

<b>AGENCY NAME:</b>	State Library		
<b>AGENCY CODE:</b>	H870	<b>SECTION:</b>	027

---

**2022**  
**Accountability Report**

---

**SUBMISSION FORM**

I have reviewed and approved the data submitted by the agency in the following templates:

- Data Template
  - Reorganization and Compliance
  - FY2022 Strategic Plan Results
  - FY2023 Strategic Plan Development
  - Legal
  - Services
  - Partnerships
  - Report or Review
  - Budget
- Discussion Template
- Organizational Template

I have reviewed and approved the financial report summarizing the agency’s budget and actual expenditures, as entered by the agency into the South Carolina Enterprise Information System.

The information submitted is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR</b> <i>(SIGN AND DATE):</i>	<b>SIGNATURE ON FILE</b>	<b>Signature Received:</b> 9/22/2022 15:52
<i>(TYPE/PRINT NAME):</i>	Leesa M. Aiken	

<b>BOARD/CMSN CHAIR</b> <i>(SIGN AND DATE):</i>	<b>SIGNATURE ON FILE</b>	<b>Signature Received:</b> 9/22/2022 15:52
<i>(TYPE/PRINT NAME):</i>	Alanna I. Wildman	

<b>AGENCY NAME:</b>	State Library		
<b>AGENCY CODE:</b>	H870	<b>SECTION:</b>	027

**AGENCY'S DISCUSSION AND ANALYSIS**

The South Carolina State Library’s mission is to develop, support, and sustain a thriving statewide community of learners committed to making South Carolina stronger. We serve the people of South Carolina by supporting state government and libraries to provide opportunities for learning in a changing environment. Our operating principles are innovation, collaboration, participation, and preservation.

South Carolina citizens of all ages, backgrounds, and abilities turn to their libraries to support creative, academic, personal, and professional interests. Libraries respond with information, collections, programming tools, and learning experiences thoughtfully planned and professionally delivered. The State Library meets the essential needs of each distinct library audience in addressing local service demands. Our persistent goal is to strategically plan, collaboratively approach, and implement cost-effective solutions that result in outstanding library services for every South Carolinian.

The **FINANCE AND GRANTS DEPARTMENT** oversees the day-to-day fiscal operations of the State Library. The South Carolina State Library takes its fiduciary responsibility seriously, as evidenced by the budget's accountability and accuracy. Each purchase is tied directly to a strategic direction, agency goal, and the Library Services and Technology Act’s (LSTA) purpose to support the mission and vision of the agency. Each budget line is categorized so tracking of expenses can be broken down to the most granular level. The State Library is fiscally responsible and diligently negotiates multi-year purchases that will provide the largest statewide impact. The State Library routinely works with other groups to secure collaborative partnerships that share costs across agencies or groups to save the state money. Those partnerships include SCETV, PASCAL, the Department of Administration, the Department of Employment and Workforce, the Department of Health and Environmental Control, the Department of Pardon and Parole, SC FirstSteps, and others. Collaborative purchases are important to the State Library, and we constantly seek to find opportunities for savings.

The Finance and Grants department and the Grants Administrator oversee the distribution of Institute of Museum and Library Services (IMLS) grant funds for public libraries. With these federal funds, libraries throughout South Carolina purchase materials and technology to enhance services to patrons, participate in continuing education experiences, and conduct strategic planning and community needs assessments. This year the State Library also administered the IMLS ARPA (American Rescue Plan Act) funding to support library needs.

This department includes federal and state Grants Management. Programs are primarily funded in public libraries through subgrants and State Library administration of Federal Library Services and Technology Act (LSTA) funds, made available through the Institute of Museum and Library Services (IMLS). An annual cycle offers grant programs, such as Impact Grants of up to \$50,000 for targeted projects in individual counties. Of the 133 subgrants in FY22, funded projects met a multitude of citizen and community needs. Examples include the Lexington County Public Library System in-house circulating laptop program; an enhanced partnership with Sumter County Library daycare centers for infants and toddlers designed to build vocabulary, promote inquisitive learning, and foster a love of reading; a project to create a local history augmented reality program at Charleston County Public Library; and the distribution of 209 Advanced Workstations in Education (AWE) to 24 public library systems. We awarded additional grants for bookmobiles, and for public library staff to attend conferences for continuing education and accredited Library and Information Science degree programs. Forty-two libraries received Summer Reading program subgrants.

The **HUMAN RESOURCES DEPARTMENT** supports the State Library’s belief in diversity and equity by striving to hire staff from various backgrounds with relevant experience to represent South Carolina fully. In response to our desire for a diverse workforce, the State Library Leadership team has gone through various training to ensure the most qualified candidate is hired, including understanding interviewing bias. Each employee receives regular, detailed feedback to ensure their success and that of the agency. Opportunities are provided for staff to cross-train and work on inter-department teams to learn more about other departments and encourage collaboration. Employees participate in continuing education, state and national conferences, and professional development. The State Library believes an engaged workforce is essential to meeting the high expectations and needs of South Carolinians. Our goal is to provide a workplace where employees feel valued and enjoy what they are doing. This work environment encourages creativity and innovation to develop exceptional programs.

<b>AGENCY NAME:</b>	State Library		
<b>AGENCY CODE:</b>	H870	<b>SECTION:</b>	027

The **LIBRARY COLLECTIONS AND SERVICES DEPARTMENT** is responsible for reference, research, programming, training, outreach, accessing print and electronic collections, and circulation. This department directly serves state employees, elected officials, public libraries, and all South Carolinians. Staff members provide the public with free training opportunities both on-site and virtually. Our most successful workshops this fiscal year were: Discover the South Carolina State Library Webinar Series, African American Genealogy Webinar Series, and continuation of the popular Grants Research and Grant Writing workshops. During the year, staff provided 19 workshops and programs to 490 attendees. Since re-opening to the public in summer 2021, some numbers have shown a significant increase including in-person visitors, new cardholders, and circulation of materials. Library Collections and Services staff continues curbside and Book-a-Librarian services to patrons, which extends the State Library's outreach to South Carolina residents across the entire state.

The Library Collections Department coordinates the selection, purchasing, cataloging, and access to the print and electronic collections of the State Library. The collection includes library and information science, management and leadership, civic engagement and government, information technology, grants research, diversity and inclusion, institutional libraries, mental health, and a South Carolina collection specific to the state. The State Library serves as a state and federal document depository for state agencies and public access. The department also provides online access to digitized historical documents, books, and images and cultivates partnerships to make historical and cultural materials available online. Digitization projects completed during the year include the South Carolina Department of Education Annual Reports (1922, 1930-1949, 1971-1984); *South Carolina Wildlife Magazine* (1954- 1976); Hooper's Directory [Charleston, S.C.] (1874-1875); *Sandlapper Magazine*, SC Department of Archives and History; McKissick Museum art exhibit booklets and pamphlets; and the Acts & Resolutions Volumes (1975-1980). Our partnership with Hartsville Museum continued in which we uploaded a community project into our Collaborative Collections section of our State Library Digital Collections.

**Project Highlights:**

- State Library visitors increased by 222% from 1,457 (FY21) to 4,692 (FY22); new cardholders increased by 74% from 611 (FY21) to 1,064 (FY22)
- Items circulated, including renewals: 1,666
- Interlibrary Loan items sent to other libraries: 75; requests filled for State Library patrons: 65
- Total State Library Electronic Resources retrieved: 79,848
- O'Reilly Media eBook (formerly Safari) section requests: 16,916, a 1,187% increase
- Available O'Reilly materials (including eBooks, videos, Learning Paths, and Playlists): 69,704; O'Reilly items accessed: 16,916
- Available Ebook Central academic titles: 241,116; Ebook Central titles accessed: 505
- Total number of state documents available in the State Documents Digital Depository: 45,742 (with 307,406 page views)
- State document items added to the State Documents Digital Depository: 8,002
- State documents shipped to depository libraries: 1,416
- Items added to the State Library's print collection: 739
- Electronic federal documents added to SLENDS: 2,711

**Additional Highlights:**

- *Discover the South Carolina State Library* workshop series was created to promote the rich variety of print and electronic resources in the State Library's collections and to provide instruction to patrons on how to access and use them. The first few sessions highlighted Civil Rights materials in the State Library's collections, explained how to research historical newspapers, and how to research South Carolina military ancestors. Recordings are available on the State Library YouTube channel.
- The African American Genealogy Webinar Series was launched in response to the increase in popularity of African American family history research and the number of patrons contacting us to begin research. This series, which received a great deal of positive feedback, has allowed us to connect with new community partners who served as speakers for other events.
- We are in the fifth year of sponsoring the traveling exhibit *Unforgettable: Celebrating a Time of Life, Hope and Bravery*. Since the premiere, this exhibit has been on loan to nine South Carolina public libraries and museums. Our

<b>AGENCY NAME:</b>	State Library		
<b>AGENCY CODE:</b>	H870	<b>SECTION:</b>	027

partnership with Orangeburg native and South Carolina Civil Rights photographer Cecil J. Williams make this exhibit possible. It highlights the important stories and events of South Carolina’s Civil Rights Movement with over 40 framed photographs taken by Mr. Williams from the 1950s-1970s.

- A collaboration across departments expanded services and resources to correctional institution libraries in the state through book donations, training, and programs. State and federal prison libraries in South Carolina received more than 3,200 book donations from the State Library. State Library staff provided required training to the Federal correctional institution (FCI) Edgefield Education in July 2021. Reference staff answered 49 reference requests by mail to South Carolina inmates.
- The State Library added three new electronic resources for State Library cardholders: FastCase, US Regional Daily Newspapers, and South Carolina Manufacturer’s Database.
- One Notable State Documents Awards Ceremony, held virtually in April, reached a total of 68 attendees and 56 YouTube viewers.
- We began a partnership in July with the SC Department of Natural Resources to digitize their South Carolina Wildlife Magazine, 1954-current (with an embargo of most recent 6 months). They are approaching the 70th anniversary of the magazine in 2024, and we hope to have the complete run-up to the current year completely available in the State Documents Depository by that time.
- Horry-Georgetown Technical College joined the State Documents Depository System in December 2021. They are the first technical college to participate in this system.
- One virtual State Documentary Depository System training session was held in June 2022 to review a new optional method for importing electronic state depository documents into the ALMA catalog. There were 15 attendees and 9 views on the State Library YouTube channel.
- Library Collections staff continued to work on a multi-year digitization project in partnership with the South Carolina Confederate Relic Room and Military Museum to digitize the Colin McRae-Huse Papers. No items from the McRae-Huse Papers were contributed to the South Carolina Digital Library in this fiscal year, but a significant amount will be contributed in the coming fiscal year.

The **SCLENDS (South Carolina Library Evergreen Network Delivery System)** consortium is a collaboration of 20 county libraries and the State Library. Consortium members enjoy a shared catalog of books, audio, and video materials, and membership remains open to interested libraries. The State Library maintains the integrity of the catalog and provides technical support for member libraries, and member libraries save the costs of purchasing and processing shared library materials. SCLENDS currently serves almost one-half of the state’s population. Approximately 73% of the residents in member counties have a SCLENDS library card. Any South Carolina resident in a SCLENDS member county may obtain a card to access 2,508,189 items. SCLENDS features active member-driven workgroups that operate with the oversight of an executive board. Member input directly guides development and improvements in order to meet the needs of staff and patrons who use SCLENDS. Staff at SCLENDS libraries are encouraged to contact fellow member libraries across the state for support, advice, and brainstorming.

**Project highlights:**

- Total number of items in SCLENDS: 2,508,189
- Number of items circulated, including renewals: 2,938,278
- Number of active cardholders: 701,289

The **ELECTRONIC RESOURCES DEPARTMENT** administers Discus – South Carolina’s Virtual Library and selects online resources for State Library cardholders. The Discus collection of more than 70 subscription databases supports K-12 schools, public libraries, and academic institutions. All K-12 schools, including charter, virtual, public, home, and private, use Discus extensively for research, learning, and programming. Discus saw a 4% increase in usage from the previous year and had a seamless access rate (not requiring the Discus username and password) of 97%. Usage increased in spite of a substantial flaw discovered by Infobase in the authentication code used for Learn360 and The Magic School Bus. The correction, implemented in August 2021, decreased the usage of Infobase from the previous year by 38%.

In the fall of 2021, the State Library announced a three-year \$1.5 million partnership with the SC Department of Education to address the continuing academic impact of the COVID-19 pandemic by ensuring funding for Tutor.com. Utilizing the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Fund, the Tutor.com service

<b>AGENCY NAME:</b>	State Library		
<b>AGENCY CODE:</b>	H870	<b>SECTION:</b>	027

provides equal access to individualized learning for all students and families. Tutoring is available for English and Spanish speakers 24/7 and offers access to highly qualified tutors in more than 200 subject areas.

The Tutor.com platform includes additional tools that are becoming very popular with students, including practice quizzes, SAT/ACT Essentials, Skill Center assistance, and Video Library views. The tutoring hours are the most used aspect of Tutor.com, and the ability to re-watch previous tutoring sessions is the second most used feature of Tutor.com, with 98% of respondents glad that Discus offers this service.

Several resources were added to the Discus collection for students and educators:

- Capstone PebbleGo – Animals / Animales and PebbleGo Next – Biographies for K-5 students.
- Ferguson’s Career Guidance Center aids students of all ages with exploration and career planning.
- African-American History explores more than 500 years of African-American history and culture.
- Gale eBooks: Drama, Novels, Short Stories, and Poetry for Students assists in the analysis of the most-studied works of all time periods, nations, and cultures.
- TeachingBooks, to enrich every student’s reading experience.

The Discus Training and Outreach Coordinator presented to 27 groups, including school districts, organizations, libraries, and adult education programs. These specific training sessions were attended by 715 attendees. There were also 28 live webinars hosted by vendor partners and the Discus Training and Outreach Coordinator. These sessions were open to educators, parents, and the public, with 163 attendees. Webinar recordings were viewed 755 times throughout the year.

**Program Highlights:**

- Item retrievals in Discus (includes online books, academic journals, primary sources, videos): 18,808,129
- Britannica Learning text-based and multimedia item retrievals (24% usage increase): 11,027,043
- Gale Cengage text-based and multimedia item retrievals (13% usage increase): 581,070
- Tutor.com hours used (25% usage increase): 5,664
- TeachingBooks investigations for January 2022 – June 2022 (includes book title clicks, lesson plan downloads, author recordings, activities, and other tools): 1,066,923
- StudySC page views: 134,281
- Genealogy Databases – HeritageQuest and Ancestry Library Edition searches (Used only at the State Library for patrons): 3,215. This is the first complete year of having this resource.
- ProQuest Historical Black Newspaper Collection (item requests by State Library cardholders; a 42% increase): 9,942
- Successfully migrated a new Discus website to Drupal 9 with new functionality and color scheme. The mobile-friendly website is easy to search and navigate.
- Successfully migrated a new StudySC website to Drupal 9 with new functionality, content, and color scheme. The mobile-friendly website is easy to search and navigate.

The **TALKING BOOK SERVICES (TBS) DEPARTMENT** strives to fulfill the mandate set forth on state and local levels by the National Library Service (NLS) for the Blind and Print Disabled: “That all may read.” The primary goal of TBS is to serve as the Network Library for people in South Carolina who are blind or print disabled by fostering a lifelong love of reading through audiobooks and audio serials. Books delivered on cartridges played on specialized digital talking book machines or downloaded to personal devices via the web-based BARD system are the largest circulators of the program. Having transitioned to the Duplication On Demand service model last fiscal year, patrons now receive up to 20 books on one cartridge instead of the 20 separate cartridges they would have received in the past. TBS also loans large-print books and descriptive DVDs, and coordinates services for braille resources.

The NLS mandate specifies that qualified patrons of the service be blind or otherwise print disabled. The requirements for certification loosened last fiscal year through federal legislation, allowing professionals other than physicians to certify those possessing cognitive disabilities such as dyslexia, ADD/ADHD, and other disorders stemming from permanent organic means or temporary impairment. TBS is actively working with organizations statewide to advertise this change and offer the service to as many potential patrons as possible. TBS staff continued actively serving during pandemic-related conditions by maintaining seamless customer service both in-person and virtually. Staff remains on-call to answer patron questions Monday through Friday from 8:30 a.m. until 5:00 p.m. All cartridges and equipment are mailed free of charge through the U.S. Postal Service. Fees and fines are never charged, and no face-to-face contact with patrons or certifiers is required for service.

<b>AGENCY NAME:</b>	State Library		
<b>AGENCY CODE:</b>	H870	<b>SECTION:</b>	027

**Project Highlights:**

- Active TBS Patrons: 4,026
- Patron Contacts: 13,392 (10,963 Phone Calls + 2,429 Emails)
- Circulation: 185,542 (182,852 Digital Books + 2,555 Large Print Books + 135 DVDs)
- Digital Book Machines Checked Out: 643 (492 DS1s + 151 DA1s)
- BARD Patrons: 731
- Donations Received: \$12,687 (received and/or credited in SFY22, not carry over)
- Hours Of Volunteer Service: 419
- Number of Virtual Outreach & Training Sessions Conducted: 12 events; 187 participants

The **INFORMATION AND TECHNOLOGY SERVICES DEPARTMENT** provides technology assistance to public libraries in South Carolina. During the last fiscal year, assistance ranged from technology infrastructure assessments to remote support and project management. Continued focus was placed on assisting public libraries with network infrastructure projects that were funded through the Federal E-Rate Program.

**Project Highlights:**

- Remotely managed and supported approximately 12 E-rate funded projects during this period. Library Systems assisted were Allendale-Hampton-Jasper, Abbeville, McCormick, Laurens, Orangeburg, Georgetown, Colleton, Chesterfield, Saluda, Darlington, Marion, and Newberry.
- The department continued to provide assistance to public libraries with filing for Federal E-Rate Category 2 funds. Worked with Cherokee, Lee, Orangeburg, Dillon, Newberry, and Marion to apply for FY2022 funds. Provided technology assessments and equipment specifications that were used in the application process.
- Assisted Aiken, Bamberg, Barnwell, and Edgefield Regional Library (ABBE) with migrating to a new VoIP phone provider, AT&T Clearspan. We designed and implemented a new network at each branch and made firewall and switching configuration changes. Integrated a new dedicated Internet circuit just for the VoIP service. Participated in regular project meetings with AT&T and the library system. All work was accomplished remotely.
- Assisted Sumter, Newberry, and Chester with applying for a State Grant to perform local network penetration testing at each library system. Worked with the vendor to establish the Statement of Work and reviewed the test results. Working with each to address and mitigate any findings.
- Orangeburg Library and Orangeburg County Government: Managed the network technology implementation at the new Main Library and Convention Center that opened on October 29, 2021.
- Implemented a new Internet circuit for Orangeburg Library at their new Main Branch location. This migration required their firewall to be moved to a new location and reconfigured.
- Secured second batch of donated PCs for Allendale, Hampton, Jasper Regional Library (AHJ) to replace older out-of-date equipment. Upgraded the PCs and provided them to AHJ's IT Managed Service Provider for deployment.
- Assisted Allendale, Hampton, and Jasper Regional Library (AHJ) with the ARPA Grant-funded project. Identified technology they could use the grant funds on. Assisted them through the procurement process.
- Assisted Marion with adding an external wireless access point at their Main Historical Location.
- Assisted Fairfield with migrating their VoIP phone system to Broadsoft (Segra). Relayed technical changes to the libraries IT Managed Service Provider for implementation.
- Assisted Allendale, Hampton, Jasper Regional, and Marlboro with applying for an Academic License Agreement with Microsoft. Worked with the State Contracted vendor, SHI, to make this happen.
- Assisted Lee Library for the first time. Met with the Library's Interim Director virtually and onsite. Provided spec for a cellular CradlePoint device for their new outreach van. Made additional technology recommendations and helped with applying for E-rate funds for the first time in many years.
- Engaged Segra to solve an Internet performance issue at Lee Library. Segra replaced their demarc device on-premise and worked with their last mile carrier to solve the slow upload speed issue.
- Assisting Dorchester with network design for a new branch location that will be shared with Dorchester School District 2. Provided marked-up drawings identifying network data drop locations. Coordinated efforts with the School Districts IT Managed Service Provider. Attended project meetings organized by the building project General Contractor.

<b>AGENCY NAME:</b>	State Library		
<b>AGENCY CODE:</b>	H870	<b>SECTION:</b>	027

- Assisting Saluda with network design for their planned new main location. The library system purchased the old Longs Drug Pharmacy building in 2021. Building renovation is planned for late 2022. Providing technology assistance and guidance throughout the project.

The **LIBRARY DEVELOPMENT DEPARTMENT** offers assistance, training, and support for all public library staff, trustees, administrators, and supporters. It includes consulting services for all aspects of library operations and services, library programming, and staff training. The State Library provides printed materials for early and family literacy and teens, which support public library programming. Libraries can borrow approximately 100 circulating kits that cover a variety of topics such as circuitry, robotics, or virtual reality technology that support STEM learning, as well as bilingual storytime or puppetry kits for early learning training.

Through site visits and consultations, the department provides direct one-on-one support for library directors or staff members to discuss concerns and recommend best practices for provisions of service. Library Development Consultants are experienced in general library services and operations. Each has special expertise in children’s and young adult services, library management and planning, advocacy, public relations and marketing, data analysis and evaluation, equity, diversity and inclusion, and outreach services. Consultants develop and present workshops and webinars on various topics designed to build skills and inform library staff, resulting in better service to the public. Consultants conduct on-site training days and small group sessions to help develop the library skill levels of staff. Additionally, the department recommends library standards, conducts assessments, evaluations, and statistical reports, and coordinates the certification of professional librarians, which ensures the selection of competent personnel and the provision of high-quality library service.

All of South Carolina’s public libraries offer special programming to support summer reading, help prevent learning loss throughout the summer, and promote reading for. To support libraries during the summer, the State Library purchases software from READSquared, an online tracking program, to assist with program coordination for libraries that choose to utilize those services. The State Library also makes summer reading grants available to all public libraries in the state to help support programming. These grants are used to hire special presenters and performers who bring a diverse range of experiences to children. Performances include animal encounters, live theatre, interactive musical performances, and more. Grant funds were also used to purchase take and make activity kits for children and teens that feature crafts and other activities patrons can use at home.

The State Library provides youth services professional development for library staff working with children and teens in public libraries. These educational sessions are presented by Library Development staff as well as other experts in the field. One example is the Eric Carle Museum of Picture Book Art, which hosted a webinar entitled “Open Book, Open Play: The Whole-Book Approach” for staff presenting storytimes for young children. Other sessions include a “Puppetry Skills for Storytelling and Storytime” session hosted in conjunction with the Columbia Marionette Theatre, summer reading program planning and wrap-up webinars, a “Tween/Teen Services Virtual Exchange,” and a monthly “Youth Services Chat” session for staff around the state to share what they are working on in their libraries. The State Library was able to provide participants at the puppetry workshop with puppet kits that they could take back to their libraries for programming.

The State Library is committed to supporting library access to all South Carolinians. The Library Development department conducts projects, grants, and training to improve library building and website accessibility for patrons with disabilities. This department supports partnerships to reach English language learners and multilingual families and provides resources that strengthen collections and programs that represent the state’s diverse population. Additional support for multilingual populations and diversity initiatives includes materials which can be borrowed from the Inclusive Services Center located at the State Library building. The Inclusive Services Consultant provides guidance for libraries looking to build multicultural collections or provide specialized services.

The State Library’s **Inclusive Services Center** features a variety of assistive technology and accessibility tools, as well as a circulating collection of materials related to equity, diversity, and inclusion in library services. During the year, the Center added new materials to support prison libraries and re-entry and services for people with dementia and their caregivers. The State Library collaborated with Alzheimer’s professionals to create programming kits and provide information to library

<b>AGENCY NAME:</b>	State Library		
<b>AGENCY CODE:</b>	H870	<b>SECTION:</b>	027

staff. Virtual training was provided that focused on American Sign Language and customer service for patrons who are deaf and hard of hearing.

**Program Highlights:**

- 418 items are available for circulation in the Inclusive Services Center. Total circulation increased to 171.
- The Inclusive Services Consultant coordinated 31 training sessions.
- The Able Access Project provided ADA assessments of 1 library website, 2 library facilities, and 3 training sessions for library staff.
- The Multilingual Collection Development grant provided up to \$2000 reimbursement for new multilingual materials in 21 counties.

The **STATEWIDE DEVELOPMENT DEPARTMENT** (SD) focuses on statewide programs that support literacy and the literary arts. READSC, South Carolina’s Center for the Book, provides unique author and reading programs, including new online programming partnerships with nearby Southern states. Libraries can also borrow themed kits for book clubs. The Literary Landmark program highlights South Carolina’s authors by the dedication of their historic literary sites, coordinated by the Statewide Initiatives Coordinator.

The Statewide Development department coordinates a variety of literacy efforts to meet the needs and audiences in the state. The State Library’s SC Read Eat Grow food literacy initiative instructs and informs the public about the importance of nutrition, food choice, and food preparation while building literacy skills for children and families. Public libraries can borrow the Charlie Cart™ mobile kitchen or the Kitchen-in-a-Box kits for cooking and nutritional literacy demonstrations.

Fiscal year 2022 saw the completion of AccessSC, a broadband expansion project that provided internet hotspots and technology that helped learners connect to the internet outside of traditional settings. These hotspots helped some students bridge the technology gap that arose during the COVID-19 pandemic, including Bennettsville nursing student Emily Branton (<https://www.wbtw.com/news/pee-dee/wi-fi-hotspots-from-marlboro-county-library-help-nurse-get-her-degree/>).

The Statewide Development staff keeps abreast of trends and develops projects based on the needs of libraries, with current programs focusing on GrandFamilies, low-literate adults, justice-involved individuals and their families, and young families in rural areas. The department also coordinates the EveryDay Literacy program with the signature South Carolina Day by Day Family Literacy Activity Calendar. These calendars, distributed to libraries and partners in English or Spanish, are also available in an interactive online version featuring the Tumblebooks read-along database. Day by Day provides daily activities that support early literacy skills that help children better prepare for school. The State Library has been distributing the calendar for over a decade, with ten states having replicated this project.

The **COMMUNICATIONS DEPARTMENT** is responsible for the media relations, publicity, and promotion of all the State Library services, programs, and initiatives. Staff members manage social media, including Facebook, Twitter, Instagram, YouTube, and LinkedIn, and design and produce collateral materials and videos. Effective communications and email marketing helps to reach 251,117 patrons across the state.

Team members cultivate relationships with local media and with state employees to emphasize the State Library’s mission and services while improving access to information and expanding participation. When prompted, the department advises public libraries on public relations matters, including brand standards, communications ethics, and industry trends and tools.

**Program Highlights:**

- Facebook followers: 4,749
- Twitter followers: 6,984 (Tweets: 12,800)
- Instagram followers: 1,629 (Instagram posts: 709)
- YouTube channel views during FY21: 29,932 (watch time 4,787.6 hours). 781 total subscribers (133 new in FY21)
- LinkedIn followers: 779



<b>AGENCY NAME:</b>	State Library		
<b>AGENCY CODE:</b>	H870	<b>SECTION:</b>	027

**Risk assessment and mitigation strategies**

The South Carolina State Library’s mission, vision, strategic directions, and goals align with our financial budget structure, planned projects, and agency objectives. The mandates the South Carolina State Library is charged with are broad and diverse. They include: service to people who are blind or print disabled; resources for the K-12 community; acting as the State’s document depository for state agencies; acting as a federal document depository; providing research, reference, and consultation services to a wide group of patrons including state employees, libraries, and the legislature. The way in which we meet those mandates must evolve and change over time as the needs of our patrons change.

We have continued offering virtual and hybrid training opportunities to provide access to a wider group of people who may not be able to attend in-person training. We are in the process of a website revitalization to increase online information and keep up with changing trends in the virtual environment. Each position at the South Carolina State Library is unique and individual to its area of focus. Staffing after the COVID-19 pandemic has been a significant challenge as people decided to change careers, move, retire, etc., which created some areas of weakness in the library. As a small agency, we have experienced challenges with being able to compete with larger agencies and larger libraries for competitive salary offers. Our greatest challenge in the coming year(s) is related to our ability to hire a diverse, qualified staff.

**1. Staffing: Qualified Candidates:** The number of qualified candidates applying for positions within the state government has continued to decline. We have found it increasingly difficult to compete for and retain qualified staff, largely due to the significant salary differences we are able to offer as a small state agency and the increasing costs associated with employee benefits and retirement contributions. In the last year, an added difficulty has become the lack of flexibility in the work environment. Employee expectations have changed significantly, and many want the flexibility to work from home.

**Potential most negative impact:** An inability to hire and retain qualified personnel, resulting in an inability to provide quality programs and resources. A revolving door of employees who come to work for the South Carolina State Library to gain experience and then move on to higher-paying jobs instead of staying with the State Library because of our inability to compensate appropriately.

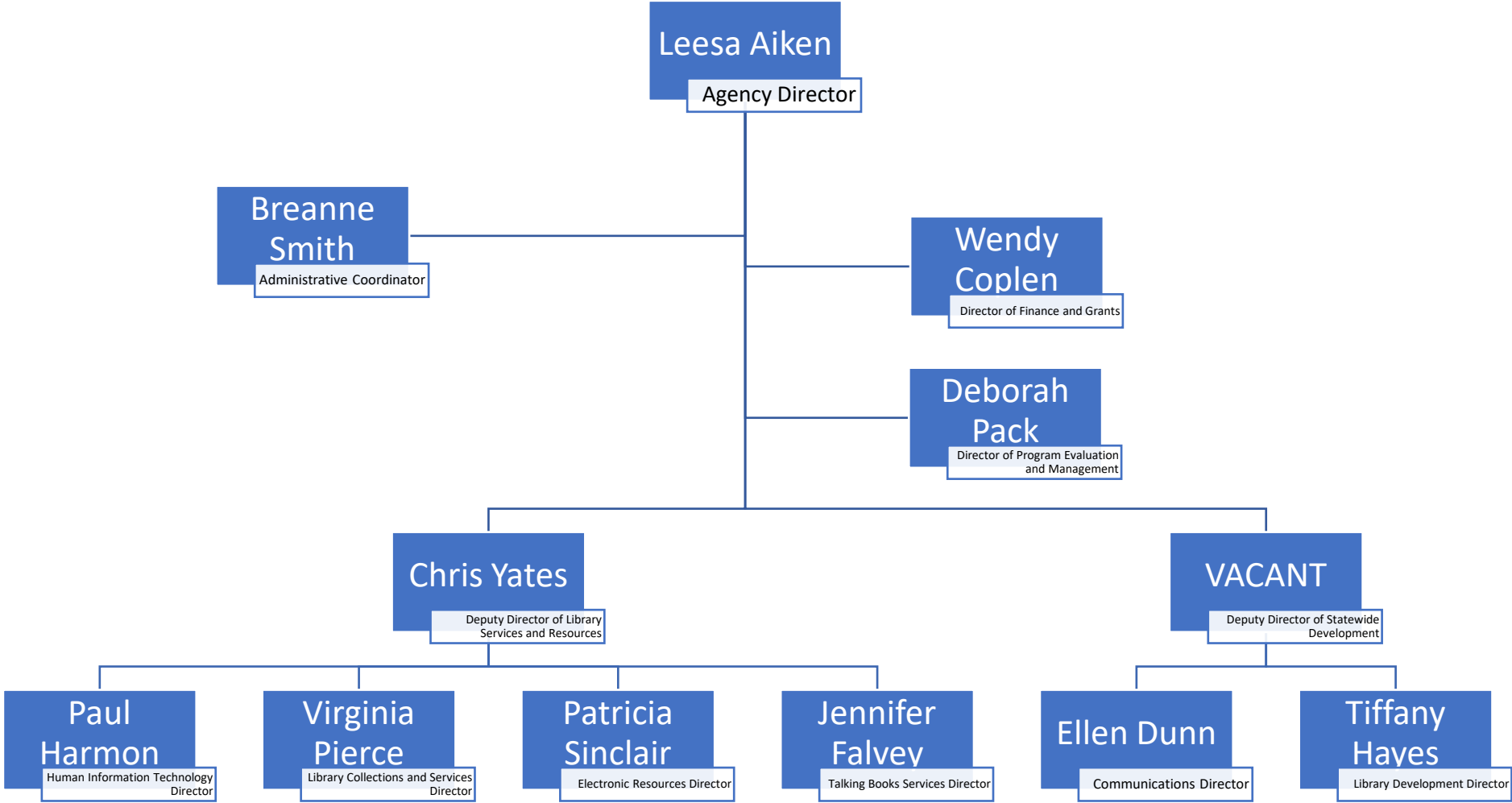
**Outside help to mitigate the impact:** The ability to compensate staff at a higher rate will assist the State Library in our recruiting efforts. An overall increase in the appropriation for salaries will assist in efforts to retain trained employees that are of significant value to the agency. Additionally, a cap on the costs related to employee benefits and retirement contributions will attract potential applicants.

**2. Staffing: Diverse Candidates:** We believe an organization is stronger and more representative of the people in South Carolina when it is rich in diversity and inclusion. We strive to hire staff from a variety of backgrounds with relevant experience to represent South Carolina fully. Statistically, there is a lack of diverse candidates in the library field. Our inability to pay a higher salary limits our ability to hire in general, and more so when trying to attract diverse candidates who may be sought after on a national scale.

**Potential most negative impact:** An inability to hire qualified personnel from diverse backgrounds or who represent diverse groups, which could potentially limit the State Library’s ability to provide programs representative of all South Carolinians and may negatively impact our state.

**Outside help to mitigate the impact:** The ability to compensate staff at a higher rate will assist the State Library in recruiting efforts. An overall increase in the appropriation for salaries will assist in efforts to recruit future employees.

<b>AGENCY NAME:</b>	State Library		
<b>AGENCY CODE:</b>	H870	<b>SECTION:</b>	027



# FY2022

## Reorganization and Compliance

as submitted for the Accountability Report by:

### H870 - STATE LIBRARY

#### Primary Contact

First Name	Last Name	Role/Title	Email Address	Phone
Leesa	Aiken	Agency Director	laiken@statelibrary.sc.gov	803-734-8668

#### Secondary Contact

First Name	Last Name	Role/Title	Email Address	Phone
Chris	Yates	Deputy Director of Library Resources and Services	cyates@statelibrary.sc.gov	803-734-4618

#### Agency Mission

**Adopted in:**

**2015**

We serve the people of South Carolina by supporting state government and libraries to provide opportunities for learning in a changing environment.

#### Agency Vision

**Adopted in:**

**2015**

The South Carolina State Library develops, supports, and sustains a thriving statewide community of learners committed to making South Carolina stronger.

#### Recommendations for reorganization requiring legislative change:

None

#### Agency intentions for other major reorganization to divisions, departments, or programs to allow the agency to operate more effectively and efficiently in the succeeding fiscal year:

None

#### Significant events related to the agency that occurred in FY2022

Description of Event	Start	End	Agency Measures Impacted	Other Impacts
Discover the South Carolina State Library series	February	June	Number of outreach activities and training sessions conducted	
African American Genealogy Series	May	June	Number of outreach activities and training sessions conducted	
SC State and Federal Correctional Institution Outreach Program (Multi-department effort)	October	June	Number of outreach activities and training sessions conducted	Expand services to state and federal C.I.s; donated over 3,000 items to their
South Carolina Wildlife Magazine Digitization Project (working with SC DNR)	July	June	Number of SCSL and partner items added to the South Carolina Digital Library	
Tutor.com 24/7	October	June	Usage of Discus online resources retrieved	
US Major Dailies was added to SC State Library offerings for cardholders.	March	June	Number of items in electronic materials collection	
South Carolina Manufacturers Database was added to SC State Library offerings for cardholders.	December	June	Number of items in electronic materials collection	
Fastcase was added to the SC State Library offerings for cardholders	February	June	Number of items in electronic materials collection	
Poetry and Short Stories for Students were added to Discus offerings	September	June	Number of items in electronic materials collection	
Novels and Drama for Students were added to Discus offerings.	April	June	Number of items in electronic materials collection	
PebbleGo Animals / Animales and PebbleGo Next – Biographies were added to Discus offerings.	July	June	Number of items in electronic materials collection	
Ferguson’s Career Guidance Center replaced Peterson’s Career Prep in Discus.	September	June	Number of items in electronic materials collection	

African-American History was added to Discus.	September	June	Number of items in electronic materials collection	
TeachingBooks / Book Connections was added to Discus.	November	June	Number of items in electronic materials collection	
Successfully migrated a new StudySC website to Drupal 9 with new functionality, content, and color scheme. The mobile-friendly website is easy to search and navigate.	February	June	Number of electronic materials retrieved	
New Discus website launched	August	June	Usage of Discus online resources retrieved	
<b>Is the agency in compliance with S.C. Code Ann. § 2-1-220, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? (See also S.C. Code Ann. § 60-2-20).</b>				Yes
<b>Reason agency is out of compliance: (if applicable)</b>				
<b>Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 20-1-10 through 20-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).</b>				Yes
<b>Does the law allow the agency to promulgate regulations?</b>				No
<b>Law number(s) which gives the agency the authority to promulgate regulations:</b>				
<b>Has the agency promulgated any regulations?</b>				No
<b>Is the agency in compliance with S.C. Code Ann. § 1-23-120 (J), which requires an agency to conduct a formal review of its regulations every five years?</b>				Yes
<b>(End of Reorganization and Compliance Section)</b>				

# FY2022

## Strategic Plan Results

as submitted for the Accountability Report by:

H870 - STATE LIBRARY

- Goal 1 Innovation: Providing guidance for excellence in library services
- Goal 2 Collaboration: Sustaining and enhancing relationships with partners
- Goal 3 Participation: Providing equitable access to information
- Goal 4 Preservation: Protecting and promoting cultural heritage

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
<b>1.1 Support training for delivery of excellence in 21st century library service</b>														
<b>State Objective: Education, Training, and Human Development</b>														
1.1.1	Number of individuals reached with email marketing updates to promote programs and training opportunities	272588	275000	251117	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total of departmental and general weekly and monthly emails sent out through Constant Contact email marketing system	Constant Contact	Communications	News and information	Patrons, Library directors, library staff, state employees	4503.000000.000	Although the actual data is slightly lower than the projected target for delivery. The open rate is 6% higher than the previous year.
1.1.2	Number of Discus training screencasts provided	10	10	28	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total for the period reported	Simple tally	Electronic Resources	Homework and research assistance.	K-12 students and educators, public library patrons, and academic institutions	4004.000000.000	
1.1.3	Number of views of Discus training screencasts	415	440	755	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total for the period reported	Simple tally	Electronic Resources	Resource assistance and greater knowledge of database functionality.	K-12 educators, public librarians, academic librarians	4004.000000.000	
<b>1.2 Address disparities in the library profession</b>														
<b>State Objective: Education, Training, and Human Development</b>														
1.2.1	Number of outreach activities and training sessions conducted	310	350	224	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of training sessions offered by the library including exchanges, webinars, etc.; Count of all training events hosted	State library training calendar	Library Development	Library staff training for purposes of increasing skills and raising the level of library service. Direct contact with users stimulates understanding and usage of the resources.	Library staff and administrators	4503.000000.000, 4004.000000.000	Libraries are going back to normal service hours after the pandemic and don't have as much time or demand for webinars, and the State Library didn't have a Continuing Education Consultant in place during this time period, which reduced the number of events offered.
1.2.2	Number of library certifications provided to public library staff	70	60	70	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Count of all certifications processed	State Library OnBase database	Library Development	Public library staff certification required for library directors per state statute; available to other staff as a credential	Public library staff and administrators	4503.000000.000	30 Professional 25 Provisional Professional 5 Pre-Prof 10 Prov Pre-Prof
1.2.3	Number of consultations provided to public library staff	2019	1800	614	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	A consult is considered one interaction in person, by phone, or by email with a library staff member, administrator, supporter, or community partner	Monthly reporting from Library Development consultants	Library Development	Libraries need consulting assistance for a variety of topics related to administration, staff training, patron interactions, and other related concerns	Public library staff and administrators; K-12 educators, public librarians, academic librarians, parents	4503.000000.000	Reduced number of consultants in department; changing the way we count consultations to improve accuracy
<b>1.3 Identify new projects to address needs of underserved</b>														
<b>State Objective: Education, Training, and Human Development</b>														
1.3.1	Number of items circulated from the Inclusive Services Collection	27	30	171	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of items circulated from this collection from April - June	SCLENDS / Evergreen	Library Development	Access to diverse and accessible library materials	Library card holders, including SC library staff and the general public	4503.000000.000	
1.3.2	Number of Accessibility Audits of public libraries	5	5	3	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	number of websites assessed for accessibility	Internal Records	Library Development	Websites that are accessible to people with disabilities, knowledge of how to make websites more accessible	SCSL/Talking Book Services and Public Libraries	4503.000000.000	This year's measurement includes 1 website and 2 facilities.
<b>2.1 Strengthen relationships and communication among libraries</b>														
<b>State Objective: Education, Training, and Human Development</b>														

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
2.1.1	Number of locations receiving promotional project kits	2956	2300	1426	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of public schools, libraries, individuals, and partners that receive promotional kits (to include Discus (SC's Virtual Library), SCLENDS (Online Multi-County Catalog , Talking Book Services)	Simple tally	Library Development	Increased program awareness.	K-12 students and educators	4004.000000.000	This does not include public libraries who requested and received Discus promotional items.
2.1.2	Number of library programming kit circulations	33	150	160	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	KitKeeper report on annual circulation total	Kit Keeper online circulation management software report	Library Development	Programming kits allow libraries to offer events that they would otherwise not have, without financial commitment from the library	Public library staff and patrons	4503.000000.000	All kits were assessed during the year and kit delivery process was updated. In the next year, kits may be used by preschools and daycare facilities.
<b>2.2 Demonstrate how libraries are essential</b>		<b>State Objective: Education, Training, and Human Development</b>												
2.2.1	Number of training sessions provided to trustees and friends groups	3	3	1	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	Simple tally	Library Development	Train trustees on library board responsibilities, procedures, and administration.	Library Board of Trustees and Friends of the Library members; library directors and administration.	4503.000000.000	
<b>2.3 Facilitate informed governance and civic responsibility</b>		<b>State Objective: Education, Training, and Human Development</b>												
2.3.1	Number of Document Depository training sessions provided	1	2	1	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	Simple tally	Library Collections & Services	Train depository library staff on how to provide access to documents.	12 state depository libraries	4004.000000.000	
2.3.2	Number of attendees/views of Document Depository training	64	60	24	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	Simple tally	Library Collections & Services	Train depository library staff on how to provide access to documents.	12 state depository libraries	4004.000000.000	
2.3.3	Number of training sessions on Equity, Diversity, and Inclusion provided	48	35	31	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of training sessions	Internal Records, libCal	Library Development, Talking Book Services	Guidance and best practices related to equitable, diverse, and inclusive library services	SC library staff and administrators	4503.000000.000	We and the public libraries we work with began to do in-person services and visits again, so we don't have the same demand or capacity for webinar sessions.
<b>3.1 Monitor electronic resource offerings</b>		<b>State Objective: Government and Citizens</b>												
3.1.1	Usage of Discus online resources retrieved	18181254	2000000	18808129	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Grand total reported.	Obtained from vendor reports.	Electronic Resources	For homework and informational purposes by citizens.	K-12 students and educators, public library patrons, and academic institutions	4004.000000.000	This number does not include 3881 tutoring sessions or 4370.15 tutoring hours used.
3.1.2	Number of online visits to LibGuides	293469	300000	2421581	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count of pageviews via analytics	Google Analytics	Communications	Access to compiled resources and documents on multiple topics related to library services and management	SC library staff, administrators, Board and Friends members; State Library patrons including government agencies	4004.000000.000	Library Resources
<b>3.2 Review and negotiate collaborative statewide access purchases</b>		<b>State Objective: Government and Citizens</b>												
3.2.1	Number of items in electronic materials collection	262172	275000	312307	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Grand total reported.	Obtained from vendor reports.	Library Collections & Services	Resource assistance.	SCSL cardholders	4004.000000.000	
3.2.2	Number of electronic materials retrieved	95030	100000	79848	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Grand total reported.	Obtained from vendor reports.	Library Collections & Services	Resource assistance.	SCSL cardholders	4004.000000.000	
3.2.3	Number of items retrieved from Historical Black Newspaper Collection	6980	7500	9942	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Grand total reported.	Obtained from vendor reports.	Library Collections & Services	Resource assistance.	SCSL cardholders	4004.000000.000	
<b>4.1 Lead statewide digitization initiative</b>		<b>State Objective: Government and Citizens</b>												

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes	
4.1.1	Number of items in the State Documents Digital Depository	37740	38000	45742	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	System report	Library Collections & Services	Increased visibility of documents to public.	State agencies and researchers	4004.000000.000		
4.1.2	Number of visits to the State Documents Digital Depository	76150	80000	307406	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	Google Analytics	Library Collections & Services	Increased visibility of documents to public.	State agencies and researchers	4004.000000.000		
<b>4.2</b>	<b>Curate a South Carolina-related published collection</b>								<b>State Objective: Government and Citizens</b>						
4.2.1	Number of SCSL and partner items added to the South Carolina Digital Library	89	80	0	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	Simple tally	Library Collections & Services	Increased visibility of documents to public.	General public	4004.000000.000	Did not send any in this reporting year, plan to increase the number sent in the next year.	
4.2.2	Number of visits of SCSL items via the South Carolina Digital Library	37108	38000	39703	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	System report from external partner	Library Collections & Services	Resource assistance.	SCSL cardholders	4004.000000.000		
4.2.3	Number of Podcasts provided	30	20	0	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Counted # of Podcasts	Podbean	Communications	News and information	All South Carolina Residents	4503.000000.000	We decided to suspend the Podcast to focus on other projects.	
4.2.4	Number of Podcast downloads	1800	2000	510	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Tally count from software	Podbean	Communications	News and information	All South Carolina Residents	4503.000000.000	We decided to suspend the Podcast to focus on other projects.	

# FY2023

## Strategic Plan Development

as submitted for the Accountability Report by:

H870 - STATE LIBRARY

Goal 1 Innovation: Demonstrate Excellence in Library Services

Goal 2 Collaboration: Strengthen Community Engagement

Goal 3 Participation: Provide equitable access to information

Goal 4 Preservation: Advance collection Stewardship and Access

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes	
<b>1.1 Continuing Education and targeted skill development for library professionals and paraprofessionals</b>													<b>State Objective: Education, Training, and Human Development</b>	
1.1.1	Number of outreach activities and training sessions conducted	224	300	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of training sessions offered by the library including exchanges, webinars, etc.; Count of all training events hosted	State library training calendar	Library Development	Library staff and administrators	Library staff training for purposes of increasing skills and raising the level of library service. Direct contact with users stimulates understanding and usage of the resources.	4503.000000.000. 4004.000000.000		
1.1.2	Number of library certifications provided to public library staff	70	60	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Count of all certifications processed	State Library OnBase database	Library Development	Public library staff and administrators	Public library staff certification required for library directors per state statute; available to other staff as a credential	4503.000000.000		
1.1.3	Number of training sessions provided to trustees and friends groups	1	3	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	Simple tally	Library Development	Library Board of Trustees and Friends of the Library members; library directors and administration.	Train trustees on library board responsibilities, procedures, and administration.	4503.000000.000		
1.1.4	Number of training sessions on Equity, Diversity, and Inclusion provided	31	35	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of training sessions	Internal Records, libCal	Library Development	SC library staff and administrators	Guidance and best practices related to equitable, diverse, and inclusive library services	4503.000000.000		
<b>1.2 Provide consulting services to library staff and library board of trustees</b>													<b>State Objective: Education, Training, and Human Development</b>	
1.2.1	Number of consultations provided to public library staff	614	650	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	A consult is considered one interaction in person, by phone, or by email with a library staff member, administrator, supporter, or community partner	Monthly reporting from Library Development consultants	Library Development	Public library staff and administrators; K-12 educators, public librarians, academic librarians, parents	Libraries need consulting assistance for a variety of topics related to administration, staff training, patron interactions, and other related concerns	4503.000000.000		
1.2.2	Number of Accessibility Audits of public libraries	3	5	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	number of websites and facilities assessed for accessibility	Internal Records	Library Development	Public Libraries	Facilities and websites that are accessible to people with disabilities, staff knowledge of accessibility	4503.000000.000		
<b>2.1 Provide reader advisory service and library materials to patrons who are blind or print disabled.</b>													<b>State Objective: Education, Training, and Human Development</b>	
2.1.1	Number of active TBS patrons	4206	5500	Count	Equal to or greater than	State fiscal year	Count of all patrons using TBS services	Internal records	Talking Book Services	Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled	South Carolina's blind or print disabled	1501.000000.000		



Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes	
2.1.2	Circulation of TBS materials	186780	190000	Count	Equal to or greater than	State fiscal year	Count of TBS materials circulated to patrons	Keystone Library Automation System, Utah State Library Braille print book service, National Library Service	Talking Book Services	Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled	South Carolina's blind or print disabled	1501.000000.000		
2.1.3	Digital Book Machines out to TBS patrons	643	900	Count	Equal to or greater than	State fiscal year	Total number of Digital Book Machines sent to TBS patrons	Keystone Library Automation System	Talking Book Services	Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled	South Carolina's blind or print disabled	1501.000000.000		
2.1.4	TBS BARD patrons	731	900	Count	Equal to or greater than	State fiscal year	Count of all TBS patrons using the BARD platform	National Library Service	Talking Book Services	Fostering a lifelong love of reading by providing assistance to the blind and print disabled	South Carolina's blind or print disabled	1501.000000.000		
2.1.5	Donations to TBS	12687	7000	Count	Equal to or greater than	State fiscal year	total monetary donations given to TBS during fiscal year	Internal records	Talking Book Services	Assist Talking Book Services financially and in-kind to provide equipment, materials, and assistance to the blind and print disabled	South Carolina's blind or print disabled	1501.000000.000		
2.1.6	TBS Volunteer hours	419	450	Count	Equal to or greater than	State fiscal year	Total hours worked by TBS volunteers	Internal records	Talking Book Services	Assist Talking Book Services financially and in-kind to provide equipment, materials, and assistance to the blind and print disabled	South Carolina's blind or print disabled	1501.000000.000		
2.1.7	TBS Outreach sessions	12	12	Count	Equal to or greater than	State fiscal year	Number of times TBS staff performed outreach to patrons or community	LibCal, Internal Records	Talking Book Services	Fostering a lifelong love of reading by providing assistance to the blind and print disabled	South Carolina's blind or print disabled	1501.000000.000		
2.1.8	TBS Outreach participants	187	200	Count	Equal to or greater than	State fiscal year	Count of individuals who attended TBS outreach sessions	LibCal, Internal records	Talking Book Services	Fostering a lifelong love of reading by providing assistance to the blind and print disabled	South Carolina's blind or print disabled	1501.000000.000		
2.1.9	TBS Books recorded	4	8	Count	Equal to or greater than	State fiscal year	Number of book readings recorded for TBS patrons	Internal records	Talking Book Services	Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled	South Carolina's blind or print disabled	1501.000000.000		
2.1.10	TBS Magazines recorded	10	18	Count	Equal to or greater than	State fiscal year	Number of magazine readings recorded for TBS patrons	Internal records	Talking Book Services	Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled	South Carolina's blind or print disabled	1501.000000.000		
<b>2.2</b>	<b>SCSL will support a Summer Reading Program for children and youth</b>							<b>State Objective: Education, Training, and Human Development</b>						
2.2.1	Number of Summer Reading participants 18 and under	58590	60000	Count	equal to or greater than	State Fiscal Year	Total reported	post-survey	Library Development	Improves literacy and prevents the "summer slide"	Children and early readers in South Carolina	4503.000000.000		
<b>2.3</b>	<b>Incorporate data and storytelling to effectively communicate the valuable services of libraries to partners, customers, and stakeholders.</b>							<b>State Objective: Education, Training, and Human Development</b>						

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes	
2.3.1	Number of individuals reached with email marketing updates to promote programs and training opportunities	251117	260000	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total of departmental and general weekly and monthly emails sent out through Constant Contact email marketing system	Constant Contact	Communications	Patrons, Library directors, library staff, state employees	News and information	4503.000000.000		
2.3.2	Number of individuals attending quarterly social media idea exchange meetings.	40 attendees per meeting.	160	Count	Equal to or greater than.	State Fiscal Year (July 1 - June 30).	Tally count from attendee sign-in sheet.	Sign-in sheet.	Communications	State agency employees	News and information	4503.000000.000		
<b>3.1 Acquire, process, catalog, maintain, and delivery quality resources.</b>													<b>State Objective: Education, Training, and Human Development</b>	
3.1.1	Number of items circulated from the Inclusive Services Collection	171	180	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of items circulated from this collection	SCELENDs / Evergreen	Library Development	Library card holders, including SC library staff and the general public	Access to diverse and accessible library materials	4503.000000.000		
3.1.2	Number of library programming kit circulations	160	200	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	KitKeeper report on annual circulation total	Kit Keeper online circulation management software report	Library Development	Public library staff and patrons	Programming kits allow libraries to offer events that they would otherwise not have, without financial commitment from the library	4503.000000.000		
3.1.3	Number of items in electronic materials collection	312307	330000	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Grand total reported.	Obtained from vendor reports.	Library Collections & Services	SCSL cardholders	Resource assistance.	4004.000000.000		
3.1.4	Number of electronic materials retrieved	79848	90000	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Grand total reported.	Obtained from vendor reports.	Library Collections & Services	SCSL cardholders	Resource assistance.	4004.000000.000		
3.1.5	Number of items retrieved from Historical Black Newspaper Collection	9942	10000	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Grand total reported.	Obtained from vendor reports.	Library Collections & Services	SCSL cardholders	Resource assistance.	4004.000000.000		
3.1.6	Number of library cards issued	1064	1200	Count	Equal to or greater than	State Fiscal Year (July 1 - June 30).	Total new library cards issued during the fiscal year	Internal records	Library Collections & Services	Access to State Library physical and electronic collections	South Carolina residents	4004.000000.000		
<b>3.2 Provide professional reference and research services to South Carolinians, K-12, state and local government, business, and libraries</b>													<b>State Objective: Government and Citizens</b>	
3.2.1	Number of visitors to state library	4692	5000	Count	Equal to or greater than	State Fiscal Year (July 1 - June 30).	Total visitors through State Library's front entrance	Internal records	Library Collections & Services	Access to State Library collections and services	General public	4004.000000.000		
<b>3.3 Provide teachers, students, families, libraries, and the general public with access to electronic resources to meet informal needs of South Carolinians.</b>													<b>State Objective: Education, Training, and Human Development</b>	
3.3.1	Number of Discus training screencasts provided	28	30	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total for the period reported	Simple tally	Electronic Resources	K-12 students and educators, public library patrons, and academic institutions	Homework and research assistance.	4004.000000.000		
3.3.2	Number of views of Discus training screencasts	755	800	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total for the period reported	Simple tally	Electronic Resources	K-12 educators, public librarians, academic librarians	Resource assistance and greater knowledge of database functionality.	4004.000000.000		
3.3.3	Number of locations receiving promotional project kits	1426	1500	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Total number of public schools, libraries, individuals, and partners that receive promotional kits from include Discus (SC's Virtual	Simple tally	Electronic Resources	K-12 students and educators	Increased program awareness.	4004.000000.000		
3.3.4	Usage of Discus online resources retrieved	18808129	20000000	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Grand total reported.	Obtained from vendor reports.	Electronic Resources	K-12 students and educators, public library patrons, and academic institutions	For homework and informational purposes by citizens.	4004.000000.000		

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number	Responsible	Notes
<b>4.1 Encourages reading, writing, and literacy among all ages of South Carolinians</b>		<b>State Objective: Education, Training, and Human Development</b>												
4.1.1	Literacy materials sent	4000	5000	Count	Equal to or greater than	State fiscal year	Count of total literacy items sent to libraries, schools, day care centers, churches, homeschooling groups, preschools, Department of Education, and other agencies/organizations.	Internal records	Library Development	Increase literacy at an early stage of development.	Children and early readers in South Carolina	4503.000000.000		
<b>4.2 Digitize and preserve South Carolina History</b>		<b>State Objective: Government and Citizens</b>												
4.2.1	Number of SCSL and partner items added to the South Carolina Digital Library	0	80	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	Simple tally	Library Collections & Services	General public	Increased visibility of documents to public.	4004.000000.000		
4.2.2	Number of visits of SCSL items via the South Carolina Digital Library	39703	40000	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	System report from external partner	Library Collections & Services	SCSL cardholders	Resource assistance.	4004.000000.000		
<b>4.3 The SCSL is South Carolina's state government depository. Provides transparency in government with centralized and free, statewide access to state publications.</b>		<b>State Objective: Education, Training, and Human Development</b>												
4.3.1	Number of Document Depository training sessions provided	1	2	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	Simple tally	Library Collections & Services	12 state depository libraries	Train depository library staff on how to provide access to documents.	4004.000000.000		
4.3.2	Number of attendees/views of Document Depository training	24	30	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	Simple tally	Library Collections & Services	12 state depository libraries	Train depository library staff on how to provide access to documents.	4004.000000.000		
4.3.3	Number of items in the State Documents Digital Depository	45742	50000	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	System report	Library Collections & Services	State agencies and researchers	Increased visibility of documents to public.	4004.000000.000		
4.3.4	Number of visits to the State Documents Digital Depository	307406	310000	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Statistical count	Google Analytics	Library Collections & Services	State agencies and researchers	Increased visibility of documents to public.	4004.000000.000		

# FY2022

## Budget Data

as submitted for the Accountability Report by:

### H870 - STATE LIBRARY

State Funded Program No.	State Funded Program Title	Description of State Funded Program	(Actual) General	(Actual) Other	(Actual) Federal	(Actual) Total	(Projected) General2	(Projected) Other	(Projected) Federal4	(Projected) Total
0100.000000.000	Administration	Oversees the State Library	\$ 1,090,270.00	\$ -	\$ -	\$ 1,090,270.00	\$ 1,240,772.00	\$ -	\$ 75,000.00	\$ 1,315,772.00
1501.000000.000	Talking Book Services	Program provides audio books utilizing proprietary players and/or BARD online app as well as related library lending services throughout the entire state of South Carolina for the blind, visually impaired, or physically handicapped, commonly referred to as the print disabled.	\$ 408,887.43	\$ -	\$ 1,317.60	\$ 410,205.03	\$ 492,880.00	\$ -	\$ 662,579.00	\$ 923,976.00
4004.000000.000	Library Resources	Responsible for reference, research, programming, training, outreach, accessing print and electronic collections, and circulation	\$ 3,486,991.22	\$ -	\$ 1,332,908.79	\$ 4,819,900.01	\$ 3,318,976.00	\$ -	\$ 1,452,184.00	\$ 4,771,160.00
4503.000000.000	Statewide Development	Library consulting, grant administration, communications and marketing, and services for special populations as well as all statewide special projects	\$ 10,501,545.21	\$ 1,180,752.25	\$ 2,215,163.06	\$ 13,897,460.52	\$ 13,960,005.00	\$ -	\$ 844,287.00	\$ 13,960,005.00
4503.000000.001	Statewide Development							\$ -		
9500.050000.000	State Employer Contributions	State Employer Contributions refers to the funds the agency pays toward employee benefits such as health and retirement.	\$ 532,065.31	\$ -	\$ 358,873.72	\$ 890,939.03	\$ 565,487.00	\$ -	\$ 201,579.00	\$ 767,066.00

# FY2022

## Legal Data

as submitted for the Accountability Report by:

### H870 - STATE LIBRARY

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2022
23-31-210	State	Regulation	Open Carry with Training Act	Not related to agency deliverable		No Change
60-1-10	State	Statute	Establishment of South Carolina State Library; State Library Board; appointment and terms of office of board members; vacancies.	Not related to agency deliverable		No Change
60-1-100	State	Statute	Services of libraries open to public; fees for certain services; provision for penalties.	Not related to agency deliverable		No Change
60-1-110	State	Statute	State Library to assist libraries of state institutions.	Not related to agency deliverable	State insitutional libraries request assistance on an as needed basis.	No Change
60-1-120	State	Statute	Library services to be rendered to blind and physically handicapped readers.	Requires a service	Provide library service to the blind and physically handicapped readers in cooperation with the United States Library of Congress	No Change
60-1-130	State	Statute	State Library to promote cooperation among governmental bodies and libraries for the sharing of resources.	Not related to agency deliverable		No Change
60-1-140	State	Statute	State Library to establish statewide library network.	Requires a service	Operate a statewide library network to facilitate the sharing of resources and information among South Carolina libraries	No Change
60-1-150	State	Statute	Authority of public libraries to participate in statewide library network; authority of director to allow participation.	Requires a manner of delivery		No Change
60-1-160	State	Statute	State Library to receive statistical reports from libraries.	Requires a manner of delivery		No Change
60-1-170	State	Statute	Authority of director to cooperate with United States Department of Education and other agencies in the administration of funds.	Not related to agency deliverable		No Change
60-1-20	State	Statute	Chairman and vice-chairman of board; other officers; board meetings; compensation of board members.	Not related to agency deliverable		No Change
60-1-30	State	Statute	Director of State Library; qualifications; evaluation and term of office.	Not related to agency deliverable		No Change
60-1-40	State	Statute	Duties and authority of board.	Requires a service	Library and information services to state government, South Carolina libraries, and the citizens of the State	No Change
60-1-50	State	Statute	Duties of director.	Requires a service	Provide advice and technical assistance to public and other libraries, agencies of the State, political subdivisions, and planning groups concerning library services and operations	No Change
60-1-60	State	Statute	Duties of State Library in executing library policy.	Requires a service	Development and extension of library services throughout the State	No Change
60-1-70	State	Statute	State Library to provide research services to General Assembly and others.	Requires a service	Provide library and library research services to the General Assembly, state officers and agencies, and state government employees	No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2022
60-1-80	State	Statute	State Library to provide assistance to public libraries and county governments.	Requires a service	Provide advice and assistance to public libraries, library boards, and county governments in matters concerning the establishment, support, operation, improvement, and coordination of library services	No Change
60-1-90	State	Statute	Administration of state and federal grants to public libraries; eligibility for grants.	Distribute funding to another entity		No Change
75-1	State	Regulation	State Aid to Public Libraries: Regulations	Distribute funding to another entity		Amended
75-2	State	Regulation	Certification of Public Librarians: Regulations	Requires a service	Four types of public library certificates for professional and pre-professional staff	No Change

# FY2022

## Services Data

as submitted for the 2022 Accountability Report by:

### H870 - STATE LIBRARY

Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY2022	Summary of changes to services
Discus - South Carolina's Virtual Library	Public: statewide access to schools, libraries, and the general population	School districts	Public libraries, academic libraries, and the general population	Electronic Resources	Provides electronic resources for the public and the K-12 community. Ensures delivery of online databases and other electronic resources providing information for the public, especially students in South Carolina schools	Students, educators, families, and SC citizens will not have the resources for research and education.	No Change	
Public library consulting services	South Carolina public libraries	Public Libraries	Library boards; community partners; patrons	Library Development	Consults and provides training and other services to county public libraries statewide. Support, strengthen and develop public library operations and staff	Libraries will lack support to help improve services to patrons.	Amend	Reduced number of consultants due to department reorganization
Audio books and related services for the blind, visually impaired, or physically handicapped.	Public: statewide access to the general population	Print-disabled population of South Carolina.	Caregivers; other stakeholders of the print-disabled population of South Carolina.	Talking Books Services	Provides services and books in formats for the blind, low vision, physically handicapped. Statewide delivery of audio and print materials for customers with disabilities	Agency violates Federal mandate outlined in Public Law 116-94, Division P, Title XIV, §1403(a) - SEC. 1403. NATIONAL LIBRARY SERVICE FOR THE BLIND AND PRINT DISABLED.	Amend	As Covid restrictions have changed, service has continued to adapt as needed to provide either remote or in-person services
Research services	State government	State government employees	SC citizens, researchers, scholars, out of state patrons	Library Collections & Services	Provides research for state government employees and elected officials as it relates to their position in state government.	State government employees would not have access to the research and expertise of State Library staff for their legislative research needs, constituent services needs, and the accurate and quality resources the State Library provides.	No Change	
Research services	State government	State government employees	SC citizens, researchers, scholars, out of state patrons	Library Collections & Services	Provides research for state government employees and elected officials as it relates to their position in state government.	State government employees would not have access to the research and expertise of State Library staff for their legislative research needs, constituent services needs, and the accurate and quality resources the State Library provides.	No Change	
Research services	State government	State government employees	SC citizens, researchers, scholars, out of state patrons	Library Collections & Services	Provides research for state government employees and elected officials as it relates to their position in state government.	State government employees would not have access to the research and expertise of State Library staff for their legislative research needs, constituent services needs, and the accurate and quality resources the State Library provides.	No Change	
Research services, cultural awareness programs, author talks	General Public, South Carolina residents	SC Residents	General public	Library Collections & Services	Provides research, educational events to the general public.	Patrons may not have the full understanding of the agency's mission.	No Change	
Access to State Government documents (digitized and physical)	State government, general public	State government employees	SC citizens, researchers, scholars, out of state patrons	Library Collections & Services	Provides online and physical access to documents and materials for research.	Access would be limited to physical state government documents.	No Change	

Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY2022	Summary of changes to services
SLENDS - multi-county consortium shared online catalog of materials	Public: statewide access to the general population	Residents of the counties whose public library systems are members of SLENDS	State library cardholders	SLENDS	Provides access to a consortium of 20 county libraries and the State Library . SLENDS libraries share a single catalog, which means that patrons can search for items at any of the libraries as easily as they search for items at their home library.	Patrons of the member county libraries would lose access to the other member library systems' holdings/items.	No Change	
Day by Day SC - family literacy calendar and website	Public: statewide access to the general population and targeted to family literacy groups	Children	Young children; parents; caregivers; teachers; librarians	Library Development	The South Carolina Day by Day Family Literacy Calendar is designed to be a tool that families, caregivers, educators, and librarians can use at home and in the classroom to further develop early literacy skills that help young children become prepared for, and to do better in, school.	Children lack early literacy and school readiness	Amend	Sent to all Headstart programs in South Carolina (requested by SC Headstart Association)
Literacy 2030	Public: statewide access to the general population and targeted to literacy groups	SC Residents	Libraries; educators; communities	Library Development	Literacy 2030 addresses South Carolina's literacy efforts through improved community collaboration. The South Carolina State Library leads the Literacy 2030 initiative with many allies who develop community partnerships, align services, advocate for increased literacy, and build capacity to move the literacy rate in South Carolina towards 100 percent. This partnership is designed to support libraries in becoming a convening voice in the state around literacy, uniting stakeholders under an admittedly challenging, yet important goal.	Low literacy rates have a significant drain on resources as they are a population that requires more services.	Remove	Service ended.
AccessSC	South Carolina public libraries	Library Patrons	Job seekers; students; residents of rural areas	Library Development	Access SC encompasses a few projects across the state including the Homework Help Center (HHC) Project that began in 2018 as well as the Homework Help Center and Broadband Expansion Project (HHC BEP) that just began in 2020. Each of these projects focuses on helping increase broadband access across the state targeting students and job seekers especially those in rural communities.	Access to virtual resources would be diminished or eliminated.	Remove	Ended in May 2022. Equipment was distributed to libraries who agreed to fund connectivity.
SC Read Eat Grow	South Carolina public libraries and targeted groups	Library Patrons	Library staff; library patrons; children	Library Development	SC Read Eat Grow is an initiative started by the South Carolina State Library in an effort to increase information regarding and access to healthy food.	Lower nutrition literacy statewide.	No Change	
StudySC	Public: statewide access to schools, libraries, and the general population	School districts	Public libraries, academic libraries, and the general population	Electronic Resources, Library Collections & Services	Provides web resources for K-12 homework help, projects, and more. It also provides teachers with lesson plans and other content to support classroom activities.	Students, educators, families, and SC citizens will not have the resource for SC research and education.	No Change	
A Curbside Service was created in August 2020 as a new feature that supported the State Library as we adapted services to meet changing needs as a result of the COVID-19 pandemic.	This department directly serves state employees, elected officials, public libraries, and all South Carolina citizens.	Library Patrons		Library Collections & Services	The Library Services Department is responsible for reference, research, programming, training, outreach, accessing print and electronic collections, and circulation. This department directly serves state employees, elected officials, public libraries, and all South Carolina citizens.	Library Services Department staff would not have been able to continue excellent services to patrons during the library closure due to COVID-19.	Amend	Curbside Service continues to provide materials as the public adjusts to the continuing concerns over COVID-19.  Others impacted should be updated to include "State library cardholders"



Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY2022	Summary of changes to services
A Book a Librarian service was added in January 2021 in order to allow State Library cardholders to borrow SLENDS items in a safe manner during State Library closures to the public during COVID-19.	This department directly serves state employees, elected officials, public libraries, and all South Carolina citizens.	Library Patrons	non State Library patrons, out of state researchers	Library Collections & Services	The Library Services Department is responsible for reference, research, programming, training, outreach, accessing print and electronic collections, and circulation. This department directly serves state employees, elected officials, public libraries, and all South Carolina citizens.	Library Services Department staff would not have been able to continue excellent services to patrons during the library closure due to COVID-19.	Amend	Book a Librarian service has broadened patron access to our research services. Book a Librarian is also used for grant consultations.
Digitization Services provided to Confederate Relic Room and Military Museum	This department directly serves state employees, state agencies, elected officials, public libraries, and all South Carolina citizens.	State agencies	state employees, elected officials, public libraries, and all South Carolina citizens, out of state researchers	Library Collections & Services	The Library Collections Department coordinates the selection, purchasing, cataloging, and access to the print and electronic collections of the State Library and also provides online access to historic documents, books, and images as well as cultivates partnerships to make historic and cultural materials easily available online.	The Confederate Relic Room and Military Museum does not have the staff expertise or equipment to digitize and create detailed metadata to complete this type of project.	No Change	
Unforgettable Civil Rights Photography Traveling Exhibit	This program directly serves all South Carolina citizens, public libraries and museums.	SC citizens	SC public libraries and museums	Library Collections & Services	The Library Services Department is responsible for reference, research, programming, training, outreach, accessing print and electronic collections, and circulation. This department directly serves state employees, elected officials, public libraries, and all South Carolina citizens.	South Carolina citizens, including K-12 aged children, would not learn about some Civil Rights events that took place in South Carolina during the Civil Rights era.	No Change	
The Notable State Documents Awards Program is presented annually by the South Carolina State Documents Depository System at the State Library. The program recognizes exemplary state publications produced by South Carolina state agencies each calendar year.	This program directly serves state agencies and state employees.	State agencies	state employees, elected officials, public libraries, and all South Carolina citizens	Library Collections & Services	The Library Collections Department coordinates the selection, purchasing, cataloging, and access to the print and electronic collections of the State Library and also provides online access to historic documents, books, and images as well as cultivates partnerships to make historic and cultural materials easily available online.	State agencies and state employees would not receive adequate recognition for the excellent information they produce.	No Change	
Duplication On Demand - New one cartridge, one patron process for providing audio books for the blind, visually impaired, or physically-impaired temporary and permanent residents of South Carolina.	Print-disabled citizens of South Carolina.	Print-disabled citizens of South Carolina.	Institutions serving the print-disabled of South Carolina.	Talking Book Services	Talking Book Services is the South Carolina network library of the National Library for the Blind and Print Disabled, a division of the Library of Congress.	Agency in violation of agreement with National Library Service for the Blind and Print Disabled	No Change	
More	"More" is the South Carolina State Library's monthly newsletter providing information about agency programs, news from libraries around the state, upcoming continuing education events, and national library news.	SC citizens	Individuals interested in news about SCSL and other library-focused news.	Communications	The Communications Department is responsible for the media relations, publicity, and promotion of all the State Library services, programs, and initiatives.	There would be less awareness of available training opportunities, programs, and events.	Add	Service added to report
Weekly Update	Weekly email advertising SCSL's upcoming events	SC citizens	Individuals interested in events at SCSL	Communications	The Communications Department is responsible for the media relations, publicity, and promotion of all the State Library services, programs, and initiatives.	There would be less awareness of available training opportunities, programs, and events.	Add	Service added to report

# FY2022

## Partnerships Data

as submitted for the 2022 Accountability Report by:

### H870 - STATE LIBRARY

Type of Partner Entity	Name of Partner Entity	Description of Partnership	Change to the partnership during the past fiscal year
State Government	Access South Carolina IT (ASCIT)	Partnering in offering virtual Accessibility conference	No Change
State Government	Assistive Technology Advisory Committee (ATAC)	Serve on advisory committee and cross promotes assistive technology to special populations	No Change
Professional Association	Association of Public Library Administrators	Works with library development and statewide services to host workshops and other educational opportunities to the state's public library administrators; Cross promotes events and programs	No Change
Non-Governmental Organization	Carolina Center for Family Engagement (CFEC)	Participation in interagency working group, collaboration on family engagement kits	No Change
Non-Governmental Organization	Cecil Williams Civil Rights Museum	State Library partners with Mr. Cecil Williams and the Cecil Williams Civil Rights Museum to coordinate with South Carolina public libraries and museums around the state to host the Unforgettable Civil Rights Photography Traveling Exhibit. The State Library hosts and funds a presentation event and reception with Mr. Cecil Williams at each public library or museum across the state where the Traveling exhibit is on display.	No Change
Federal Government	Center for the Book - Library of Congress	Partner in cross-promoting SC/other state authors, annual Route 1 Reads program	No Change
Higher Education Institute	Clemson University's Youth Learning Institute	Partner for statewide food literacy initiative	Remove
State Government	Department of Health and Environmental Control - Supplemental Nutrition Education Program (DHEC SNAP-Ed)	Partner for statewide food literacy initiative	Remove
State Government	Department of Social Services	Partnership to assist foster children living in group homes and foster families with tutoring services provided through Discus and Tutor.com	No Change
Non-Governmental Organization	American Battle Monuments Commission Support Groups	Helped conduct research of South Carolina WWII soldiers killed in action and buried overseas at American Battle Monuments Commission. These volunteer support groups are working to find photographs of every American service member buried or honored at their cemeteries.	Amend
Federal Government	Federal Depository Library Program (FDLP)	A government program created to make U.S. Federal government publications available to the public at no cost.	No Change
Federal Government	Federal Trade Commission	Partnership to provide webinars related to consumer safety and fraud	Remove
State Government	Georgia Public Library Service	Partnership to host online conference	Remove
Private Business Organization	Graduation Alliance	Partnership to assist underachieving students and their coaches with tutoring services provided through Discus and Tutor.com	No Change
Federal Government	Institute of Museum and Library Services	Receive grant funds and promote national library-related programs and projects. The mission of IMLS is to advance, support, and empower America's museums, libraries, and related organizations through grantmaking, research, and policy development.	No Change
K-12 Education Institute	K-12 Technology Committee	Attend meetings, make decisions related to technology/connectivity and statewide access in libraries and schools	No Change

Type of Partner Entity	Name of Partner Entity	Description of Partnership	Change to the partnership during the past fiscal year
K-12 Education Institute	Lexington 1 Parenting Center	Partner in educational initiatives and Spanish language assistance	Remove
Federal Government	Library of Congress Name Authority Cooperative Program (NACO)	Participants contribute authority records for personal, corporate, and jurisdictional names, uniform titles, and series to the Library of Congress/NACO authority file.	No Change
State Government	Library of Virginia	Partnership to host online conference	Remove
Non-Governmental Organization	Lowcountry Food Bank	Partner for statewide food literacy initiative	Remove
Federal Government	National Library Service for the Blind and Print Disabled	Partner for statewide Talking Book Services program to circulates books and magazines in braille or audio formats, delivered by postage-free mail or instantly downloadable.	No Change
Federal Government	Network of the National Library of Medicine (NNLM)	Grant recipient for food literacy initiative. NNLM offers funding for projects that improve access to health information, increase engagement with research and data, expand professional knowledge, and support outreach that promotes awareness and use of NLM resources in local communities.	Remove
Non-Governmental Organization	Palmetto Archives, Libraries, and Museums Council on Preservation (PALMCOP)	Staff are members of this organization.	Amend
Professional Association	Partnership Among South Carolina Academic Libraries (PASCAL)	The South Carolina State Library maintains a joint subscription with PASCAL (Partnership Among South Carolina Academic Libraries) to a collection of core electronic resources made available within Discus statewide. This arrangement also allows for PASCAL member institutions to subscribe to additional "opt-in" resources at a significant discount.	Amend
Non-Governmental Organization	South Carolina Academy of Authors	Partner in promoting South Carolina's literary heritage	No Change
State Government	South Carolina Arts Commission	Partner on statewide literary projects and promoting SC authors through novel prize	No Change
Professional Association	South Carolina Association of School Librarians	We provide information and training on Discus. We continued to partner on various events.	Amend
State Government	South Carolina Business One Stop	Partner on promoting workforce development information	No Change
Higher Education Institute	South Carolina Center for Children's Books and Literacy & Cocky's Reading Express	Work collaboratively on literacy initiatives for children and adults including the annual Read-In and annual Literacy Leaders awards	Amend
Non-Governmental Organization	South Carolina Coalition Against Domestic Violence and Sexual Assault	Partner in educational initiatives and training	Remove
State Government	South Carolina Commission for the Blind	Cross promotion of services available via Talking Book Services and assistive technology	No Change
State Government	South Carolina Department of Education	Receive funding (1.5MM over 3 years) used toward tutor.com service.	Amend
State Government	South Carolina Department of Natural Resources	One Library Services Department staff partnered with South Carolina Department of Natural Resources as part of a NEDCC Disaster and Emergency Preparation program to participate in a series of Train the Trainer workshops for South Carolina employees of libraries, archives, museums, and other cultural institutions.	No Change
State Government	South Carolina Department of Archives & History	Partner on digitization projects (see PASCAL above)	No Change
Higher Education Institute	South Carolina Digital Library	Provides free online access to historic materials, such as photographs, manuscripts, journals, book, oral histories, objects, etc. illustrating the history and culture of South Carolina from over 40 cultural heritage institutions across the state.	No Change

Type of Partner Entity	Name of Partner Entity	Description of Partnership	Change to the partnership during the past fiscal year
State Government	South Carolina ETV	Partner on statewide literary projects	No Change
Non-Governmental Organization	South Carolina Humanities	Cross promotes literary events/programs such as LTAI (Let's Talk About) Book discussion program to libraries statewide, author talks	No Change
Professional Association	South Carolina Library Association	Staff members serve on board and provide guidance and advice on issues related to all types of libraries	No Change
Local Government	South Carolina Library Evergreen Delivery System (SCLENDS)	Serves as coordinating agency for 20 county consortium. SCLENDS libraries share a single catalog, which means that patrons can search for items at any of the libraries as easily as they search for items at their home library. Items are delivered to requesting partner library	No Change
K-12 Education Institute	South Carolina School for the Deaf and the Blind	Talking Book Services sponsors annual art contest for students and promotes reading/literary services	No Change
Professional Association	South Carolina Vision Education Partnership	Group connects eight (8) different agencies dedicated to the education and support of blind South Carolinians.	No Change
State Government	State Library of North Carolina	Partnership to host online conference	No Change
Higher Education Institute	University of South Carolina Irvin Department of Rare Books and Special Collections	Partnership to provide training for library catalogers	Remove
Higher Education Institute	University of South Carolina School of Information Science	Provide internship and volunteer opportunities for students from bachelor's to doctoral level; serve on advisory committees	No Change
Higher Education Institute	University of South Carolina School of Medicine Library	Partner in grants and educational initiatives	No Change
Higher Education Institute	University of South Carolina: Upstate - Special Education – Visual Impairment Program	Program trains, educates and professionally-certifies teachers of the visually-impaired (TVI's) for public and private K-12 institutions.	No Change
Higher Education Institute	University of South Carolina's Research, Evaluation, and Measurement Center of the College of Education	Partner in grants and educational initiatives	Remove
Professional Association	PASOs	Partnered to provide training sessions on cultural awareness	Add
Higher Education Institute	Winthrop University	Partnered to create a Music and Memories kit for people with dementia and their caregivers, and to provide training to library staff	Add
State Government	SC Department on Aging	Partnered to provide training for library staff on serving people with dementia and their caregivers	Add
Non-Government Organization	Alzheimer's Association, South Carolina Chapter	Partnered to provide training for library staff on serving people with dementia and their caregivers	Add

# FY2022

## Reports Data

as submitted for the Accountability Report by:

H870 - STATE LIBRARY

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Annual audit		Financial audit		Annually	South Carolina state agency or agencies	Electronic copy available upon request	Wendy Coplen, Director of Finance and Grants	No Change	While annual, this report can sometimes fall on either side of the end of the fiscal year and that this year it fell into July of 2022
Financial Status Report	2 C.F.R. § 200.328 Financial Reporting	Annual financial report of the final expenditure of Federal funds through the Library Services and Technology Act grant.	December-21	Annually	Entity within federal government	Available on another website	Wendy Coplen, Director of Finance and Grants	No Change	
Five Year State Plan	USCODE-2012-title20-chap72 section 9134 <a href="https://www.govinfo.gov/ontology/pkg/USCODE-2012-title20/pdf/USCODE-2012-title20-chap72.pdf">https://www.govinfo.gov/ontology/pkg/USCODE-2012-title20/pdf/USCODE-2012-title20-chap72.pdf</a>	The Five Year State Plan is the document that identifies South Carolina State Library's needs and activities to be taken toward meeting the identified goals and priorities supported with the assistance of Federal funds made available under the Library Services and Technology Act ("LSTA").		Every Five years	Entity within federal government	Available on another website		No Change	Not due during FY22. Submitted in July 2022, final approval still pending
Interim Financial Federal Report	2 C.F.R. § 200.328 Financial Reporting	Annual financial report of the interim expenditure of Federal funds through the Library Services and Technology Act grant.	December-21	Annually	Entity within federal government	Available on another website	Wendy Coplen, Director of Finance and Grants	No Change	
South Carolina Annual Public Library Statistics Report		Broad range of data submitted by public libraries about budget, personnel, collections, services, and other aspects of library services	May-22	Annually	Entity within federal government	Available on agency's website	<a href="https://guides.statelibrary.sc.gov/sc-public-library-statistics/annual">https://guides.statelibrary.sc.gov/sc-public-library-statistics/annual</a>	No Change	
State Program Report	2 C.F.R. §200.329 Monitoring and reporting program performance	Online system developed by IMLS for the annual Grants of States reporting. The purpose of the State Program Report (SPR) is to provide a record of grant-funded projects, collect information on project outcomes, and share promising practices. IMLS uses these data to report to Congress and the Office of Management and Budget about the agency's progress on addressing its strategic goals which focus on learning, community, and content.	December-21	Annually	Entity within federal government	Available on another website	Wendy Coplen, Director of Finance and Grants	No Change	
K12 School Technology Initiative Progress Report		The South Carolina State Library department of Electronic Resources provides information on StudySC and Discus that is included in this joint report	June-22	Annually	South Carolina state agency or agencies	Available on another website	<a href="https://sck12techinit.sc.gov/">https://sck12techinit.sc.gov/</a>	No Change	