        | FY22-23 Proviso | Provides for the apportionment of Judicial Circuits (16) State Support among the circuits to be paid from pass-through funding appropriated to the SCCPC.   | Distribute funding to another entity | Proviso amended to change the referenced funding amount. No change to proviso number.   | Amended                     |
| Proviso 60.4   | State        | FY22-23 Proviso | Authorizes circuit solicitors to carry forward unexpended balances for the operation of the solicitors office relating to operational expenses.   | Not related to agency deliverable    | Proviso Amended to also permit carry forward funds to be used for agency operations. No change to proviso number.   | Amended                     |
| Proviso 60.5   | State        | FY22-23 Proviso | Provides that amounts appropriated by the General Assembly for solicitors' offices shall be in addition to any amounts presently being provided by the county for these services and may not be used to supplant funding already allocated for such services without any additional charges, and requires the Solicitors to notify the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee if a county reduces the amount of support provided to the solicitors office below the level provided in the prior fiscal year.                               | Not related to agency deliverable    | Renewed proviso. No change to proviso number.   | No Change                   |
| Proviso 60.6   | State        | FY22-23 Proviso | Provides that when funds are available, amounts appropriated and authorized in Part IA, Section 60 for Solicitors Victim/Witness Assistance Programs shall be apportioned among the circuits and sets out the manner of apportionment. Such funding shall be distributed from pass-through funding appropriated to the SCCPC.   | Distribute funding to another entity | Renewed proviso. No change to proviso number.   | No Change                   |
| Proviso 60.7   | State        | FY22-23 Proviso | Provides that the amount appropriated for criminal domestic violence prosecution shall be apportioned among the circuits on a pro-rata basis. Such funding shall be distributed from pass-through funding appropriated to the SCCPC. Also requires SCCPC to collect and retain non-privileged information and data regarding criminal domestic violence prosecution and provide the General Assembly with an annual report. (This proviso is included twice in the Laws Chart because it imposes two deliverables - it is here for the deliverable of disbursing funds to the Solicitors' Offices.) | Distribute funding to another entity | Renewed proviso. No change to proviso number.   | No Change                   |

| Law number                                   | Jurisdiction | Type            | Description  | Purpose the law serves:              | Notes:   | Changes made during FY2022  |
|--|--------------|-----------------|--|--------------------------------------|--|-----------------------------|
| Proviso 60.8                                 | State        | FY22-23 Proviso | Provides that amounts appropriated for Victim/Witness Programs must be apportioned among the circuits equally from pass-through funding appropriated to the SCCPC; requires that such funds must be used only for the purpose of establishing a Victim/Witness Program; sets out minimum services to be provided by a Victim/Witness Program; provides that the amounts appropriated by the General Assembly for solicitors offices shall be in addition to any amounts presently being provided by the county for these services and may not be used to supplant funding already allocated for such services; provides that any reduction by any county in funding for victim assistance programs in solicitors offices shall result in a corresponding decrease of state funds provided to the solicitors office in that county for victim assistance services; and requires that each Solicitor submit an annual financial and programmatic report describing the use of these funds to the Governor, the Attorney General, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee. | Distribute funding to another entity | Renewed proviso. No change to proviso number.  | No Change                   |
| Proviso 60.9                                 | State        | FY22-23 Proviso | Provides that amounts appropriated for driving under the influence prosecution shall be apportioned among the circuits on a pro-rata basis from pass-through funding appropriated to the SCCPC; and requires SCCPC to collect and retain non-privileged information and data regarding driving under the influence prosecution and provide the General Assembly with an annual report.   | Distribute funding to another entity | Renewed proviso. No change to proviso number.  | No Change                   |
| Proviso 67.6                                 | State        | FY22-23 Proviso | Provides for the distribution of funding for juvenile arbitration programs to all solicitors and for a community advocacy program in the First Judicial Circuit to be paid from pass-through funding appropriated to SCDJJ.  | Not related to agency deliverable    | Renewed proviso. No change to proviso number.  | No Change                   |
| S.C. Constitution Article V, Section 24      | State        | Constitution    | Provides for, among other things, the office and election of the 16 Circuit Solicitors, their term of office, gives the General Assembly the authority to establish the requirements for the office of Solicitor, and designates the Attorney General as the chief prosecuting office of the state with the authority to supervise the prosecution of all criminal cases in courts of record.  | Not related to agency deliverable    | Renewed proviso. No change to proviso number.  | No Change                   |
| Section 60, Part 1A, 2019 Appropriations Act | State        | Statute         | State funds provided for Solicitors' Offices   | Distribute funding to another entity | Renewed proviso. No change to proviso number.  | No Change                   |
| Proviso 60.13                                | State        | FY22-23 Proviso | Provides that any funds appropriated for Intake and Analysis Programs shall be distributed equally among the circuits that establish, maintain, and report information regarding their programs.   | Distribute funding to another entity | Also requires a report our agency must provide if/when funding is appropriated in a fiscal year. | New Proviso added for FY 23 |
| Proviso 60.14                                | State        | FY22-23 Proviso | Provides that funds appropriated and distributed to the Circuit Solicitors for drug court funding shall be used for the operation of diversion programs and/or drug courts.  | Distribute funding to another entity |  | New Proviso added for FY 23 |
| Proviso 60.15                                | State        | FY22-23 Proviso | Provides that any funds appropriated for Solicitor Technology Equipment and Software shall be distributed equally among the Circuit Solicitors and requires each circuit to submit a report to the SCCPC, which the SCCPC must compile and transmit to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee.  | Distribute funding to another entity | Also requires a report our agency must provide.  | New proviso added for FY 23 |

# FY2022

## Services Data

as submitted for the 2022 Accountability Report by:

### E210 - PROSECUTION COORDINATION COMMISSION

| Description of Service  | Description of Direct Customer  | Customer Name                       | Others Impacted by Service | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service.   | Primary negative impact if service not provided.  | Changes made to services during FY2022 | Summary of changes to services |
|---|---|-------------------------------------|----------------------------|--|---|---|--|--------------------------------|
| Administrative support for the Offices of Solicitor   | The sixteen (16) judicial circuit solicitors and their staff  | Offices of Solicitor                |                            | Administration   | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the administrative services of the Offices of Solicitor.  | The following statutorily required services would not be performed: distribution of state funds to the Offices of Solicitor; Human Resources services for state-funded FTEs in the Offices of Solicitor; centralized coordination of statewide reporting requirements and collaborative efforts; submission of circuit solicitors' budget plans and requests to the General Assembly. | No Change                              |                                |
| Training and continuing education for Circuit Solicitors, prosecutors and staff   | The sixteen (16) judicial circuit solicitors and their staff  | Offices of Solicitor                |                            | Administration (Educational Services)                        | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor.  | Continuing education and training for prosecution staff in South Carolina would suffer.   | No Change                              |                                |
| Provision of technical assistance to Circuit Solicitors, prosecution and staff  | The sixteen (16) judicial circuit solicitors and their staff  | Offices of Solicitor                |                            | Administration (Educational Services)                        | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor through the provision of legal and other assistance.  | Proper application of statutory and case law in the prosecution of cases in South Carolina would suffer.  | No Change                              |                                |
| Coordination of and assistance with tools, procedures, training, education, and reporting for statewide diversion programs and victim advocacy services | The sixteen (16) judicial circuit solicitors and their staff  | Offices of Solicitor                |                            | Administration (Educational Services)                        | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance diversion programs and victim advocacy services within the Offices of Solicitor.                            | The continuing education and training for, proper application of statutory and case law by, and reporting requirements of diversion and victim advocate/witness staff in South Carolina would suffer.   | No Change                              |                                |
| Training and continuing education for non-Solicitor prosecutors, law enforcement, and others in the criminal justice system                             | Local or state-level prosecutors, law enforcement officers and other attorneys and staff involved in the prosecution of criminal cases that do not work in the Offices of Circuit Solicitor | State and local government agencies |                            | Administration (Educational Services)                        | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of state and local criminal justice agencies outside of the Offices of Solicitor. | Continuing education and training for prosecution staff and law enforcement officers in South Carolina outside the Offices of Solicitor would suffer.   | No Change                              |                                |
| Preparing and distributing information on changes to or interpretation of the law to Circuit Solicitors, prosecutors and staff                          | The sixteen (16) judicial circuit solicitors and their staff  | Offices of Solicitor                |                            | Administration (Educational Services)                        | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor   | Awareness and application of changes to statutory and case law in the prosecution of cases in South Carolina would suffer.  | No Change                              |                                |
| Sharing information on changes to or interpretation of the law to law enforcement   | Local or state-level law enforcement officers involved in the prosecution of criminal cases   | State and local government agencies |                            | Administration (Educational Services)                        | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of state and local criminal justice agencies outside of the Offices of Solicitor. | Awareness and application of changes to statutory and case law in the investigation and preparation of cases in South Carolina would suffer.  | No Change                              |                                |

| Description of Service   | Description of Direct Customer   | Customer Name                                 | Others Impacted by Service   | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service.  | Primary negative impact if service not provided.  | Changes made to services during FY2022 | Summary of changes to services |
|--|--|---|--|--|--|---|--|--------------------------------|
| Hire, support (through adequate training, human resources, and career development support), and maintain appropriate staffing (both in numbers & experience) to accomplish the responsibilities and goals of the Commission on Prosecution Coordination  | Agency employees and commission members  | SCCPC staff and commission members            |  | Administration   | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support to provide operational support for the Commission on Prosecution Coordination in accordance with its mission.                      | Without staff, the agency would be non-operational and its mission and responsibilities would not be accomplished.  | No Change                              |                                |
| Information, documentation, analysis, legislative assistance, and program development assistance outside the Offices of Solicitor and Commission on Prosecution Coordination   | Lawmakers and criminal justice partners involved with the criminal justice system          | General Assembly                              | State and local agencies; Judicial Branch; General Public                          | Administration   | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including responding to inquiries and requests for assistance.   | Access to statewide prosecution information would be limited  | No Change                              |                                |
| Current Services: Manual collection of data from multiple sources, which are manually transferred and organized into formatted spreadsheets for the distribution and study of reports. Proposed Services: To the extent sufficient resources are made available (funding, authority, etc.), develop a technology plan for Circuit Solicitors for coordinated technology and data security services and real-time data interface for automatic accurate information collection for the distribution and study of reports. | Lawmakers  | General Assembly                              | Offices of Solicitor; Judicial Branch; General Public                              | Administration   | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including the collection and statewide reporting of circuit solicitor data.  | Statutory reporting requirements would not be met.  | No Change                              |                                |
| Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Victim Services Coordinating Council.  | Criminal justice partners from other state agencies and the community                      | Victim Services Coordinating Council members  | Offices of Solicitor; General Public   | Administration   | The executive director of the SCCPC serves on Victim Services Coordinating Council.  | Information shared among criminal justice partners and collaboration for solutions to issues affecting victims of crime would be hindered.                        | No Change                              |                                |
| Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Adult Protection Coordinating Council.   | Criminal justice partners from other state agencies and the community                      | Adult Protection Coordinating Council members | Offices of Solicitor; General Public   | Administration   | The executive director of the SCCPC serves on Adult Protection Coordinating Council.   | Information shared among criminal justice partners and collaboration for solutions to issues affecting impaired adult victims of crime would be hindered.         | No Change                              |                                |
| Collaborate with criminal justice partners to develop protocols and assist with the development and implementation of initiatives by assisting the Domestic Violence Advisory Committee  | Criminal justice partners that serve on local Domestic Violence Fatality Review Committees | Domestic Violence Fatality Review Committees  | Domestic Violence Advisory Committee members; Offices of Solicitor; General Public | Administration   | The SCCPC provides assistance for the Domestic Violence Advisory Committee   | Local Domestic Violence Fatality Review Committees would not have guidance on how to operate their local committee and what work to accomplish.                   | No Change                              |                                |
| Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Impaired Driving Prevention Council.   | Criminal justice partners from other state agencies and the community                      | Impaired Driving Prevention Council members   | Domestic Violence Advisory Committee members; Offices of Solicitor; General Public | Administration   | The SCCPC serves on the Impaired Driving Prevention Council  | Information shared among criminal justice partners and collaboration for solutions to issues involving DUI and drug-impaired criminal offenses would be hindered. | No Change                              |                                |
| Provide legal assistance to the Offices of Solicitor on the prosecution and management of criminal cases.  | The sixteen (16) judicial circuit solicitors and their staff                               | Offices of Solicitor                          |  | Administration   | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including legal assistance for the Offices of Solicitor to support the prosecution and management of criminal cases statewide in a manner that promotes justice. | The legal assistance and resources available for the Offices of Solicitor would be hindered.  | No Change                              |                                |

| Description of Service  | Description of Direct Customer                               | Customer Name        | Others Impacted by Service | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service.   | Primary negative impact if service not provided.  | Changes made to services during FY2022 | Summary of changes to services |
|---|--|----------------------|----------------------------|--|---|---|--|--------------------------------|
| Provide legal assistance and administrative support to the Offices of Solicitor on the operation of diversion programs, the collection and reporting of participation data, and the development of success measures | The sixteen (16) judicial circuit solicitors and their staff | Offices of Solicitor |                            | Administration   | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the operation of diversion programs in each circuit.  | The legal assistance, resources, and guidance available for diversion staff in the Offices of Solicitor would be hindered.          | No Change                              |                                |
| Provide legal assistance and administrative support to the Offices of Solicitor on advocacy efforts for victims of crimes.  | The sixteen (16) judicial circuit solicitors and their staff | Offices of Solicitor |                            | Administration   | The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance victim advocacy services in the Offices of Solicitor. | The legal assistance, resources, and guidance available for victim/witness advocated in the Offices of Solicitor would be hindered. | No Change                              |                                |



# FY2022

## Partnerships Data

as submitted for the 2022 Accountability Report by:

### E210 - PROSECUTION COORDINATION COMMISSION

| Type of Partner Entity        | Name of Partner Entity                            | Description of Partnership   | Change to the partnership during the past fiscal year |
|-------------------------------|---|--|---|
| State Government              | Attorney General's Office                         | SCCPC works closely with the Attorney General's Office on identifying legal issues of concern to the criminal justice system in general and the prosecution specifically so that the issues may be addressed legislatively, through the judicial process, through training, and/or by the dissemination of information. Solicitors work with the Attorney General's Office on a variety of matters: appeals, post-conviction relief, legislative initiatives, and training.  | No Change   |
| Local Government              | Local Law Enforcement Agencies                    | SCCPC provides some training to local law enforcement on issues impacting criminal justice, including lawful means of collecting evidence, the preservation of evidence, and disclosure obligations. In addition, Solicitors prosecute cases made by local law enforcement agencies and work extensively with them (Municipal Police Departments and County Sheriffs Departments).   | No Change   |
| State Government              | S.C. Commission on Indigent Defense               | SCCPC works with SCCID on issues of mutual interest, including legislation related to criminal procedure and law. Solicitors work with Public Defenders on a daily basis in order to move cases through the court system.  | No Change   |
| State Government              | S.C. Criminal Justice Academy                     | SCCPC communicates with SCCJA about changes in or interpretation of the law on which law enforcement officers need to be trained, as well as general topics for training. SCCPC shares, when appropriate, training materials or legal updates with the SCCJA. In addition, SCCPC involves SCCJA in some of its trainings conducted for staff of the Offices of Solicitor.  | No Change   |
| State Government              | S.C. Department of Disabilities and Special Needs | SCCPC works closely with DDSN on providing information to the Solicitors and conducting trainings on the competency and other intellectual disability issues. In addition, the Solicitors Offices rely on DDSN for a variety of services in assessing defendants who are intellectually disabled.  | No Change   |
| State Government              | S.C. Department of Juvenile Justice               | SCCPC works with DJJ on on issues of mutual interest, including legislation related to juvenile justice. Assistant Solicitors in Family Court work closely with employees of DJJ on every case that is handled in Family Court.  | No Change   |
| State Government              | S.C. Department of Mental Health                  | SCCPC works closely with DMH on providing information to the Solicitors and conducting trainings on the commitment process, competency issues, sanity, and other mental health issues. In addition, the Solicitors Offices rely on DMH for a variety of services in assessing defendants as criminal cases are processed and in establishing Mental Health Courts.   | No Change   |
| State Government              | S.C. Department of Public Safety                  | The Traffic Safety Resource Prosecutor (TSRP) works closely with the Department of Public Safety, which funds the TSRP grant, on a range of issues. In addition, Solicitors prosecute cases made by the S.C. Highway Patrol and the S.C. Transport Police.   | No Change   |
| State Government              | S.C. General Assembly                             | SCCPC works with the General Assembly on legislation (including budget requests through the annual General Appropriations Act), study committees, and inquiries.   | No Change   |
| State Government              | S.C. Judicial Department                          | SCCPC works closely with Court Administration on changes to court forms necessitated by law changes (legislative or other), dissemination of information about law changes, and some trainings for summary court judges. SCCPC also responds to inquiries from Court Administration about the impact of legislation or appellate decision. In addition, the S.C. Judicial Department determines how many Circuit Court Judges and Family Court Judges are assigned to hold court and how often they are assigned, and the Solicitors work with the Judicial Department on how many weeks of court are needed for each county. The Judicial Department collects statistics on the number of cases that are filed and disposed of; those statistics are reported to the Solicitors and, upon request, shared with SCCPC. | No Change   |
| State Government              | SLED  | SCCPC works closely with SLED on a number of matters, including diversion program databases, issues related to the processing of expungements, legal issues, forensic issues that need to be addressed by or shared with prosecutors, and training. Solicitors work with the State Law Enforcement Division on a daily basis (SLED conducts forensic analysis on numerous cases, it brings charges against individuals, and provides assistance to local law enforcement who also bring charges against individuals).  | No Change   |
| Non-Governmental Organization | Various Non-Profit Victim Advocacy Organizations  | SCCPC works with various non-profit victim advocacy groups on common interest issues, including the review of legislation impacting victims and training.  | No Change   |

# FY2022

## Reports Data

as submitted for the Accountability Report by:

### E210 - PROSECUTION COORDINATION COMMISSION

| Report Name   | Law Number (if applicable)  | Summary of information requested in the report   | Date of most recent submission DURING the past fiscal year | Reporting Frequency   | Type of entity/entities                 | Method to access the report            | Direct access hyperlink or agency contact (if not provided to LSA for posting online)  | Changes to this report during the past fiscal year | Explanation why a report wasn't submitted |
|---|---|--|--|---|---|--|--|--|---|
| Agency Accountability Report  | §1-1-810; Proviso 117.29, 2019 SC Appropriations Act, Part 1B (under the FY 21 Continuing Resolution Act) | The report "must contain the agency's or department's mission, objectives to accomplish the mission, and performance measures that show the degree to which objectives are being met." Agencies must "identify key program area descriptions and expenditures and link these to key financial and performance results measures." | September of 2021  | Governor or Lt. Governor AND Legislative entity or entities | Provided to LSA for posting online      |  | Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a> | No Change  |   |
| Comptroller General - GAAP Capital Assets (3.08 Package)                            |   | Certification of the accuracy of information reported in SCEIS and collection of capital assets information which is not captured in the ASSET module or the SCEIS General Ledger. The report is mmade in compliance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).        | September of 2021  | Annually  | South Carolina state agency or agencies | Electronic copy available upon request | Agency Contact: Tina Thompson <a href="mailto:tinathompson@cpc.sc.gov">tinathompson@cpc.sc.gov</a>   | No Change  |   |
| Comptroller General - GAAP Fund Classification (Package 3.20)                       |   | Report of agency's constraints on the use of revenue sources and resulting fund balance in compliance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).   | August of 2021   | Annually  | South Carolina state agency or agencies | Electronic copy available upon request | Agency Contact: Tina Thompson <a href="mailto:tinathompson@cpc.sc.gov">tinathompson@cpc.sc.gov</a>   | No Change  |   |
| Comptroller General - GAAP Grants and Contribution Revenue Reporting (3.03 Package) |   | Analysis and recognition of receivables and deferred revenue in connection with grant awards and contributions in accordance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).  | September of 2021  | Annually  | South Carolina state agency or agencies | Electronic copy available upon request | Agency Contact: Tina Thompson <a href="mailto:tinathompson@cpc.sc.gov">tinathompson@cpc.sc.gov</a>   | No Change  |   |
| Comptroller General - GAAP Master Control Report                                    |   | Checklist report of the agency's required package forms in compliance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).   | July of 2021   | Annually  | South Carolina state agency or agencies | Electronic copy available upon request | Agency Contact: Tina Thompson <a href="mailto:tinathompson@cpc.sc.gov">tinathompson@cpc.sc.gov</a>   | No Change  |   |
| Comptroller General - GAAP Operating Lease (3.09 Package)                           |   | Disclosure non-cancelable operating leases and their terms required pursuant to Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).  | September of 2021  | Annually  | South Carolina state agency or agencies | Electronic copy available upon request | Agency Contact: Tina Thompson <a href="mailto:tinathompson@cpc.sc.gov">tinathompson@cpc.sc.gov</a>   | No Change  |   |

| Report Name  | Law Number (if applicable)                          | Summary of information requested in the report   | Date of most recent submission DURING the past fiscal year | Reporting Frequency | Type of entity/entities                 | Method to access the report            | Direct access hyperlink or agency contact (if not provided to LSA for posting online)  | Changes to this report during the past fiscal year | Explanation why a report wasn't submitted   |
|--|---|--|--|---------------------|---|--|--|--|---|
| Comptroller General - SCEIS Schedule of Federal Financial Assistance (SEFA) Year-end Report  |   | Report of federal financial assistance in accordance with the Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP)         | August of 2021   | Annually            | South Carolina state agency or agencies | Electronic copy available upon request | Agency Contact: Tina Thompson tinathompson@cpc.sc.gov  | No Change  |   |
| Court Fines and Fees Report  | Proviso 117.71, 2021 SC Appropriations Act, Part 1B | Report of agency revenue from court fines and fees   | September of 2021  | Annually            | Legislative entity or entities          | Provided to LSA for posting online     | Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a> | No Change  |   |
| Criminal Domestic Violence Prosecution Annual Report   | Proviso 60.7, 2021 SC Appropriations Act, Part 1B   | For criminal domestic charges in each judicial circuit, the number of dispositions, types of dispositions, and county in which the disposition took place.           | August of 2021   | Annually            | Legislative entity or entities          | Provided to LSA for posting online     | Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a> | No Change  |   |
| Dept. of Admin. Office of Executive Policy and Programs, Division of Small and Minority Business Contracting & Certification - Minority Business Employment (MBE) Progress Report  | SC Code §11-35-5010                                 | Quarterly spending with small and minority businesses  | August of 2021   | Quarterly           | South Carolina state agency or agencies | Electronic copy available upon request | Agency Contact: Tina Thompson tinathompson@cpc.sc.gov  | No Change  |   |
| Dept. of Admin. Office of Executive Policy and Programs, Division of Small and Minority Business Contracting & Certification - Minority Business Employment (MBE) Utilization Plan | SC Code §11-35-5010                                 | Goal of spending with small and minority businesses  | August of 2021   | Annually            | South Carolina state agency or agencies | Electronic copy available upon request | Agency Contact: Tina Thompson tinathompson@cpc.sc.gov  | No Change  |   |
| Dept. of Admin. Office of Technology and Information Services, Division of Information Security - Information Security and Privacy Survey  | Proviso 93.9, 2021 SC Appropriations Act, Part 1B   | Survey is used to help provide a better understanding of the progress made in the implementation of statewide security initiatives and policies                      | September of 2021  | Annually            | South Carolina state agency or agencies | Electronic copy available upon request | Agency contact: Andrea Sancho-Baker asancho-baker@cpc.sc.gov   | No Change  |   |
| Dept. of Public Safety (SCDPS) Office of Highway Safety and Justice Programs (OHSJP) - Traffic Safety Resource Prosecutor program funding Request for Payment Form                 | 2 CFR 200(F)  | National Highway Traffic Safety Administration (NHTSA) required report of quarterly spending and requests for reimbursement.   | June of 2022   | Quarterly           | South Carolina state agency or agencies | Electronic copy available upon request | Agency Contact: Tina Thompson tinathompson@cpc.sc.gov  | No Change  |   |
| Driving Under the Influence Prosecution Annual Report  | Proviso 60.9, 2021 SC Appropriations Act, Part 1B   | For driving under the influence charges in each judicial circuit, the number of dispositions, types of dispositions, and county in which the disposition took place. | August of 2021   | Annually            | Legislative entity or entities          | Provided to LSA for posting online     | Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a> | No Change  |   |
| House Legislative Oversight Committee Study Report on SC Commission on Prosecution Coordination  | SC Code §2-2-5                                      | Information as requested relating in any way to the services or activities of the agency or the Offices of Solicitor   |  | Other               | Legislative entity or entities          | Available on another website           |  | Remove   | The House Legislative Oversight Committee's review of the agency was completed in calendar year 2018. Therefore, this listing should be removed. Annual Requests for Information are now sent to the agency to complete regarding the status of work addressing the committee's 2018 recommendations. This annual "status report" replaces this listing and is included as an "added report". |

| Report Name  | Law Number (if applicable)                           | Summary of information requested in the report  | Date of most recent submission DURING the past fiscal year | Reporting Frequency | Type of entity/entities                                     | Method to access the report            | Direct access hyperlink or agency contact (if not provided to LSA for posting online)  | Changes to this report during the past fiscal year | Explanation why a report wasn't submitted                                 |
|--|--|---|--|---------------------|---|--|--|--|---|
| John R. Justice Assistance Federal Grant Programmatic Reports  | 8 U.S.C. § 1373                                      | Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required updates of grant-funded programs.  | May of 2022  | Quarterly           | Entity within federal government                            | Electronic copy available upon request | Agency contact: Andrea Sancho-Baker <a href="mailto:asanche-baker@cpc.sc.gov">asanche-baker@cpc.sc.gov</a>   | No Change  |   |
| Office of the Attorney General Department of Crime Victim Compensation Funding - Financial and Programmatic Report for Victim Services                     |  | To report use of funds  | November of 2021   | Annually            | Governor or Lt. Governor AND Legislative entity or entities | Electronic copy available upon request | Available on agency website: <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a>   | No Change  |   |
| Office of the State Auditor Annual Review  |  | Review of agency financial, personnel and administrative management procedures  |  | Annually            | South Carolina state agency or agencies                     | Available on another website           |  | No Change  | The Office of the State Auditor did not perform an annual audit in FY 22. |
| Omnibus Crime Reduction and Sentencing Reform Act of 2010 report on Diversion Programs   | §17-22-1120  | Report of the number of individuals who apply for a diversion program, begin a diversion program, successfully complete a diversion program within a twelve-month period, are actively participating in a diversion program but have not yet completed a program, and failed to complete a program. The report also includes the number of individuals with fees fully or partially waived for indigence. | May of 2022  | Annually            | Legislative entity or entities                              | Electronic copy available upon request | Agency contact: <a href="mailto:asanche-baker@cpc.sc.gov">asanche-baker@cpc.sc.gov</a>   | Amend  |   |
| Revenue/Expenditure Reports  | Proviso 117.103, 2021 SC Appropriations Act, Part 1B | Detailed expenditure reports and associated revenue streams for each judicial circuit. Revenue streams shall include, but not be limited to, state funds, local funds, federal funds, and also non-governmental sources of funds.   | September of 2021  | Annually            | Legislative entity or entities                              | Provided to LSA for posting online     | Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a>   | No Change  |   |
| Senate Oversight Committee Restructuring Report and Cost Savings Plan  |  | Agency restructuring recommendations. Now integrated in the Annual Accountability Report  | September of 2021  | Annually            | Legislative entity or entities                              | Provided to LSA for posting online     | Provided to LSA and EBO for posting; also available on agency website (as part of the annual accountability report): <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a> | No Change  |   |
| State Fiscal Accountability Authority, Division of Procurement Services - Quarterly Procurement Reports - Audit & Certification agency Quarterly Reporting | SC Code §11-35-2440                                  | Quarterly spending  | June of 2022   | Quarterly           | South Carolina state agency or agencies                     | Available on another website           | Agency Contact: Tina Thompson <a href="mailto:tinatompson@cpc.sc.gov">tinatompson@cpc.sc.gov</a>   | No Change  |   |
| U.S. Dept. of Justice JustGrants System - Federal Grants Annual Progress Reports   | 8 U.S.C. § 1373                                      | Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required progress report of grant-funded programs.  | January of 2022  | Annually            | Entity within federal government                            | Electronic copy available upon request | Agency contact: Andrea Sancho-Baker <a href="mailto:asanche-baker@cpc.sc.gov">asanche-baker@cpc.sc.gov</a>   | No Change  |   |
| U.S. Dept. of Justice JustGrants System - Performance Management Tool  | 8 U.S.C. § 1373                                      | Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required data measuring the results of activities funded by federal grants  | January of 2022  | Quarterly           | Entity within federal government                            | Electronic copy available upon request | Agency contact: Andrea Sancho-Baker <a href="mailto:asanche-baker@cpc.sc.gov">asanche-baker@cpc.sc.gov</a>   | No Change  |   |
| U.S. Dept. of Justice JustGrants System - SF-425 (Grant Financial Report)  | 8 U.S.C. § 1373                                      | Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required financial quarterly report   | June of 2022   | Quarterly           | Entity within federal government                            | Electronic copy available upon request | Agency contact: Andrea Sancho-Baker <a href="mailto:asanche-baker@cpc.sc.gov">asanche-baker@cpc.sc.gov</a>   | No Change  |   |

| Report Name   | Law Number (if applicable) | Summary of information requested in the report  | Date of most recent submission DURING the past fiscal year | Reporting Frequency | Type of entity/entities                 | Method to access the report            | Direct access hyperlink or agency contact (if not provided to LSA for posting online) | Changes to this report during the past fiscal year | Explanation why a report wasn't submitted |
|---|----------------------------|---|--|---------------------|---|--|---|--|---|
| Comptroller General - GAAP Litigation (3.13 Package)  |                            | This reporting package provides information relating to situations arising or changing during the year and subsequent to year-end where the agency has consulted private attorney's for legal advice or representation. | July of 2021   | Annually            | South Carolina state agency or agencies | Electronic copy available upon request | Agency Contact: Tina Thompson tinathompson@cpc.sc.gov                                 | No Change  |   |
| South Carolina Department of Public Safety Office of Highway Safety and Justice Programs Coronavirus Emergency Supplemental Funding (CESF) Program Quarterly Progress Reports |                            | SC Department of Public Safety required quarterly progress report of grant-funded COVID relief awards.  | May of 2022  | Quarterly           | South Carolina state agency or agencies | Electronic copy available upon request | Agency contact: Andrea Sancho-Baker asancho-baker@cpc.sc.gov                          | Add  |   |
| South Carolina Department of Public Safety Office of Highway Safety and Justice Programs Coronavirus Emergency Supplemental Funding (CESF) Program Quarterly Progress Reports |                            | SC Department of Public Safety required annual progress report of grant-funded COVID relief awards.   | February of 2022   | Annually            | South Carolina state agency or agencies | Electronic copy available upon request | Agency contact: Andrea Sancho-Baker asancho-baker@cpc.sc.gov                          | Add  |   |
| House Legislative Oversight Committee 2021 Request for Information  |                            | Information as requested relating in any way to the services or activities of the agency or the Offices of Solicitor  | December of 2021   | Annually            | Legislative entity or entities          | Electronic copy available upon request | Agency Contact: Lisa Catalanotto lisacatalanotto@cpc.sc.gov                           | Add  |   |